

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JANUARY 18, 2022 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 3, 2022 Organization Meeting
3. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) Preserve at Milford Hills
 - c) Garage Project
 - d) Other Old Business
4. NEW BUSINESS
 - a) Ord. No. 01-2022 – Fire Service Map Amendment
 - b) Board of Auditors 2022 Organization Meeting Minutes
 - c) Other New Business
5. CORRESPONDENCE
 - a) James Henry – Request for 2020 Tax Refund
 - b) Notice of Free Covid-19 Testing
 - c) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 32,478.62 General Fund
 \$ 104.81 Rec Fund
 \$ 41,000.00 Fire Fund
 - b) General Fund Balance: \$ 1,015,942.30
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Edward D. Nikles, Supervisor; Theo Balu, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; and a members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the January 3, 2022 Organization Meeting Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Sunrise Lake Section 9 The Board reported that they met with representatives of PaDEP and Sunrise Section 9 to discuss the issues and potential fixes. It was clarified several times that a Sewage Planning Module will be needed and any repairs must be calculated at 400 gallons per EDU. Sunrise Section 9 agreed to withdraw the Sewage Appeal with the Township as DEP stated they would not approve in-ground holding tanks. DEP will be sending a Consent Decree out to all parties. Karen Kleist noted that she received emails from Jim Ott requesting a continuance on the Sewage Appeal Hearing.
- ITEM NO. 3(B):
Preserve at Milford Hills** The Board received a letter from Mike Weeks that the information sent to him on the stormwater inspection appears to only be a summary with no details on what was inspected or what was found. Also, Mike Weeks has no objection to the reduction in the bond as proposed by the Developer's engineer upon completion of the outstanding items noted in his previous correspondence.
- ITEM NO. 3(C):
Garage Project** Supervisor Nikles reported that he met with the Contractor and NE Design at the garage. Apparently the Plans did not call for any slope in the floor towards the drain. The Contractor sloped it as much as possible within the confines of the plan. The Contractor agreed to do the cosmetic repairs, but takes no responsibility for the concrete. Ed asked for an estimate on applying an epoxy sealant.
- ITEM NO. 3(D):
Other Old Business** Karen Kleist informed the Board that she received paperwork today from the County on the Opioid Settlement that needs to be signed. Solicitor Klemeyer stated that since the Board previously approved participating, it would be okay to sign even though it was not specifically on the Agenda.
- ITEM NO. 4: NEW BUSINESS**
A) Fire Service Map Amendment A duly advertised Public Hearing was held on Ordinance No. 01-2022 which amends the ambulance portion of the Fire Service Map to have Station 26 Ambulance as primary in the entire Township. No public comment was received. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to adopt Ordinance No. 01-2022.
- ITEM NO. 4(B):
Board of Auditors Organization Meeting** The Board was in receipt of the Minutes for the Board of Auditors Organization Meeting. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to accept the Minutes.
- ITEM NO. 4(C):
Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) James Henry, Request for Refund The Board was in receipt of a letter from James Henry for a request of 2020 taxes paid. He was approved for a Veteran's property tax exemption effective June 1, 2020. Refund due for seven months of 2020 would be \$164.21. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve a tax refund for seven months of 2020 to Janes Henry.
- ITEM NO. 5(B):
Notice of Free Covid Testing** Notice was received from the Pike County Commissioners that the Department of Health will be offering free Covid-19 testing at the Pike County Training Center from January 18-29, 9am-6pm, Tuesday-Friday and 7am-2pm Saturdays. No prescription is necessary.

**ITEM NO. 5(C):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted an email from Tax Collector James Leiser that mail from the Shohola post office has been very sketchy. He called the Post Office and was told mail should be being delivered every other day until they have adequate staffing.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that the new ambulance was delivered today and should be certified by February. The other new ambulance is going back to Ford for a new transmission.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the December 27, 2021-January 10, 2022 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood informed the Board that he has completed the Recycling Report and started working on the Sewage Report.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the January 18, 2022 Treasurer's Report, Bill Payment List, and General Fund balance and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

Chairman Mincer acknowledge the passing of Elinor Schultz who was a former Zoning Hearing Board and then a Planning Commission member for many years.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session to discuss an Personnel matter at this time.

Upon reconvening the Regular Meeting, MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to increase the hourly rate of Sue Mikulak by \$.50.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to adjourn the January 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer