

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
MARCH 1, 2022 MEETING
AGENDA

THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 3, 2022 Regular Meeting
January 18, 2022 Regular Meeting
February 15, 2022 Regular Meeting
3. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) Preserve at Milford Hills
 - c) Garage Project
 - d) Other Old Business
4. NEW BUSINESS
 - a) Engineer Proposal for Husson and Christian Hill Red Culverts
 - b) Planning Commission 2021 Annual Report
 - c) 2021 Township Audit & financial Report
 - d) 2022 Parks & Recreation Commission Events
 - e) Raymondskill Creek Estates – Developers Agreement Extension
 - f) Har Haven – Request for Modification to O&M Agreement
 - g) Constable Sal Pinzone - Resignation
 - h) Other New Business
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Clader Subdivision/Lot Improvement
 - b) Finegan Lot Improvement
 - c) Frable Lot Improvement
6. CORRESPONDENCE
 - a) Disabled Veterans Tax Exemptions – Humphrey & Onderlinde
 - b) Judicial Sale Exoneration
 - c) Pike County 911 Office -EMS Dispatching
 - d) Act 14/67/68 Notification – DVSD
 - e) Pike County Commissioners re: ARP Matching Funds for EMS
 - f) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$151,467.41 General Fund
 \$ 104.81 Rec Fund
 - b) General Fund Balance: \$ 790,203.56
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Edward D. Nikles, Supervisor; Theo Balu, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; Mark O'Brien, DTVFD Chief; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:10 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to approve the January 3, January 18, and February 15, 2022 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Sunrise Section 9 There was nothing new to report.
- ITEM NO. 3(B):**
Preserve at Milford Hills There was nothing new to report.
- ITEM NO. 3(C):**
Garage Project The roof inspection by the third party was completed, but there is no report yet. The Board Directed Shane to have the furnace and the light checked out to see if there is any damage or if they are compromised.
- ITEM NO. 3(D):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Engineer Proposal for Culverts The Board received a proposal from the Township Engineer to obtain permits, prepare bid documents, etc. for the Christian Hill Road and Husson Road culverts in need of replacement. This item was tabled for review.
- ITEM NO. 4(B):**
Planning Commission Annual Report The Board was in receipt of the Planning Commission's 2021 Annual Report. There were a total of 31 submissions reviewed. MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to approve the Planning Commission 2021 Annual Report.
- ITEM NO. 4(C):**
2021 Township Audit/Financial Report The Board was in receipt of the 2021 Annual Audit and Financial Report prepared by Kirk, Summa and Co. There were no findings or concerns noted. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to accept the 2021 Audit as received.
- ITEM NO. 4(D):**
2022 Park & Rec Events The Board was in receipt of the Parks & Recreation Commission's proposed 2022 events which include movie nights, two car shows, Battle of the Bands, a Square Dance, and Scarecrows in the Park with a Trunk or Treat and Haunted Trails. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the 2022 Park events as proposed.
- ITEM NO. 4(E):**
Raymondskill Creek Estates Developers Agreement Extension The Board reviewed the proposed extension of the Developers Agreement extending construction to March 16, 2024. Following discussion, MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the Agreement extension, but requiring the fire protection tank to be installed as soon as possible.
- ITEM NO. 4(F):**
Har Haven – Request for Modification of O&M Agreement The Board was in receipt of a request from Har Haven's attorney to allow the use of mechanical water meters instead of the smart meters specified in the O&M Agreement. The contractor hired to install the smart meters installed mechanical ones by mistake. They feel the error did not result in any substantive deviation from the goals of the Agreement. Mike Weeks reviewed the request and the water meter data and has concerns that they may be using more water than projected and the number of occupants for each day was not logged. The intent of smart meters was to limit human

error and to document daily peak flows. The Board requested Har Haven address the Townshi Engineer’s comment for the next meeting.

**ITEM NO. 4(G):
Constable Sal Pinzone Resignation**

The Board was in receipt of notice from Sal Pinzone that he is resigning as Dingman Township Constable effective February 28, 2022. Any Township resident interested in the position should contact the Board.

**ITEM NO. 4(H):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 5:
SUBDIVISIONS / LAND DEVELOPMENTS**

- A) Clader Subdivison/Lot Improvement: The Board reviewed the proposed subdivision with Lot Improvement located on Kiesel Road and documentation including deeds, The Planning Commission recommended approval subject to verification of the iron pins, which the Township Engineer since verified were in place. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the subdivision of a portion of the Niverth property (lot 1B) to be joined with Lots 2 & 3 owned by Clader and to be known as lot 2R; the remaining lands of Niverth is to be known as Lot 1B.
- B) Finegan Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, two comments from the County Planning Commission that were addressed, letter of adequacy from the Township Engineer, and recommendation from the Planning Commission for approval. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the Finegan lot improvement combining lots 5911 & 5912 of Conashaugh Lake, to be known as Lot 5912R.
- C) Frale Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the Frable lot improvement combining lots 17 & 18, Block 1 Section 5 of Sunrise Lake to be known as Lot 18R.

**ITEM NO. 6: CORRESPONDENCE
A) Disabled Veteran Tax Exemptions**

The Board was in receipt of two Disabled Veteran Tax Exemptions approved by the County Board of Assessment: Onderlinde – refund applicable to 2021 taxes, and Humphrey exemption effective 5/27/21. Karen Kleist noted that the township did not receive a copy of the eligibility letter. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the Disabled Veterans Tax Exemption for Onderline and for Humphrey, conditioned on receipt of the eligibility letter from the Department of Veterans Affairs.

**ITEM NO. 6(B):
Judicial Sale Exoneration**

The Board was in receipt of notice from the Pike County Tax Claim Office that was exposed to Judicial Sale in 2021 and needs the taxes exonerated. The Board had no objection.

**ITEM NO. 6(C):
Pike County 911 - EMS Dispatching**

The Board was in receipt of a letter from Bernie Swartwood requesting the Supervisors to name the second, third and fourth dispatched Ambulance for each EMS block in the Township. This item was tabled for further review.

**ITEM NO. 6(D):
Act 14/67/68 Notification – DVSD**

The Board was in receipt of notification that the Ding-Del School is applying for a PaDEP permit to replace the bar screen on their wastewater treatment plant. The Board had no comments.

**ITEM NO. 6(E):
Pike County Commissioners re: ARP
Matching Funds for EMS**

The Board was in receipt of a letter from the commissioners approving our application for EMS matching grant funds in the amount of \$348,800. Following on-line submission of the quarterly report, the matching funds must be turned over to the approved EMS provider within 10 days.

**ITEM NO. 6(F):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted notification from Milford Fire Department of a change in their officers, and the request for bids for the Fisher Lane culvert project is being advertised with a bid opening of March 30th.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 110 EMS calls (65 in Dingman) and 18 Fire calls in February. As of today, Shohola EMS is certified and operating 6am to 6pm daily.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to approve the January 24-February 7, 2022 and February 7-21, 2022 Reports as submitted. The Board discussed road weight limits with Shane. MOTION was made by Ed Nikles, seconded by Theo Balu, and unanimously carried to put in a 10 ton wight limit on all Township Roads effective March 5 through April 5, 2022. Shane requested authorization to attend Flagger Certification Training (Pat Venditti also) on April 27; Asphalt Road Maintenance training on April 5; and attend the PSATS Annual Convention. MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve Shane and Pat to attend the trainings as requested.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported he had items to discuss under Executive Session.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to approve the February 15, 2022 and March 1, 2022 Treasurer's Reports as submitted, March 1, 2022 Bill Payment List and General Fund balance and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

No comments were received.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Theo Balu, seconded by Ed Nikles, and unanimously carried to adjourn the March 1st meeting.

Resoectfully submitted,

Karen Kleist, Secretary/Treasurer