

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MARCH 15, 2016 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS CURRENT & POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - March 1, 2016 Meeting
3. PUBLIC HEARING
  - a) Geissler Conditional Use - Cancelled
4. OLD BUSINESS
  - a) Park Water System DEP Start-up Procedure & Testing Forms
  - b) Other
5. NEW BUSINESS
  - a) Second April Meeting date change
  - b) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Good Shepherd Child Care Center - Time Extension
7. CORRESPONDENCE
  - a) Tax Abatement Request - Prundl
  - b) Wayne/Pike Building Industry Association
  - c) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 89,035.38 General Fund  
\$ 78.00 Rec Fund  
\$ 422.65 Bridge Preserve Fund
  - b) General Fund Balance: \$ 512,385.74
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; Mark O'Brien & Al Valente of DTVFD; Tom Stevenson of MVFD; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss matters of current and potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 1, 2016 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Geissler Conditional Use** This hearing has been cancelled and will need to be re-advertised as the applicant is revising their application.
- ITEM NO. 4: OLD BUSINESS**  
**A) Park Water System** The Start-Up Procedures form and Testing Procedures form for the Park Water System were provided to the Board for review. These are part of PaDEP's new requirements for water systems and are required to be filed by April 1, 2016. There were no comments.
- ITEM NO. 4(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Second April Meeting** As Dennis Brink and Karen Kleist will be at the PSATS Annual Convention that day, the second April meeting needs to be rescheduled. It was decided to hold the meeting on April 26th.
- ITEM NO. 5(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**  
**A) Good Shepherd Child Care Center:** The Board was in receipt of a request for Waiver of Time Limitations for the revised Final Land Development plans. The Planning Commission recommended approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Waiver of Time Limitations for the revised Final Land Development submission of GSCC.
- ITEM NO. 7: CORRESPONDENCE**  
**A) Tax Abatement Request** The Board was in receipt of notice from the Pike County Tax Administration Office that the Prundl's have requested an abatement of 2016 taxes due to the house being a total fire loss. The Board had no objections.
- ITEM NO. 7(B): Wayne/Pike Building Industry Assoc.** The Board was in receipt of a letter requesting the Township to become a member of the International Code Council by March 18, 2016. Once a member, each governmental member is entitled to designate voters to proposed ICC Code changes. As the deadline is only three days away, the Board will consider it for next year.
- ITEM NO. 7(C): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted that Penn State Extension Offices may close due to the Budget impasse.
- ITEM NO. 8: EMERGENCY SERVICES REPORTS** Tom Stevenson of Milford Fire Dept. reported that they had 134 EMS and 92 Fire dispatches year-to-date; all member CPR recertifications are complete.
- DTVFD Chief Mark O'Brien reported that there were 29 Fire and 74 EMS dispatches in February; they have been awarded two grants totaling \$18,712 for gear and computer/software upgrades.

**ITEM NO. 9:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the February 29-March 13, 2016 Roadmaster Report as submitted and presented. Jim Snyder informed the Board that the sweeper is broken; he was directed to obtain three quotes (including availability) on replacing it. Supervisor Brink requested Jim inform PaDOT at the Road Task Force meeting that the tunnel end-walls on Tunnel Road need to be fixed when they reconstruct that section of I-84.

**ITEM NO. 10:  
SEWAGE / ZONING OFFICER REPORT**

Chris reported on his attendance at the PaSEED conference and informed that the Zoning Hearing Board approved the Metz firewood processing application with conditions.

**ITEM NO. 11:  
SECRETARY / TREASURER'S REPORT**

Karen Kleist informed the Board that she received a call from Gary Orben that there is a vacancy for Judge of Elections at Dingman #2. He received a letter of interest from Miki Cortes, and is wondering the Board has any other recommendations (must be republican to replace the republican that resigned). There were no recommendations.

Karen and Jim Snyder attended a site meeting on March 9th for the Mott Street Bridge replacement. The bridge is slated for rehabilitation and design standards for pedestrian bridges will support crossing by the UTVs used by the fire departments. She suggested the Board send a letter reiterating their request that access for these emergency vehicles be included in the access design. The Board agreed.

Paul Bork has requested the purchase of four additional "Bear Saver" trash/recycle bins for the Park to replace the traditional trash cans still in use. The Board approved the purchase of two bins at this time at a cost of \$1,056 each.

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 15, 2016 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the bill payment checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 13: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 14: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the March 15th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer