

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JUNE 15, 2021 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: May 19, 2021 Meeting
3. COVID-19 RELATED
 - a) This is the Last Meeting available virtually!
4. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) DEPG – Dingman Towne Centre
 - c) Har Haven O&M Agreement
 - d) Garage Project – Payment Approval; Plan Modifications
 - e) Bid Award – Road Materials
 - f) Zero-turn mower – Purchase Authorization Change
 - g) Other Old Business
5. NEW BUSINESS
 - a) Line Painting Quotes
 - b) Tree Removal Quote
 - c) Other New Business
6. CORRESPONDENCE
 - a) Pike County Community Planning
 - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 38,392.62 General Fund
 \$ 297.52 Rec Fund
 \$ 154,253.10 Capital Reserve Fund
 - b) General Fund Balance: \$ 1,404,582.10
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; and Jim DePetris and Doug Olmstead of DEPG Dingman Associates. Present remotely: DTVFD Chief Mark O'Brien; Teri Christiansen, MVFD; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:02 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the May 19, 2021 Minutes as submitted.
- ITEM NO. 3: COVID RELATED** The Board reminded the public that this is the last meeting that can be attended remotely; all future meetings will be in-person only.
- ITEM NO. 4: OLD BUSINESS**
A) Sunrise Lake Section 9 Chris Wood reported that Jim Ott is requesting an extension on the tolling period (period in which an appeal to the sewage permit denial can be made); Chris objects to an extension. The Alternate Solicitor is awaiting additional information from Sunrise Section 9's attorney.
- ITEM NO. 4(B):**
DEPG – Dingman Towne Centre Jim DePetris and his Engineer Patrick McLaine presented a sketch plan of Dingman Towne Centre that will be submitted to the Planning Commission for review. The proposed mixed-use project would develop approximately half of 280 acres – 30 acres has already been purchased; there is an option on the balance. They have received a small grant to construct some of the access road. The map shows the percentage of land area containing residential and commercial, not the percent of floor area as the Ordinance calls for. They will be targeting medical and higher end apartments (\$1650/month for a one bedroom). They also have interest in a retail store in the old Arnold house; the convenience store is targeted for mid 2022.
- ITEM NO. 4(C):**
Har Haven O&M Agreement The Operation & Maintenance Agreement for the sewage system at Har Haven has been reviewed and approved by Solicitor Klemeyer, but the bond is still pending. The Bond will need to be opened, which may be an issue. Discussion ensued about the potential of doing upgrades on the existing systems, which would prolong the life of them and reduce potential risks and potentially allow the amount and duration of the bond to be reduced; this would be looked into after the flow data is collected and analyzed. MOTION was made by Dennis Brink, seconded by Ed Nikles, and carried to approve the O&M Agreement and the \$250,250 bond subject to review and approval by the Township Solicitor, and to authorize the Agreement to be signed outside a meeting thereafter.
- ITEM NO. 4(D):**
Garage Project The Board was in receipt of two plan changes: Addendum #5 is to construct a double parapet at the junction of the new and existing roofs. Addendum #6 adjusting the location of the office door to the existing garage. Supervisor Nikles stated the contractor was to verify the roof pitch, but also feels the plans should have been drawn correctly. The Board feels the design looks adequate, but will not approve it until we are informed that the Township will not have to bear the cost.
- The Board also reviewed Payment Request #2 in the net amount of \$148,238.10, Karen Kleist stated she is still waiting for certified payrolls from one of the subs, but the check can be held until they are received. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve Payment #2 and to release the check following receipt of the Certified payrolls.
- ITEM NO. 4(E):**
Bid Award – Road Materials The Board reviewed the bids for Road Materials received and opened June 14th. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to award the bids to the low bidders: Eureka Stone Quarry for asphalt, Dingmans Ferry Stone for Surge, and the rest to Springbrook Enterprises. A copy of the Bid Tabulation is attached and made part of the Minutes.

- ITEM NO. 4(F):
Zero-Turn Mower** Karen Kleist informed the Board that the mower previously authorized for purchase was no longer in stock; Supervisor Brink authorized the next size up quoted at \$5,599.99 (\$600 more) rather than waiting several weeks as the Park needed our existing commercial mower. MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to concur to the mower purchase in the amount of \$5,599.99.
- ITEM NO. 4(G):
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS
A) Line Painting quotes** The Board reviewed the quotes received for road striping, which all exceeded the threshold of \$21,300 whereby sealed bids are required. The Board directed the Secretary to advertise for bids.
- ITEM NO. 5(B):
Tree Removal Quote** The Board reviewed a quote from Blue Ridge Tree Service in the amount of \$6,800 to remove numerous trees within our road rights-of-way, some hazardous and some to allow for utility poles to be moved further from the edge of Buist Road. All are beyond the ability to be done in-house. Certificates of Liability and Workers Comp Insurance have been provided. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the quote received from Blue Ridge Tree Service in the amount of \$6,800.00.
- ITEM NO. 5(C):
Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE
A) Pike County Community Planning** The Board received notice that the County will be updating the Hazard Mitigation Plan and requesting the Township representative be named to attend the meetings. Karen Kleist stated that EMA Coordinator Bill Mikulak is interested, but will not be available for the first meeting. The Board authorized Bill Mikulak to represent Dingman Township at the meetings.
- ITEM NO. 6(B):
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:
EMERGENCY SERVICES REPORTS** DTVFD Chief Mark O'Brien had nothing new to present at this time.
Terri Christiansen of Milford Fire Dept. reported that they had 26 EMS calls from May 19th to June 15th.
- ITEM NO. 8:
ROADMASTER REPORT** MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to approve the May 31-June 14, 2021 Roadmaster Report as submitted.
- ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT** Chris Wood stated that he has been extremely busy permit-wise.
- ITEM NO. 10:
TREASURER'S REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the June 15, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT** No comments were received.
- ITEM NO. 12: ADJOURNMENT** There being no further business, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the June 15th meeting.

Respectfully submitted,
Karen Kleist, Secretary/Treasurer

DINGMAN TOWNSHIP - JUNE 14, 2021 ROAD MATERIALS

BIDDER	MATERIAL	UNIT PRICE FOB PLANT	TOTAL COST FOB PLANT	UNIT PRICE DELIVERED	TOTAL COST DELIVERED
EUREKA STONE QUARRY Milford, PA	100 Tons Surge	-----	-----	\$ 18.57	\$ 1,857.00
	1500 Tons 2-A Stone	-----	-----	\$ 14.57	\$ 21,855.00
	100 Tons Aashto #3	-----	-----	\$ 18.57	\$ 1,857.00
	500 Tons Antiskid 3A	-----	-----	\$ No bid	\$ -----
	200 Tons Screenings	-----	-----	\$ No bid	\$ -----
	200 Tons ID2 Wearing	\$ 58.45	\$ 11,690.00	-----	-----
	100 Tons Binder Course	\$ 52.40	\$ 5,240.00	-----	-----
SPRINGBROOK ENT. Lords Valley, PA	100 Tons Surge	-----	-----	\$ No bid	\$ -----
	1500 Tons 2-A Stone	-----	-----	\$ 11.00	\$ 16,500.00
	100 Tons Aashto #3	-----	-----	\$ 13.25	\$ 1,325.00
	500 Tons Antiskid 3A	-----	-----	\$ 15.75	\$ 7,875.00
	200 Tons Screenings	-----	-----	\$ 12.50	\$ 2,500.00
	200 Tons ID2 Wearing	\$ No bid	\$ -----	-----	-----
	100 Tons Binder Course	\$ No bid	\$ -----	-----	-----
HAINES & KIBBLEHOUSE Hawley Quarry (stone) Dunmore Materials (asphalt)	100 Tons Surge	-----	-----	\$ 21.98	\$ 2,198.00
	1500 Tons 2-A Stone	-----	-----	\$ 15.32	\$ 22,980.00
	100 Tons Aashto #3	-----	-----	\$ 18.11	\$ 1,811.00
	500 Tons Antiskid 3A	-----	-----	\$ 21.40	\$ 10,700.00
	200 Tons Screenings	-----	-----	\$ 20.85	\$ 4,170.00
	200 Tons ID2 Wearing	\$ 62.00	\$ 12,400.00	-----	-----
	100 Tons Binder Course	\$ 58.00	\$ 5,800.00	-----	-----
DINGMANS FERRY STONE Dingmans Ferry	100 Tons Surge	-----	-----	\$ 15.50	\$ 1,550.00
	1500 Tons 2-A Stone	-----	-----	\$ 14.00	\$ 21,000.00
	100 Tons Aashto #3	-----	-----	\$ 15.00	\$ 1,500.00
	500 Tons Antiskid 3A	-----	-----	\$ 19.00	\$ 9,500.00
	200 Tons Screenings	-----	-----	\$ 13.50	\$ 2,700.00
	200 Tons ID2 Wearing	\$ No bid	\$ -----	-----	-----
	100 Tons Binder Course	\$ No bid	\$ -----	-----	-----

LOW BIDS