

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**NOVEMBER 21, 2017 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING  
THE PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - November 6, 2017 Meeting
3. OLD BUSINESS
  - a) Public Hearing - Zoning Ordinance Amendment - Screen Room Winterization
  - b) Firefighter/EMS Reimbursement Policy
  - c) Other
4. NEW BUSINESS
  - a) Proposed 2018 Budget
  - b) Notice of Intent to Appoint CPA
  - c) Act 42 - Category 4 Casinos
  - d) Park Trail Project: Request for Payment #3; Change Order #1
  - e) Deputy Tax Collector Acknowledgement
  - f) Other
5. CORRESPONDENCE
  - a) William Fedun
  - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 65,432.60 General Fund  
\$ 8,989.23 Park/Rec Fund
  - b) General Fund Balance: \$920,489.22
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Mark O'Brien, DTVFD Chief; and members of the public and press. Supervisor Dennis Brink was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. A letter from Eleferie Balu handed in this evening was added to Item #5: Correspondence.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the November 6, 2017 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Zoning Amendment - Screen Room Winterization** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to table this item to the December 5, 2017 meeting to allow for comment from Lake Adventure Community Association.
- ITEM NO. 3(B): Firefighter/EMS Reimbursement Policy** This item was tabled to the next meeting so Supervisor Brink can participate.
- ITEM NO. 3(C): Other Old Business** Good Shepherd Childcare Center was present to inform the Board that they have made arrangements with the Milford Fire Department to provide traffic control at their Open House on December 3, 2017. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried allow GSCC to utilize the American Legion parking lot for overflow parking during their event on December 3, 2017.
- ITEM NO. 4: NEW BUSINESS**  
**A) Proposed 2018 Budget** The Board presented the proposed 2018 Budget, which includes no tax increase. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the 2018 Proposed Budget for public review until adoption at the December 19, 2017 meeting.
- ITEM NO. 4(B): Notice of Intent to Appoint CPA** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to advertise the Board's intent to appoint Kirk, Summa & Co., CPA to conduct the FY2017 audit. Said appointment will occur at the Organizational Meeting on January 2, 2018.
- ITEM NO. 4(C): Act 42 - Category 4 Casinos** The Board reviewed information from PSATS regarding Act 42 authorizing the placement of ten Cat. 4 casinos, as well as a sample resolution to prohibit the siting of such a casino in our Township. Chairman Mincer stated that there is a provision in the Act that prohibits a Cat 4 casino from being sited in a county within twenty-five miles of an existing casino. Mt. Airy effectively eliminates Pike County from a potential site.
- ITEM NO. 4(D): Park Trail Project: Request for Payment #3 and Change Order #1** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve Payment #3 in the net amount (after 10% retainage) of \$7,425.00 to May Brothers Landscaping. After reviewing the change order for installation of additional mulch, the Board determined that they would like to meet with contractor first to discuss it.
- ITEM NO. 4(E): Deputy Tax Collector Acknowledgement** Dingman Township Tax Collector James Leiser has selected William Leiser as his Deputy, to serve in the case of incapacitation of the elected Tax Collector. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to acknowledge the appointment of William Leiser as Deputy Tax Collector.
- ITEM NO. 4(F): Other New Business** There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE**

**A) William Fedun  
Elefterie Balu**

Letters of interest to fill the unexpired term of Supervisor Kerry Welsh were received from William Fedun and Elefterie (Theo) Balu. These will be discussed when Supervisor Brink is back.

**ITEM NO. 5(B):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:  
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 22 Fire and 97 EMS dispatches in October. The annual equipment testing/servicing is complete.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the November 6-19, 2017 Roadmaster Report as submitted by Jim Snyder

**ITEM NO. 8:  
SWAGE / ZONING OFFICER REPORT**

Chris Wood reported that it has been busy with permit applications, sewage testing and repairs.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the November 21, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session to discuss potential litigation at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the November 21st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer