

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
MARCH 3, 2020 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO
DISCUSS CURRENT LITIGATION WITH MILFORD REALTY BUILDING ASSOCIATES**

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1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: February 4, 2020 Regular Meeting
3. OLD BUSINESS
 - a) PMWL School Bus Stop & Salt Shed Projects
 - b) Regional EMS Meeting
 - c) PSATS Convention May 3-6
 - d) Electronics Recycling – Intermunicipal Agreement
 - e) Other
4. NEW BUSINESS
 - a) Appointment of Rec Board Secretary/Events Coordinator
 - b) 2019 Survey of Financial Condition report
 - c) 2020-21 COSTARS Salt Contract Participation Request
 - d) Other
5. CORRESPONDENCE
 - a) Disabled Veteran Exemption - Matuszewski
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 5,294.30 General Fund
 - b) General Fund Balance: \$ 760,997.24
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Mark O'Brien, DTVFD; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the February 4, 2020 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) PMWL School Bus Stop & Salt Shed Karen Kleist reported that The Bond and Agreement are pending back from the POA for the Bus Stop project. Joe Cutri reviewed the re-submitted building permit applications; none of the comments from the previous review(s) seem to have been addressed.
- ITEM NO. 3(B): Regional EMS Meeting** There will be a meeting on March 10, 2020 at which Keith Raser plans to distribute a proposal received from Samaritan Ambulance. The proposal is not being released ahead of the meeting.
- Item no. 3(C): PSATS Convention May 2-6** Karen reported that so far only Jim Snyder has expressed interest in attending the convention. The Board authorized Jim to attend.
- ITEM NO. 3(D): Electronics Recycling** The Board reviewed the Intermunicipal Agreement with the County regarding the joint Electronics Recycling event. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve and execute the Intermunicipal Agreement with the County of Pike.
- ITEM NO. 3(E): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Appointment of Recreation Board Secretary/Events Coordinator MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint Virginia Shamlian as part-time Secretary to the Parks & Recreation Commission and Events Coordinator, working an average of 15 hours per week at the rate of \$14.00 per hour.
- ITEM NO. 4(B): 2019 Survey of Financial Condition** The Board reviewed the 2019 Survey of Financial Condition Report prepared by Karen Kleist. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Financial Condition Report as prepared.
- ITEM NO. 4(C): 2020-21 COSTARS Salt Contract** Jim Snyder requested authorization to participate in the Costars 2020-21 Salt Contract in the amount of 500 tons. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to participate in the Costars Salt Contract for 500 tons of salt.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Disabled Veteran Exemption The Board was in receipt of notification that David Matuszewski was approved by the PA Department of Veterans Affairs for real estate tax exemption beginning December 19, 2019. A request for abatement of 2020 taxes was also received. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Disabled Veterans Tax Exemption for David Matuszewski beginning with the 2020 taxes.
- ITEM NO. 6: EMERGENCY SERVICES REPORTS** DTVFD Chief Mark O'Brien reported that in February they had 26 Fire and 105 EMS (50 in Dingman) calls. The Department has one new EMT and two more pending certification.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to approve the February 10-23, 2020 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood's report included:

- Ding/Del School sewage system had an N/N exceedance in January.
- Kiley Assoc. is evaluating the sewage systems at Har Haven to determine the nature of the systems and if any upgrades are necessary.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the March 3, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

SECRETARY'S REPORT

Karen Kleist asked the Board if they would like to go ahead with installation of electric to the new pavilion (quote is for \$6,015). MOTION was made by Dennis Brink, seconded by Ed Nikles, and carried to proceed with having the electric run to the new Park Pavilion. Chairman Mincer abstained. We also need to get picnic tables (approx. 12).

Bottini will honor the quote for the diesel tank through April; Voltron says there is enough power to salt shed to tap off it for the fuel pump.

The Census Bureau will be using our meeting room during the day for local training on March 30, April 8, May 6 and May 11.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the March 3rd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer