

# DINGMAN TOWNSHIP BOARD OF SUPERVISORS

## DECEMBER 1, 2020 MEETING

### AGENDA

THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS MATTERS OF POTENTIAL LITIGATION

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: November 5, 2020 Meeting  
November 17, 2020 Meeting
3. COVID-19 RELATED BUSINESS
  - a) Miscellaneous
4. OLD BUSINESS
  - a) DEPG Dingmans Associates – Letter of Credit Extension
  - b) Township Boards: Resignation & Letters of Interest
  - c) Other
5. NEW BUSINESS
  - a) Proposal to Update Fee In Lieu of Recreation Facilities
  - b) Other New Business
6. CORRESPONDENCE
  - a) Parks & Recreation Commission
  - b) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Brechia Lot Improvement
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 73,377.14 General Fund  
\$ 185.00 Recreation Fund
  - b) General Fund Balance: \$ 1,325,426.45
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; and Chris Wood, Sewage/Zoning Enforcement Officer. Present remotely were Mark O'Brien, DTVPD; Doug Olmstead & Jim DePetris of DEPG Dingmans Assoc.; Dan Clarkson; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Miner called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the November 5, 2020 and November 17, 2020 Minutes as presented.
- ITEM NO. 3: COVID-19 RELATED BUSINESS** Governor Wolf renewed the Disaster Declaration for an additional 90 days, and also updated the Mask order and Quarantine Order.
- ITEM NO. 4: OLD BUSINESS**  
**A) DEPG Dingmans Associates - Letter of Credit extension** The Irrevocable Letter of Credit has been extended for two years and the First Amendment to the Developers Agreement, reviewed and approved by Solicitor Klemeyer, was submitted. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Letter of Credit and Amendment to the Developers Agreement as submitted.
- ITEM NO. 4(B): Township Boards: Resignation and Appointments** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to regretfully accept the resignation of Kathy Wickey from the Parks & Recreation Commission, effective at the end of the year. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint Chris Irving to the vacancy on the Parks & Recreation Commission. MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to appoint Aly Wayne to the vacancy on the Zoning Hearing Board. The Secretary was directed to invite Margurite Nemeth to a Board meeting to discuss her interest in serving on a Board.
- ITEM NO. 4(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Proposal to Update Fee in Lieu of Recreation Facilities in SALDO** Karen Kleist explained that the Fee In lieu of Recreation Facilities section of the SALDO was done quite a few years ago and does not include build-out costs for the Bridge Preserve. She requested Park Consultant Tom McLane to provide an estimate to update the formula. Tom provided an outline of the work to be done, at a cost not to exceed \$1,800. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to have Tom McLane & Associates update the Fee In Lieu of Recreation Facilities section of the SALDO.
- ITEM NO. 5(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**  
**A) Parks & Recreation Commission** The Board was in receipt of a Memo from the Commission requesting the Board approve the Field & Facilities Use Policy; recommended Policy that the Township does not allow pavilions to be reserved, except for on-going events, which will be approved and the Supervisors may set a fee; and requesting permission to order car show trophies (no dates) at a cost not to exceed \$500. The Board was unclear as to what was meant by "on-going events" regarding the pavilion policy, but agreed they should not be able to be reserved. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to authorize the purchase of car show trophies, not to exceed \$500.
- ITEM NO. 6(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments
- ITEM NO. 7: SUBDIVISIONS / LAND DEVELOPMENTS**  
**A) Brescia Lot Improvement:** The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and

Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Brescia Lot Improvement, combining lots 3 & 4, Block 12, Stage 7 of Hemlock Farms, to be known as Lot 3R.

**ITEM NO. 8:  
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that they had 25 Fire and 40 EMS calls in November (5 were potential Covid related). They received a \$1500 donation from the new Weis store on Rt. 739.

The Board was also in receipt of a Report from Milford Fire Department. There were 337 Fire and 620 EMS dispatches year-to-date. Out of the 244 EMS responses in Dingman Township, 76% were made by the paid personnel.

**ITEM NO. 9:  
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the November 16-30, 2020 Roadmaster Report as submitted.

**ITEM NO.109:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported on the following: He had to revoke a sewage permit as the timbering contractor ran over and compacted the sewage area; Pike County Conservation District was also informed of potential erosion issues. Also, Sunrise Section 9 was supposed to attend tonight's meeting but did not show up.

**ITEM NO. 11:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the December 1, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

Dan Clarkson, representative of the local Carpenters Union asked the Board why they would spend \$20,000 more by choosing the second lowest bid rather than the low bidder, Mar-Paul, who is a qualified Union member. Chairman Mincer responded that they looked at all the bids, and were not aware which, if any, were Union, nor do they know any of the principals of the companies. Solicitor Klemeyer added that they had received a letter from Mar-Paul Company's attorney, and as such would not discuss the Township's investigation with anyone but the Bidder. If they want to discuss the findings publicly, the Company should send a letter designating someone to represent them. Mr. Clarkson went on at length regarding union vs. non-union, and even insinuated that the difference in price (Grimm over Mar-Paul) would make its way to the Board.

Jim DePetris and Doug Olmstead thanked the Board for approving the bond extension and provided an update as to the status of the proposed project. They are working on new conditional use plans that will incorporate more market flexibility and will be the gem of Dingman Township.

**ITEM NO. 13: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 14: AJDDOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adjourn the December 1<sup>st</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer