

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**FEBRUARY 16, 2021 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 19, 2021 Regular Meeting Minutes
3. PUBLIC HEARING
  - a) Zoning Change –Expansion of RC District at Rt.6/I84
4. OLD BUSINESS
  - a) Planning Commission Reappointment
  - b) General Obligation Loan Note Correction
  - c) Preserve at Milford Hill – Status of Completion
  - d) Other
5. NEW BUSINESS
  - a) School Bus Stop Municipal Authorization – PennDOT Requirement
  - b) 2020 Property Taxes Received Late
  - c) Other New Business
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Buist Road LP (Wit) Lot Improvement
  - b) Raymondskill Creek Estates
7. CORRESPONDENCE
  - a) Act 14 Notice – Lake Adventure WWTP Renewal
  - b) Milford Borough Council re: Comprehensive Plan
  - c) Blooming Grove Board of Supervisors re: Ambulance Service
  - d) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:       \$ 69,412.77 General Fund  
                                      \$ 40,000.00 Fire Tax Fund
  - b) General Fund Balance: \$ 863,972.54
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; and Shane Williams, Acting Roadmaster. Present remotely: DTVFD Chief Mark O'Brien, and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:04 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the January 19, 2021 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARING**  
**A) Proposed Zoning Change - Expansion of RC District at 6/84** MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to continue the Public Hearing to the next meeting on March 2, 2021 as the Court Stenographer could not make it this evening.
- ITEM NO. 4: OLD BUSINESS**  
**A) Planning Commission Reappointment** Karen Kleist informed the Board that the reappointment of Andrew Covert to the Planning Commission was missed at the Organizational Meeting. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to reappoint Andrew Covert to the Planning Commission for a term ending 12/31/24.
- ITEM NO. 4(B): General Obligation Note Correction** Karen Kleist informed the Board that there is a correction to page one of the Garage Project loan Note – the payment amount was corrected to \$2,815.68 (the amount stated in the included Amortization Schedule was correct). MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to correct the payment amount shown on page one of the General Obligation Note to \$2,815.68.
- ITEM NO. 4(C): Preserve at Milford Hills – Status of Phase I Completion** The Board reviewed the report of a recent inspection conducted at the Preserve at Milford Hills following their notification that the Phase I items were completed. Following discussion of the items, the secretary was directed to forward Mike’s Inspection Report to the Developer.
- ITEM NO. 4(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) School Bus Stop Municipal Authorization Form** Karen Kleist informed the Board that she received a form from Delaware Valley School District which requires the Township to approve the location of a bus stop on Rt. 739 at Dark Swamp Road. Marvin Eversdyke of DVSD stated that PennDOT needs the form to review the site to see if they will allow a school bus stop ahead sign. However that is not what the certification statement on the form states. The Secretary was directed to send a reply that the Township cannot sign the form as it stands.
- ITEM NO. 5(B): 2000 Property Taxes Received Late** The Board was in receipt of a letter from Pike County Tax Claim Bureau explaining that there were eight tax payments received after December 31<sup>st</sup> that were turned over to them with the 10% penalty to be added. Since the face period was extended from June to the end of the year, Tax Claim is requesting the Township forgive the penalty amount, which totals \$105.48. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to forgive the tax penalty of \$105.48 as requested by Pike County Tax Claim.
- ITEM NO. 5(C): Other New Business** The Board was in receipt of the 2020 Annual Report from the Township Planning Commission.

**ITEM NO. 6:  
SUBDIVISIONS / LAND DEVELOPMENTS**

- A) Buist Road LP (Wit) Lot Improvement: MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to table this item to the next meeting as it goes hand in hand with the proposed zoning change.
- B) Raymondskill Creek Estates Final Subdivision: Karen Kleist informed the Board that while the Developers Agreement and form of the Bond had been reviewed and approved by Solicitor Klemeyer, they had not been received by the time of the meeting. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to table this item pending receipt of the documents.

**ITEM NO. 7: CORRESPONDENCE  
A) Act 14 Notice – Lake Adventure  
WWTP Renewal**

The Board was in receipt of notice from RKR Hess Engineers that Lake Adventure was filing a DEP permit to renew the permit for their waste water treatment plant. The Board had no comment.

**ITEM NO. 7(B):  
Milford Borough Comprehensive Plan**

The Board was in receipt of an email with a link to Milford Borough's draft Comprehensive Plan for review.

**ITEM NO. 7(C):  
Blooming Grove Board of Supervisors**

The Board was in receipt of a letter from the Blooming Grove Township Board of Supervisors extending an invitation to a meeting to discuss a possible solution to the cost of providing "mutual aid" ambulance services on February 23<sup>rd</sup> at 7pm. Tom and Ed will attend.

**ITEM NO. 7(D):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 8:  
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 91 EMS calls and 27 Fire dispatches in January; of those, 7 Fire and 59 EMS were within Dingman Township. A total of 9 were COVID related. Average ambulance response time is 11 minutes to the scene. They have two new Junior Firefighters.

**ITEM NO. 9:  
ROADMASTER REPORTS**

MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to approve the January 11-25, 2021 and January 25-February 8, 2021 Roadmaster Reports as submitted. Supervisor Brink discussed seeing if they could get the International running for a \$1000 or so to use as a spare for the time being. The Board also authorized Shane to get prices on a 2500 size crew cab pickup.

**ITEM NO. 10:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he has completed the Annual Sewage Reports. He will be remotely attending a SAC meeting on February 23<sup>rd</sup>.

**ITEM NO. 11:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the February 16, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

Jim Ott and Joe Valentine stated they have not received Chris Woods' response to their application to replace the tanker truck with a frac tank for the emergency holding tank at Section 9. Chris stated he mailed the letter the other day but would also email a copy.

**ITEM NO. 13: ADJOURNMENT**

There being no further business, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the February 16<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer