



March 18, 2020

Re: COVID-19 Pandemic

The Dingman Township Board of Supervisors met Tuesday evening with the Township's Emergency Management Coordinator to evaluate and develop operating procedures to keep Township employees, residents, and those doing business with the Township as safe as possible while still continuing to function and provide necessary services.

EFFECTIVE IMMEDIATELY UNTIL FURTHER NOTICE:

- You are encouraged to communicate with Township staff via telephone and email. There will be NO in-person meetings with staff at the Township Offices.
- The Township Office will remain fully staffed, but access by the public will be limited to the main waiting area. In-person visits should be done only when absolutely necessary.
- Permits will continue to be processed and inspections conducted, but the following will apply:
  - New Permits: Application packets can be mailed to you or the forms can be printed from our website. Completed applications can be mailed in with the appropriate fee deposit or can be dropped off. ALL INCOMING PAPERWORK WILL BE QUARANTEENED FOR 48 HOURS prior to being processed.
  - Plan Revisions/Form Corrections: If you received notification that changes are needed to permit forms or plans that have previously been submitted, we encourage those revisions, supplements and updates to be done via email to the Township Office. Note that some printing charges may apply.
  - Before submitting paperwork electronically, please call the office (570-296-8455) to review the procedures.
  - Please schedule inspections with the Township (zoning, sewage, well) or Code Inspections (building) as usual, but we retain the right to delay the inspection if you or a family member are ill and the inspection requires us to enter your home.
- Planning Commission and Parks & Recreation Commission meetings are **cancelled** until further notice.
- The Township Park on Log Tavern Road will remain **closed** until further notice. The trails at the Bridge Nature Preserve on Twin Lakes Road will remain **open**.

The Board of Supervisors will continue to monitor the COVID-19 situation, recommendations and directives, and will make adjustments as needed. All updates will be posted on the Township website – dingmantownship.org.

We apologize for any inconvenience, but together we can help minimize the effects of this pandemic.

Sincerely,

DINGMAN TOWNSHIP BOARD  
OF SUPERVISORS