

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**NOVEMBER 19, 2019 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES:   October 17, 2019 Regular Meeting  
                                  November 5, 2019 Regular Meeting
3. PUBLIC HEARINGS
  - a)     NJ Y Camp Conditional Use Hearing - Application Withdrawn
  - b)     Zoning Amendment - Ordinance #03-2019
4. OLD BUSINESS
  - a)     PMWL School Bus Stop & Salt Shed Projects
  - b)     DWGNRA Visitor Use Management Plan comment letter
  - c)     Other
5. NEW BUSINESS
  - a)     2020 Proposed Budget
  - b)     Road Department Vacancy Appointment
  - c)     Township Electronics Recycling
  - d)     Notice of Intent to appoint CPA
  - e)     Other
6. CORRESPONDENCE
  - a)     PennDOT LF Fund Monitoring Report
  - b)     Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a)     Payment of Bills:       \$ 66,413.77 General Fund  
                                  \$  2,393.40 Rec Fund  
                                  \$    225.00 Bridge Preserve Fund
  - b)     General Fund Balance: \$1,082,946.20
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and a member of the press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the November 5, 2019 Minutes as presented. MOTION was made by Ed Nikles, seconded by Thomas Mincer, and carried to approve the October 17, 2019 Minutes as presented; Supervisor Brink abstained as he was not at the meeting.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) NJ Y Camp Conditional Use** The Board was in receipt of a letter from the applicant's Engineer withdrawing the Conditional Use and Land Development applications at this time. They will be resubmitting a revised submission in a few months.
- ITEM NO. 3(B):**  
**Zoning Amendment - Ord. No. 03-2019** A duly advertised public hearing was held upon and consider for adoption an amendment to the zoning ordinance revising sign regulations, cluster development, environmentally sensitive areas, noise, parking, non-conforming buildings and uses, large hotels, yard sales and other miscellaneous provisions. No public comment was received. MOTION was made by Ed Nikles, seconded by Dennis Brink, and carried to continue the hearing to the December 3, 2019 meeting to allow for receipt of comments from the Pike County Planning Commission.
- ITEM NO. 4: OLD BUSINESS**  
**A) PMWL School Bus Stop and Salt Shed Projects** Chris Wood did an inspection of the Salt Shed site following notification that the shed was already constructed without the benefit of a building permit. He found that the new salt shed was constructed 7' from the existing salt shed, when the approved Conditional Use and Land Development plans indicate the two sheds would be abutting. To rectify the deviance, the new building either needs to be moved to the approved location or request the Board re-open the conditional use hearing and approve the deviance. Preliminary Land Development plans would also need to be modified.
- Regarding the School Bus Stop project, a letter was sent to the POA following the last meeting informing that all deficiencies noted in Mike Week's inspection report must be corrected within 30 days and a Final Land Development plan submitted or the Township may be forced to revoke approvals. To date a response has not been received.
- ITEM NO. 4(B):**  
**DWGNRA Visitor Use Management Plan** The Board received a copy of a letter Lehman Township submitted to the NPS on the draft plan. Following discussion, it was decided to have the Secretary draft a comment letter to include agreement with Lehman Township's comments, objections to tolls for through traffic, and other items.
- ITEM NO. 4(C):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) 2020 Proposed Budget** The Board presented the 2020 Proposed Budget, which includes a proposed new EMS Tax of .285 mils. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to advertise the 2020 Proposed Budget for public view.
- ITEM NO. 5(B):**  
**Road Department Vacancy Appointment** MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to appoint Shane Williams as full-time Road Department employee at \$17.50/hour effective November 25, 2019, with up to a 90-day probation period, and subject to satisfactory New Hire Drug & Alcohol screening and a physical. Applicable benefits will apply following completion of probationary period.

- ITEM NO. 5(C):  
Township Electronics Recycling**
- Chris Wood and Karen Kleist reported that DEP is now requiring all facilities accepting electronics to be certified/approved by the State. We have made numerous attempts to find out if the facility currently being used is certified, but have not received that information. Pricing has been obtained from Responsible Recycling Services in Kutztown. They charge \$.48/lb. This will bring the electronics recycling costs up near what we pay for trash/bulk items. The Board requested that we find out how much it would cost based on our past tonnage. Also discussed was doing the electronics recycling separately from Clean Up day as the Garage will have construction activity next year. The Board agreed that we should hold the electronics recycling at the Park.
- ITEM NO. 5(D):  
Notice of Intent to appoint CPA**
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approving publishing notice that Kirk, Summa and Co. CPAs will be appointed to conduct the 2019 Audit.
- ITEM NO. 5(E):  
Other New Business**
- There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE  
A) PennDOT -Liquid Fuels Monitoring Rpt**
- The Board was in receipt of notification that a monitoring review of the Township's Liquid Fuels Fund found the Township in compliance with Liquid Fuels rules and regulations.
- ITEM NO. 6(B):  
Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**
- There were no Reports at this time.
- ITEM NO. 8:  
ROADMASTER REPORT**
- MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to approve the November 4-17, 2019 Roadmaster Report as submitted and summarized by Jim Snyder.
- ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood reported that Lake Adventure appears to be having water system problems again.
- ITEM NO. 10:  
TREASURER'S REPORT**
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the November 19, 2019 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 12: ADJOURNMENT**
- There being no further business, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the November 19th meeting.

Respectfully submitted,

Karen Kleist