

DINGMAN TOWNSHIP BOARD OF SUPERVISORS

NOVEMBER 17, 2020 MEETING

AGENDA

THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS MATTERS OF POTENTIAL LITIGATION

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES:
3. COVID-19 RELATED BUSINESS
 - a) Miscellaneous
4. OLD BUSINESS
 - a) Garage Project – Bid Award
 - b) New Truck Quotes (Updated)
 - c) Other
5. NEW BUSINESS
 - a) CPA Appointment – Authorization to Advertise
 - b) 2021 Proposed Budget
 - c) Commissions: Resignation & Letters of Interest
 - d) Other New Business
6. CORRESPONDENCE
 - a) Pike County Tax Administration – Judicial Sales Exonerations
 - b) Wayco, Inc – Act 14 Notification, Sunrise Culvert Replacement
 - c) Pike County Conservation District – Park NPDES Expiring June 2021
 - d) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 74,299.03 General Fund
 \$ 932.93 Recreation Fund
 \$ 1,500.00 EMS Tax Fund
 - b) General Fund Balance: \$ 1,401,236.05
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Road Department employee; and Aly Wayne. Present remotely were Mark O'Brien, DTVFD; Cory Conant.
- ITEM NO. 1: CALL TO ORDER** Chairman Miner called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** There were no Minutes to approve at this time.
- ITEM NO. 3:
COVID-19 RELATED BUSINESS** There are new travel restrictions for those travelling into or back into Pennsylvania. Either a negative Covid-19 test within 72 hours prior to arrival or 14 days quarantine is required.
- ITEM NO. 4: OLD BUSINESS
A) Garage Project – Bid Award** This item was tabled from the previous meeting. Ryan Lee was unable to get an appointment to tour the new courthouse since the last meeting. Dennis Brink relayed that he spoke with the Court Administrator who verified that there were numerous issues related to construction, not all of which are design related. Karen Kleist stated that the Township's Project engineer has had no prior dealings with Mar-Paul Construction; he has had numerous favorable dealings with Grimm Construction. In addition, the Township was very satisfied with Grim Construction during the Office Building addition several years ago. It was the opinion of the Board that Grimm Construction is the lowest responsible bidder. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to award the contract for the Garage Project to Charles W. Grimm Construction as the lowest qualified bidder.
- ITEM NO. 4(B):
New Truck Quotes – Updated** The updated quote on the Peterbilt is a total of \$176,609, almost \$300 less than the original. It also includes upfitting by MJR Equipment rather than EM Kutz. Shane stated that Kutz was difficult to deal with in so far as providing them with what they wanted. The Board would like Shane to get pricing on any extended warranties available.
- ITEM NO. 4(C):
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS
A) CPA Appointment Advertisement** Karen Kleist provided the draft legal notice informing that the Township intends to appoint Kirk, Summa, and Co. to conduct the 2020 Audit. Authorization to advertise was provided. Appointment will be pending receipt of the proposal.
- ITEM NO. 5(B):
2021 Proposed Budget** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the 2021 Proposed Budget and advertise it for public inspection. It is anticipated that the Budget will be adopted at the December 15th meeting.
- ITEM NO. 5(C):
Township Commissions: Resignation and Letters of Interest** The Board was in receipt of notification from Parks & Recreation Commission member Kathy Wickey that she will be retiring from the Board at the end of the year. A letter of Interest was received from Chris Irving for appointment to the Parks & Recreation Commission; the Commission supports her appointment.
- In response to social media posting for members and Alternates to Township Boards, letters of interest were received from Aly Wayne for either the Zoning Hearing Board or Planning Commission and from Marguerite Nemeth for the Zoning Hearing Board. Aly Wayne was present and the Board discussed the vacancies available and her background with her. No decisions were made.
- ITEM NO. 5(D):
Other New Business** There was no Other New Business at this time.

- ITEM NO. 6: CORRESPONDENCE**
A) Pike Co. Tax Administration
- The Board received a list of properties exposed to Judicial Sale for which the 2020 taxes need to be exonerated. The Board had no objections.
- ITEM NO. 6(B):**
Wayco Inc. Act 14 Notification
- The Board received notice from Wayco Inc. that a DEP permit is being applied for to replace a culvert pipe in Sunrise Lake. The Board had no comments.
- ITEM NO. 6(C):**
Pike County Conservation District
- The Board received notice that the Township's NPDES Permit for the Park will be expiring in June and either needs to be closed out or renewed. The Board directed Karen Kleist to have Tom McLane Associated work on getting the permit renewed.
- ITEM NO. 6(D):**
Miscellaneous Correspondence
- The Board reviewed various Miscellaneous Correspondence and noted the interim road inspection done by the Township Engineer at Raymondskill Creek Estates.
- ITEM NO. 7:**
EMERGENCY SERVICES REPORTS
- DTVFD Chief Mark O'Brien reported that they had 33 Fire and 54 EMS calls in October (none were Covid related). The Department has signed a contract for a new ladder truck; the current one is in need of major refurbishing, and it was more practical to purchase a new one. Mark also relayed that they received a verbal proposal from Professional Safety Associates to provide 24/7 ambulance staffing for December, and also a proposal for January-June. This is the lowest proposal received to date.
- ITEM NO. 8:**
ROADMASTER REPORT
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the November 2-16, 2020 Roadmaster Report as submitted.
- ITEM NO. 9:**
SEWAGE / ZONING OFFICER REPORT
- Chris Wood stated that all his items needed to be discussed in Executive Session.
- ITEM NO. 10:**
TREASURER'S REPORT
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the November 17, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- No comments were received.
- ITEM NO. 12: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.
- After reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to hire William Dickson as an on-call non-CDL snow plow operator at \$14.00 per hour.
- ITEM NO. 13: AJDDOURNMENT**
- There being no further business, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the November 17th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer