

# DINGMAN TOWNSHIP BOARD OF SUPERVISORS

## NOVEMBER 16, 2021 MEETING

### AGENDA

THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: October 5, 2021 Meeting
3. OLD BUSINESS
  - a) Sunrise Lake Section 9 Water & Sewer
  - b) Preserve at Milford Hills
  - c) Garage Project
  - d) Res. No. 2021-06: 2021 Budget Amendment
  - e) Other Old Business
4. NEW BUSINESS
  - a) 2022 Proposed Budget
  - b) Potential Project: Pollinator Garden
  - c) Other New Business
5. CORRESPONDENCE
  - a) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Beecher Family Homestead Subdivision/Lot Improvement
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:     \$ 27,699.21 General Fund  
                                   \$    495.34 Rec Fund  
                                   \$  9,254.25 ARP Fund
  - b) General Fund Balance: \$1,338,211.03
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; DTVFD Chief Mark O'Brien; Gregory Chelak; Jim Ott for Sunrise Lake Section 9; and members of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the October 5, 2021 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Sunrise Lake Section 9** Jim Ott stated that he just received the Township's denial of the Holding Tank application that was submitted. Chris Wood stated that PaDEP stated that a Planning Module is required for this particular application, and since one was not received, he had to deny the application.
- ITEM NO. 3(B):**  
**Preserve at Milford Hills** There was nothing new to report.
- ITEM NO. 3(C):**  
**Garage Project** The Board was in receipt of an email from Ryan Lee of Northeast Construction that Mar-Paul has informed them that they completed the final punch-list items and the final retainage can be released. The Board will do a final walk-through first.
- ITEM NO. 3(D):**  
**Res. No. 2021-06 Budget Amendment** Karen Kleist informed the Board that the Amendment adds the receipt of ARP funds and projected 2021 expenditures, and increases the EMS Services in the General Fund utilizing unencumbered excess Realty Transfer Tax revenue. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve Resolution No. 2021-06, 2021 Budget Amendment.
- ITEM NO. 3(E):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) 2022 Proposed Budget** The Board presented the 2022 Proposed Budget. No tax increase is proposed. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the 2022 Proposed Budget for public view.  
Chairman Mincer announced that beginning January 1<sup>st</sup>, Station 26 Ambulance will be the primary responder for the entire Township; the Fire districts will **not** change.
- ITEM NO. 4(B):**  
**Potential Project: Pollinator Garden** Karen Kleist informed the Board that Ellen Enslin of the Pike County Conservation District contacted her about the potential of the District applying for a grant to install a pollinator garden at the Township Park. The Board questioned if the Preserve would be a better location. The Board is interested, but would like more details.
- ITEM NO. 4(C):**  
**Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted the following:
- The Township is in need of on-call snow plow operators and has a vacancy on the Zoning Hearing Board. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to advertise for both positions.
  - Received an email from Bill Kiger on recent efforts to rehabilitate the Cliff Park Inn.

**ITEM NO. 6:  
SUBDIVISIONS / LAND DEVELOPMENTS**

A) Chelak & Beecher Family Homestead Subdivision/Lot Improvement: The Board reviewed the proposed final subdivision with Lot Improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. The plan creates proposed Lot 11 and combines it with existing Lot 10 to become Lot 10A and the remaining lands of Beecher. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Chelak & Beecher Family Homestead Subdivision/Lot Improvement Plan #2021-135 dated 9/30/21.

**ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**

Mark O'Brien reported that it has been business as usual so far this month.

**ITEM NO. 8:  
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the November 1-15, 2021 Roadmaster Report as submitted.

**ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he is still busy. The rain has slowed down things in the field somewhat, but the paperwork hasn't.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the November 16, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11: PUBLIC COMMENT**

Mike LaPadula asked if the Board knows if there is any time-frame for when the barriers will be removed at the intersection of Log Tavern Road and Rt. 739. If they are there once the snow flies, plowing will be near impossible. The Secretary was directed to contact PennDOT for an update and relay the Board's concerns.

**ITEM NO. 12: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 13: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the November 16<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer