

DINGMAN TOWNSHIP BOARD OF SUPERVISORS

NOVEMBER 5, 2020 MEETING

AGENDA

THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE MEETING TO DISCUSS PERSONNEL MATTERS.

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: October 20, 2020 Meeting
3. COVID-19 RELATED BUSINESS
 - a) Miscellaneous
4. OLD BUSINESS
 - a) Ordinance No. 03-2020 - General Obligation Note Authorization
 - b) Garage Project – Bid Tabulation/Award
 - c) New Truck Quotes
 - d) Other
5. NEW BUSINESS
 - a) Other New Business
6. CORRESPONDENCE
 - a) Frank Tourscher, Code Inspections Inc.
 - b) Laura Orben, Penn State Extension
 - c) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Jurgens Lot Improvement
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 22,822.77 General Fund
 \$ 2,519.31 Recreation Fund
 \$ 807.50 Bridge Preserve Fund
 - b) General Fund Balance: \$ 1,328,626.47
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; and Chris Wood, Sewage/Zoning Enforcement Officer. Present remotely: Ryan Lee, Northeast Design Assoc.; Cory Conant; and Dakota Hendricks.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the October 20, 2020 Minutes as presented.
- ITEM NO. 3:
COVID-19 RELATED BUSINESS** There was nothing new to report.
- ITEM NO. 4: OLD BUSINESS**
A) Ordinance No. 03-2020 The Board reviewed ordinance No. 03-2020 authorizing the issuance of and awarding of a general obligation note in the amount of \$400,000 at a rate of 3.23% for the Garage Replacement Project. Notice was provided in the October 22, 2020 edition of the Pike County Dispatch. No public comment was received prior to or at tonight's meeting. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 03-2020.
- ITEM NO. 4(B):
Garage Project – Bid Tabulation/Award** The Board reviewed the Bid Tabulation prepared by Project Manager Ryan Lee. Nine bids were received. The low bidder was Mar-Paul Company from Jessup PA. Chairman Mincer expressed concern with the company as they were the one that did the courthouse addition and there were quality and other issues most likely not related to design. Ryan agreed to do a walk through with Tom to see if any of the concerns would be applicable to our project. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to table award of the bid to the next meeting. The complete bid tabulation is attached and made part of these Minutes.
- ITEM NO. 4(C):
New Truck Quotes** The updated truck quotes were: \$176,900 for the Peterbilt and \$176,506.93 for the Kenworth. Since we already have one Peterbilt that has been reliable, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to go with the Peterbilt.
- ITEM NO. 4(D):
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) Other New Business There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**
A) Frank Tourscher, CII The Board received a letter from Code Inspections Inc. that they would like to transition to an all digital format. Karen pointed out that the Township only scans permit paperwork after the CO is issued to avoid multiple plan scans; and we are still required to maintain paper files. No decision was made at this time.
- ITEM NO. 6(B):
Laura Orben, Penn State Extension** The Board was in receipt of an email confirming that the NPS has found spotted lanternflies at the Mott Street Bridge, so they are definitely now in our area.
- ITEM NO. 6(C):
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:
SUBDIVISIONS / LAND DEVELOPMENTS**
A) Jurgens Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township

Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Jurgens Lot Improvement combining lots 14 & 16D, Block 5, Section 2 of Sunrise Lake, to be known as lot 16E.

**ITEM NO. 8:
EMERGENCY SERVICES REPORTS**

Chairman Mincer thanked DTVFD for their assistance with traffic control at the polls; they voluntarily jumped in after the County dropped the ball – even after we communicated concerns for the potential several weeks ago.

**ITEM NO. 9:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the October 19 – November 2, 2020 Roadmaster Report as submitted.

**ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that the September 2020 Discharge Monitoring report for the Ding-Del school showed exceedances in Total Suspended Solids, N+N, and CBOD-5.

**ITEM NO. 11:
TREASURERS REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the November 5, 2020 Treasurer’s Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 12: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 13: EXECUTIVE SESSION


The Board recessed to Executive Session to discuss personnel matters at this time.

ITEM NO. 14: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the November 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

		
BID TABULATION PROJECT: Dingman Township Garage Addition Dingman Twp, Pike County, Pennsylvania Date: October 30, 2020 at Office of Northeast Design Associates		
Contractor	Bid Result	
Dakan Enterprises Inc. 470 Sunrise Ave. Honesdale, PA 18431	Base Bid: (LS)	\$649,895.00
	UP-1 (remove undocumented rock material)	\$110.00/c.y.
	UP-2 (provide structural backfill)	\$55.00/c.y.
	ADD-1 (Adhered snow and ice guard system)	\$4,930.00
	Acknowledge Addendums	YES
	Bid Bond	YES
	Charles W. Grimm Construction P.O. Box X 228 New Street Waymart, PA 18472	Base Bid: (LS)
UP-1 (remove undocumented rock material)		\$110.00/c.y.
UP-2 (provide structural backfill)		\$55.00/c.y.
ADD-1 (Adhered snow and ice guard system)		\$3,075.00
Acknowledge Addendums		YES
Bid Bond		YES
Bognet, Inc. 1298 North Church Street Hazle Township, PA 18202		Base Bid: (LS)
	UP-1 (remove undocumented rock material)	\$250.00/c.y.
	UP-2 (provide structural backfill)	\$50.00/c.y.
	ADD-1 (Adhered snow and ice guard system)	\$5,100.00
	Acknowledge Addendums	YES
	Bid Bond	YES
	Mar-Paul Co, Inc. 1335 Veterans Memorial Drive Jessup, Pa 18434	Base Bid: (LS)
UP-1 (remove undocumented rock material)		\$88.00/c.y.
UP-2 (provide structural backfill)		\$50.00/c.y.
ADD-1 (Adhered snow and ice guard system)		\$5,100.00
Acknowledge Addendums		YES
Bid Bond		YES
Perry's General Contracting, Inc. 1000 Reeves St Dunmore, PA 18512		Base Bid: (LS)
	UP-1 (remove undocumented rock material)	\$75.00/c.y.
	UP-2 (provide structural backfill)	\$60.00/c.y.
	ADD-1 (Adhered snow and ice guard system)	\$27.00
	Acknowledge Addendums	YES
	Bid Bond	YES
	Zitone Construction PO Box 1829, 261 Clove Road Montague, NJ 07827	Base Bid: (LS)
UP-1 (remove undocumented rock material)		\$150.00/c.y.
UP-2 (provide structural backfill)		\$65.00/c.y.
ADD-1 (Adhered snow and ice guard system)		\$2,950.00
Acknowledge Addendums		YES
Bid Bond		YES
D & M Construction Unlimited Inc. 107 N Turnpike Rd Dalton, PA 18414		Base Bid: (LS)
	UP-1 (remove undocumented rock material)	\$80.00/c.y.
	UP-2 (provide structural backfill)	\$45.00/c.y.
	ADD-1 (Adhered snow and ice guard system)	\$4,500.00
	Acknowledge Addendums	YES
	Bid Bond	YES
	Kobalt Construction 5383 Park Dr Pocono Summit, PA 18346	Base Bid: (LS)
UP-1 (remove undocumented rock material)		\$150.00/c.y.
UP-2 (provide structural backfill)		\$50.00/c.y.
ADD-1 (Adhered snow and ice guard system)		\$4,800.00
Acknowledge Addendums		YES
Bid Bond		YES
Multiscape, Inc 995 S Township Blvd Pittston, PA 18640		Base Bid: (LS)
	UP-1 (remove undocumented rock material)	\$150.00/c.y.
	UP-2 (provide structural backfill)	\$50.00/c.y.
	ADD-1 (Adhered snow and ice guard system)	\$5,000.00
	Acknowledge Addendums	YES
	Bid Bond	YES