

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 19, 2013 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: November 6, 2013 Meeting
3. OLD BUSINESS
 - a) Ordinance 06-2013 - LERTA
 - b) Other
4. NEW BUSINESS
 - a) Presentation: Niki Jones re: Newsletters
 - b) Sewage Maintenance Agreement - PMWL Lot 920
 - c) FY2013 Audit Agreement & Notice to Appoint CPA
 - d) DTVFD 2014 Fundraising Events
 - e) 2014 Proposed Budget
 - f) Other
5. CORRESPONDENCE
 - a) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 25,500.18 General Fund
\$ 1,165.66 Park & Rec Fund
 - b) General Fund Balance: \$ 664,017.81
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Tom Stevenson, Milford Fire Dept.; Niki Jones; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 6, 2013 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Ordinance 06-2013 - LERTA A duly advertised public hearing was held to receive comments on the proposed LERTA ordinance providing for temporary tax abatements for new commercial structures in the RC, NC, and ND2 zoning districts. No public comment on the proposed district or the ordinance was received. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 06-2013.
- ITEM NO. 3(B):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Niki Jones - presentation Niki Jones spoke to the Board about the newsletters her agency does for Delaware Twp. and various community associations. There would be no cost to the Township; articles can be written by Township staff and/or her agency. She obtains advertisers which covers the cost of printing and mailing. The Board will let her know if we are interested.
- ITEM NO. 4(B):**
Sewage Maintenance Agreement - PMWL Lot 920 The Board was in receipt of an updated Sewage Maintenance Agreement for the A/B soil system on PMWL Lot 920. The current owners are revising their sewage permit to eliminate the UV bulb as now allowed under the Sewage Facilities Act. The required bond is (has been) in place. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the updated Sewage Maintenance Agreement for PMWL Lot 920, currently owned by the O'Dells.
- ITEM NO. 4(C):**
FY2013 Audit Agreement & Notice The Board was in receipt of an Agreement from Kirk, Summa & Co. relative to conducting the 2013 Audit; the price remains at a maximum of \$4,100.00. Also reviewed was the legal notice to be placed. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Audit Agreement with Kirk, Summa & Co.
- ITEM NO. 4(D):**
DTVFD 2014 Fundraising Schedule MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the DTVFD 2014 Fundraising event schedule as submitted.
- ITEM NO. 4(E):**
2014 Proposed Budget The Board presented the 2014 Proposed Budget for public review. The general revenue tax rate remains at 6 mils; the fire tax rate is proposed to increase .25 mil to 1.25 mils. The proposed budget is available for public review at the Township Offices and on its website through December 17th. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the 2014 Proposed Budget for public review.
- ITEM NO. 4(F):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Miscellaneous Correspondence The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported that there have been 469 EMS calls and 288 fire calls year-to-date.

DTVFD Chief Bill Mikulak reminded the Board that Breakfast with Santa will be on December 1st.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 28-November 10, 2013 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reminded the Board that the Variance hearing for the Muir House is scheduled for December 5th at 5pm.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 19, 2013 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 11: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the November 19th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer