

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**AUGUST 3, 2021 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: July 6, 2021 Meeting
3. OLD BUSINESS
  - a) Sunrise Lake Section 9 Water & Sewer
  - b) Preserve at Milford Hills
  - c) PMWL-POA: Culvert Easement; Aspen Dr. School Bus Parking Area
  - d) Garage Project
  - e) IT Services Proposal
  - f) Other Old Business
4. NEW BUSINESS
  - a) Other New Business
5. CORRESPONDENCE
  - a) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:     \$ 37,565.39 General Fund  
                                       \$     50.26 Rec Fund
  - b) General Fund Balance: \$ 1,968,916.12
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Ott for Sunrise Section 9 Water/Sewer; and a member of the press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the July 6, 2021 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Sunrise Lake Section 9** Jim Ott informed the Board that there is still no word from DEP on using the frack tank for a temporary holding tank. The property owners met and agreed to test the lots for on-lot system suitability. They have also been updating the sewage planning module.
- ITEM NO. 3(B):  
Preserve at Milford Hills** There was nothing new to report.
- ITEM NO. 3(C):  
PMWL-PDA**  
Culvert Easement Agreement: The Board reviewed the final draft temporary easement for the replacement of the culvert pipe at the bottom of Van Auken Hill Road that was reviewed and approved by Solicitor Klemeyer. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to execute the Temporary Easement Agreement.  
Aspen Drive School Bus Parking Area: Karen Kleist reported that the Township Engineer conducted a final inspection of the project and found all in order. The applicant's engineer expects to submit the Final Land Development as-built plans round August 20<sup>th</sup>. In order to use the bus stop when school starts (the Final Plan will not yet be officially approved), Solicitor Klemeyer advised that a Temporary Certificate of Use would need to be issued. Following discussion, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to issue a Temporary Certificate of Use on the Aspen Drive School Bus Stop for sixty days by which time the Final Land Development submission needs to be approved.
- ITEM NO. 3(D):  
Garage Project** Dennis Brink reported that he spoke with Mr. Bamford of Mar-Paul regarding the lack of work being done. He stated that they expect the garage doors soon; the pre-fab floor drain is backordered. Karen reported they appear to be working again this week.
- ITEM NO. 3(E):  
IT Services Proposal** The Board received clarification that the contract will include hardware support. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the TOPP IT Services contract in the amount of \$300 per month.
- ITEM NO. 3(F):  
Other Old Business** At the last EMS Meeting at Blooming Grove Township, the Commissioners indicated that they are willing to match municipal spending on EMS services up to 2 mils.
- ITEM NO. 4: NEW BUSINESS**  
**A) Other New Business** Pike County Association of Township Officials Convention: The annual convention will be held on October 1<sup>st</sup> at the Best Western in Matamoras. Motion was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to authorize the expenditure and allow Planning Commission, Zoning Hearing Board, Supervisors and staff to attend.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:  
EMERGENCY SERVICES REPORTS** There were no reports at this time.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the July 12-26, 2021 Roadmaster Report as submitted.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that permit work has eased up a bit, but still busy.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the August 3, 2021 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

No public comment was received.

**ITEM NO. 11: ADJOURNMENT**

There being no further business, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the August 3<sup>rd</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer