

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 20, 2021 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS DUMPING VIOLATIONS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: June 15, 2021 Meeting
3. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) Garage Project – Parapet
 - c) Bid Award – Van Auken Hill Road Culverts
 - d) IT Services Proposal
 - e) Other Old Business
4. NEW BUSINESS
 - a) Resolution No. 2021-05: Multimodal Transportation Fund Grant
 - b) Other New Business
5. CORRESPONDENCE
 - a) Disabled Veterans Tax Exemption - Oritz
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 51,309.48 General Fund
 \$ 149.21 Rec Fund
 \$ 1,678.04 Capital Reserve Fund
 \$ 345.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 2,017,345.96
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; and Jim Ott, Sunrise Lake Section 9.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the June 15, 2021 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Sunrise Lake Section 9 Jim Ott reported they are exploring a third option – to put the Site A beds back on-line gradually to see what they could handle, with excess to a holding tank. A final option, if the Township is agreeable, would be to explore going back to on-lot systems were possible. The Board agreed that would make sense. Mr. Ott also informed that they are still waiting on DEP approval of the emergency frack tank.
- Chris Wood reported that he spoke to Tim Craven (DEP) who stated he is willing to approve a temporary frack tank, but the Sanko planning issue needs to be resolved first.
- ITEM NO. 3(B): Garage Project** Karen Kleist reported there has been no progress on the parapet cost issue. The Board requested Karen look into whether there is a penalty clause for going beyond the maximum completion date.
- ITEM NO. 3(C): Bid Award – Van Auken Culverts** Three bids were received for the replacement of two culverts on Van Auken Hill Road: Morgan Site Contracting \$79,645.98; Fabcor, Inc. \$195,305.00; and Rutledge Excavating \$168,400.00. After reviewing the bids and recommend awarding the contract to Morgan Sites Contracting. Karen stated that the low bid is in line with his estimate. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to award the contract for the culvert replacements on Van Auken Hill Road to the low bidder, Morgan Site Contracting in the amount of \$79,645.98.
- ITEM NO. 3(D): IT Services Proposal** Karen Kleist obtained a list of included services from Topp Business Solutions. Chairman Mincer feels the listing refers mostly to remote assistance and troubleshooting, and does not specifically state “fix”, especially in reference to hardware. He asked Karen to send him the contact info.
- ITEM NO. 3E: Other Old Business** There was no Other Old Business at this time
- ITEM NO. 4: NEW BUSINESS**
A) Resolution No. 2021-05 Multimodal Grant Application MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve Resolution No. 2021-05 authorizing the submittal of a Multimodal Transportation Program grant application.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Disabled Veterans Tax Exemption The Board was in receipt of notification that Luis Ortiz of 199 Spruce Run Drive was approved for property tax exemption by the Department of Veterans Affairs effective March 5, 2021. In double checking the residence address, the property is not located in Dingman Township.
- ITEM NO. 5(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6: EMERGENCY SERVICES REPORTS** The Board was in receipt of a financial report for Milford Fire Department Ambulance for January through June 2021.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the June 28 – July 9, 2021 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he has been very busy with applications and permits.

**ITEM NO. 9
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the July 20, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

SECRETARY'S REPORT

After reviewing the two proposals for ARP funding assistance, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to accept the proposal of Zelenkofske Axelrod, LLC.

ITEM NO. 10: PUBLIC COMMENT

No Public Comment was received.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to adjourn the July 20th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer