

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
SEPTEMBER 4, 2012 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: August 21, 2012 Meeting
3. OLD BUSINESS
 - a) Ciccone Construction Retainage Release – Park Phase 1A
 - b) Other
4. NEW BUSINESS
 - a) 2013 Pension Minimum Municipal Obligation (MMO)
 - b) UCC Board of Appeals update – draft ordinance
 - c) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) DiVittorio Lot Improvement – Extension Request
6. CORRESPONDENCE
 - a) Zoning Hearing Board – Findings of Fact, Rienze Appeal
 - b) Pike County Conservation District
 - c) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 150,772.83
 - b) General Fund Balance: \$ 764,409.26
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the August 21, 2012 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Ciccone Constr. Retainage Release During a recent site meeting at the Park, Dennis Brink, Sam of McLane Associates and Rich Ciccone inspected the baseball fields. \$3,000.50 of Ciccone's contract for Phase I-A has been being held in case the baseball fields required an additional aeration application. It was the opinion of Sam and Dennis that the field have shown sufficient improvement and that the retainage can now be released. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve releasing the final \$3,000.50 due to Ciccone Construction under their Phase I-A contract.
- ITEM NO. 3(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) 2013 Pension MMD Karen Kleist presented the 2013 Minimum Municipal Obligation worksheet for the Pension Plan. Based upon 2012 projected wages applied to a formula provided by PMRS, the township's 2013 MMD is \$45,475.00. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the 2013 Pension MMD as presented.
- ITEM NO. 4(B): UCC Board of Appeals update** Solicitor Klemeyer informed the Board of a recent court decision that states that in order to participate in a joint building appeals board, a municipality must also have the UCC jointly administered. As such, he suggests each municipality enact an ordinance establishing an appeals board that will be made up of the members that served on the joint appeals board. The Board reviewed the proposed ordinance. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to advertise the draft building appeals board ordinance for public hearing.
- ITEM NO. 4(C): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: SUBDIVISIONS / LAND DEVELOPMENTS**
A) DiVittorio Lot Improvement The Board was in receipt of a request from the applicant's surveyor requesting a 60-day time extension and recommendation from the Planning Commission for approval of same. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve a 60-day time extension on the DiVittorio lot improvement submission, effective from the current expiration date.
- ITEM NO. 6: CORRESPONDENCE**
A) Zoning Hearing Board The Board was in receipt of the Findings of Fact on the Rienze Appeal from the Zoning Hearing Board. There were no comments.
- ITEM NO. 6(B): Pike County Conservation District** The Board received notice from the Pike County Conservation District of their intent to apply for Scenic Rural Character Program funding to continue the groundwater level monitoring program. Following discussion, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to support the Conservation District's application for funding for the groundwater level monitoring program.
- ITEM NO. 6(C): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Bill Mikulak submitted his report for August 2012. They were toned out for 33 fire/rescue calls and 100 EMS calls.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the August 20 to September 2, 2012 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he has been busy with sewage system repairs lately.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the September 4, 2012 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the September 4th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer