

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 7, 2021 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC
COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: October 19, 2021 Meeting
3. OLD BUSINESS
 - a) Sunrise Lake Section 9 Water & Sewer
 - b) Preserve at Milford Hills
 - c) Garage Project
 - d) Pollinator Garden: Authorization to file for Grant
 - e) Other Old Business
4. NEW BUSINESS
 - a) Concurment of Deputy Tax Collector Appointment
 - b) Request for Pike County Road Task Force Appointment
 - c) Liquid Fuels 2018-2020 Audit
 - d) Park Public Water Supply
 - e) Other New Business
5. CORRESPONDENCE
 - a) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Spina Lot Improvement
 - b) Van Leuven Lot Improvement
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 86,926.32 General Fund
 \$ 385.00 Rec Fund
 - b) General Fund Balance: \$1,116,745.10
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Isaac Buchler for The Preserve at Milford Hills; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairmen Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the October 19, 2021 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Sunrise Lake Section 9 The Board was in receipt of a request for an Appeal hearing on their denied Sewage Permit application #21-265 to place ten 2,000-gallon holding tanks. The Request was received on December 2, 2021, but is lacking the inclusion of the reason(s) for the appeal. Karen Kleist informed the Board that she requested the information from Mr. Ott, as well as a time extension in which to hold the hearing.
- ITEM NO. 3(B):
Preserve at Milford Hills** Isaac Buchler of Kushner Co. was present to explain that he thought all the Phase I work was spelled out in the current Amendment, not realizing there were additional items carried forward by reference. The line striping is complete and the gates are locked. They have been working on the maintenance work (clearing brush from basins and swales, etc.) since August. With the wet weather and amount of work needed, he estimates they need another two weeks to complete it. They intend to complete the Phase I work and request an extension on Phase 2. It was agreed that the Township Engineer would conduct a follow-up inspection just before the next meeting or when completed, whichever comes first.
- ITEM NO. 3(C):
Garage Project** Karen Kleist reported that the Board still needs to do a walk-through.
- ITEM NO. 3(D):
Pollinator Garden – Authorization to file Grant Application** The Board reviewed the proposed grant application in the amount of \$3,000 prepared by the Conservation District. The application proposes a dry/sun garden along the woods line near the pavilion and a wet/shade garden till be a bit further into the woods in the existing storm water basin. The Township will contribute an employee and tractor to assist with installation. A letter of commitment from the Board is needed in order to file the application by the due date next week. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to execute the Letter of Commitment.
- ITEM NO. 3(E):
Other Old Business** Karen Kleist reported that she spoke with PennDOT regarding Log Tavern Road/Rt. 739. They have a one-ton plow truck that can take care of the intersection if it snows. The contractor is paving Thursday through Saturday, and the truck to remove the barriers arrives on Tuesday. If the paving is not completed by Tuesday, PennDOT intends to shut down work for the winter.
- ITEM NO. 4: NEW BUSINESS**
A) Deputy Tax Collector Tax Collector James Leiser has appointed William Leiser as his Deputy in the event James cannot perform his duties. Concurrency by the taxing districts is needed. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the appointment of William Leiser as Dingman Township Deputy Tax Collector.
- ITEM NO. 4(B):
Request for Pike County Road Task Force Representative** The Board was in receipt of a letter from the County Planning Office requesting the Township appoint a representative to the Road Task Force. An appointment will be made during the Organization meeting.
- ITEM NO. 4(C):
Liquid Fuels 2018-20 Audit** The Board was in receipt of the Audit Report completed by the Auditor General's office for the 2018-2020 Liquid Fuels funding received. There were no concerns or findings.

**ITEM NO. 4(D):
Park Public Water Supply**

Karen Kleist informed the Board that she received the bill for the annual Public Water Supply registration. Since the system has not been in operation for a couple years, she suggested we consider abandoning it. The Board would like to find out exactly what will be needed to get the system approved prior to making a decision.

**ITEM NO. 4(E):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE
A) Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
SUBDIVISIONS / LAND DEVELOPMENTS**

- A) Spina Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Ed Nikles and seconded by Thomas Mincer to approve the Spina Lot Improvement combining lots 1 & 2 of Chestnut Oaks, to be known as Lot 1A. Supervisor Brink abstained due to a conflict.
- B) Van Leuven Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Van Leuven lot improvement combining lots 208 & 613 of Pocono Mountain Woodland Lakes, to be known as Lot 613R.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

There were no reports at this time.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the November 15-26, 2021 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he is getting caught up on permits.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the December 7, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

Larry Deignan of Sunrise Lake Section 9 stated that he will be trying to attend meetings to keep up on what is going on with their sewage situation. While he does not believe the Township has been uncooperative, he has no reason to doubt the professional they hired is not doing the best that can be done. He feels that the costs to date, which keep escalating, will cause some to lose their homes. The Board and Chris Wood provided a summary of the history.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the December 7th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

