

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 5, 2021 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: August 17, 2021 Meeting
3. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) Preserve at Milford Hills
 - c) Garage Project
 - d) Other Old Business
4. NEW BUSINESS
 - a) Zoning Hearing Board Resignation
 - b) Municipal Building Landscaping proposal
 - c) Log Tavern Traffic Light update
 - d) Other New Business
5. CORRESPONDENCE
 - a) Tax Claim Bureau – Exonerations
 - b) Frank Tourscher, Code Inspections Inc
 - c) Rose Chiocchi, Pike County Library
 - d) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Raymondskill Creek Estates – Re-signing of maps
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 43,635.99 General Fund
 \$ 1,090.00 Rec Fund
 \$ 45,065.00 Capital Reserve Fund
 - b) General Fund Balance: \$ 1,441,815.24
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Shane Williams, Roadmaster; Bill Mikulak, EMA Coordinator; and a member of the press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 8:00 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session following Public Comment to discuss potential litigation and employee matters.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the August 17, 2021 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Sunrise Lake Section 9 The Board was in receipt of a letter from Joe Valentine informing that he contacted DEP twice since the last meeting and received a reply that they are considering the options and will be in contact in the near future. He also outlined proposed improvements. Chris Wood will review the letter in depth.
- ITEM NO. 3(B):**
Preserve at Milford Hills Nothing new has been received.
- ITEM NO. 3(C):**
Garage Project The Board was in receipt of a Certificate of Substantial Completion and a Punch List approved by Northeast Design. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Certificate of Substantial Completion and Punch List as recommended by Northeast Design Services. Also received was a payment request in the amount of \$45,065.00, reviewed and approved by Northeast Design. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve payment in the amount of \$45,065.00 to Mar-Paul.
- ITEM NO. 3(D):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Zoning Hearing Board Resignation The Board was in receipt of notice from Zoning Hearing Board member Aly Wayne that she is moving from the area and therefore resigning from the Board. The Board directed the Secretary to post notice that we are in need of a member and an Alternate for the Zoning Hearing Board.
- ITEM NO. 4(B):**
Municipal Building Landscape Quote Karen Kleist presented a quote for refreshing the landscape beds around the building by replacing the weed barrier and covering with river stone, as well as trimming and weeding from TM Morey in the amount of \$2,500. They were recommended by the Dingman Fire Dept. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the quote from TM Morey in the amount of \$2,500.00.
- ITEM NO. 4(C):**
Log Tavern Traffic Light Update Karen Kleist received word from the project engineer that work should be resuming on the traffic light on October 4th, weather permitting. The Township Engineer inspected the site and said that the light mast (pole) is located between the roadway and the control box, which should provide protection in most situations.
- ITEM NO. 4(D):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Tax Claim Bureau Exonerations The Board received a list of properties sold out of the County Repository and had taxes exonerated. The Board had no objections.

- ITEM NO. 5(B):
Frank Tourscher, Code Inspections**
- The Board was in receipt of a letter from Frank Tourscher of Code Inspections, and also the President of the Pa. Association of Building Code Officials, that SB-634 requiring municipalities using third party agencies for UCC enforcement to use two or more companies. In addition, the Department of Labor & Industry has requested those municipalities to designate an employee as the Building Code Official. The Board directed Karen to send a letter to Senator Baker relaying our continued opposition to this and predecessor bills.
- ITEM NO. 5(C):
Rose Chioicchi, Pike County Library**
- The Board was in receipt of a letter from Rose Chioicchi requesting a letter of support for their application for a Keystone Grant to complete the lower level of the Milford Branch by locating an expanded children's section there. The Board agreed to provide a letter of support.
- ITEM NO. 5(D):
Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and noted the following: DTVFD responded to a fire in Lake Adventure where the occupants of the recreation vehicle stated that it was their primary residence; and Notice was received regarding the Opioid lawsuit settlement.
- ITEM NO. 6:
SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Raymondskill Creek Estates – Re-signing of Maps: The maps have not yet been received.
- ITEM NO. 7:
EMERGENCY SERVICES REPORTS**
- The Board was in receipt of a report of Milford Ambulance calls forwarded from Milford Township. From 7/2-9/19 there were 263 dispatches. It was noted that the paid service is now down to 5 day/ 12 hour coverage.
- ITEM NO. 8:
ROADMASTER REPORT**
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the September 20-October 4, 2021 Roadmaster Report as submitted.
- ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood had nothing noteworthy to report.
- ITEM NO. 10:
TREASURER'S REPORT**
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the October 5, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- No public comment was received.
- ITEM NO. 12: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.
- ITEM NO. 13: ADJOURNMENT**
- There being no further business after reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to adjourn the October 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer