

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MARCH 6, 2012 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING  
THE PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: February 21, 2012 Regular Meeting
3. PUBLIC HEARINGS
  - a) Leech Conditional Use Hearing – Continuance Requested
4. OLD BUSINESS
  - a) FEMA Assistance determination
  - b) Pike County Humane Society – Rabies Clinic
  - c) Other
5. NEW BUSINESS
  - a) Krick Fire Loss Escrow – Final Release
  - b) Authorization to Bid: 2012 Road Materials
  - c) Professional Contract Proposals – Park Phase 1-B
  - d) Pike County Scenic Rural Character Program funding Resolutions
  - e) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Emery Subdivision – Time Extension Request
  - b) Marquin Subdivision – Time Extension Request
7. CORRESPONDENCE
  - a) Pike County Tax Administration: Exoneration
  - b) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER REPORT
  - a) Payment of Bills: \$ 10,047.56
  - b) General Fund Balance: \$ 479,428.74
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Barry Heim, Pike County Humane Society; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the February 21, 2012 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Leech Conditional Use Hearing** This duly advertised hearing was continued from December 6, 2011. An additional 60-day time extension was requested by Mr. Leech. The Planning Commission recommended approval of the extension. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the requested 60-day time extension and continue the public hearing to April 3, 2012.
- ITEM NO. 4: OLD BUSINESS**  
**A) FEMA Assistance Determination** Karen Kleist reported that following several meetings with FEMA and one with PEMA, the repairs to the flood damaged culverts on Conashaugh and Husson Roads that the Township considered temporary, FEMA & PEMA consider permanent. As such, no further work is approved. Total reimbursement (which will cover materials, staff overtime and administration costs) will total \$12,728.51.
- ITEM NO. 4(B):**  
**Pike County Humane Society** Barry Heim was present to request permission to hold a Vaccination Clinic at the Township Garage on April 14, 2012 from 3pm to 7pm. A certificate of Insurance listing the Township as an additional insured during the event was provided and reviewed by Solicitor Klemeyer. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize the Pike County Humane Society to hold a Vaccination Clinic at the Township Garage on April 14, 2012.
- ITEM NO. 4(C):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Krick Fire Loss Escrow Release** Karen Kleist informed the Board that the repairs are complete and a Certificate of Occupancy has been issued. As such, the remaining escrow funds can be released. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to release the balance of the Krick escrow funds in the amount of \$5,068.90 plus accrued interest.
- ITEM NO. 5(B):**  
**2012 Road Materials** Roadmaster Jim Snyder provided a list of road materials he would like to put out for bid. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize the list of road materials provided by Jim Snyder be advertised for bids.
- ITEM NO. 5(C):**  
**Professional Contract Proposals**  
**Park Phase 1B** The Board was in receipt of proposals from Tom McLane & Associates and from Northeast Construction Services for design/permit/document preparation services for Phase 1B of the Park. McLane will be dealing with the football field and playgrounds; NE Construction will be dealing with the Restroom/Concession building, electrical system/lighting, and updating the well specs; the sewage system is already designed and bidding will be handled in-house. The Board tabled this item to allow for review.

**ITEM NO. 5(D):  
Pike County Scenic Rural Character  
Program Funding Resolutions**

The Board was in receipt of Resolutions from the County Commissioners and Conservation District advising of their intent to apply for SRCP funding for a groundwater baseline study in the amount of \$135,000. The Board determined that they support the program but are unsure of the level of involvement. The Secretary was directed to send a letter of support while the Board considers whether or not to partner in the application.

**ITEM NO. 5(E):  
Other New Business**

Karen Kleist provided the Board with a Resolution drafted by PSATS supporting current legislation to reform the Prevailing Wage law by increasing the threshold after which prevailing wages must apply. The current threshold (enacted nearly 50 years ago) is \$25,000; the pending house bills propose to raise it to approximately \$180,000. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Resolution No. 2012-05, supporting Prevailing Wage reform.

**ITEM NO. 6:  
SUBDIVISIONS / LAND DEVELOPMENTS**

- A) Emery Subdivision: The Board was in receipt of a request for a 90-day time extension from the applicant's surveyor and a recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to grant a 90-day time extension on the Emery subdivision, effective from the current expiration date.
- B) Marquin Subdivision: The Board was in receipt of a request for a 90-day time extension from the applicant's surveyor and a recommendation from the Planning Commission for approval. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to grant a 90-day time extension on the Marquin subdivision, effective from the current expiration date.

**ITEM NO. 7: CORRESPONDENCE  
A) Pike County Tax Administration**

The Board was in receipt of a notice that Conashaugh Lake POA has requested an exoneration of 2012 taxes for a lot they have purchased. There was no objection.

**ITEM NO. 7(B):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 8:  
EMERGENCY SERVICES REPORTS**

DTVFD Chief Bill Mikulak submitted his report for February 2012. There were 37 fire/rescue calls and 37 EMS calls.

As to Emergency Management activities, he visited the Monroe County 911 to see their reverse 911 system, which is web based. Residents will sign up to receive notifications for weather events, road closures, etc. that the County has inputted into the system. Pike will not be implementing the system until they relocate to their new offices.

**ITEM NO. 9:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the February 20 to March 4, 2012 Roadmaster Report as submitted.

**ITEM NO. 10:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that Lake Adventure had no daily or monthly exceedances on their January Discharge Report. However average flows per occupied unit continue to be high: 1364 gpd sewage and 3115 gpd water.

**ITEM NO. 11:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 6, 2012 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 13: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 14: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adjourn the March 6<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer