

DINGMAN TOWNSHIP BOARD OF SUPERVISORS

SEPTEMBER 15, 2020 MEETING

AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: August 18, 2020 Meeting
3. COVID-19 RELATED BUSINESS
 - a) Miscellaneous
4. OLD BUSINESS
 - a) Sula Jacobs, NPS Superintendent
 - b) PMWL School Bus Stop Project Update
 - c) Other
5. NEW BUSINESS
 - a) Emily Woodmansee – Bridge Preserve & Park Request
 - b) Treated Sodium Chloride – Authorization to Request Bids
 - c) Other New Business
6. CORRESPONDENCE
 - a) Habitat for Humanity of Pike County
 - b) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Mill Creek Woods - Annexation
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 56,557.27 General Fund
 \$ 238.27 Recreation Fund
 - b) General Fund Balance: \$ 1,229,160.58
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; and Emily Woodmansee. Present remotely: Sula Jacobs, NPS Superintendent; PMWL POA (Joann Sigl, Lori Breves, Diana Blume & Peter Briody); DTVFD Chief Mark O'Brien; and members of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the August 18, 2020 Minutes as presented.
- ITEM NO. 3: COVID-19 RELATED BUSINESS**
- A) Miscellaneous: The Parks & Recreation Commission has cancelled Scarecrows in the Park event; Covid has prevented them from being able to get the volunteers needed.
- ITEM NO. 4: OLD BUSINESS**
- A) **Sula Jacobs, NPS Superintendent**
- Sula Jacobs was present at the invitation of the Board to discuss the parking and traffic issues at Park attractions. Ms. Jacobs stated that they estimate Park visitation is up 214% this summer. A large part of the problem has been rather than visiting an attraction for a couple hours, people are pending most of the day. Parking lot size is based on trail/facility capacity and average length of stay. Being there all day has compounded the problems. They have been continually implementing and evaluating policies to deal with the issues, expanding on what works and discarding what doesn't. They have increased the parking at Milford Beach by 25-30%, and recently have implement "No picnicking" at Raymondskill Falls and other places to deter lengthy stays. She has also had seven staff members out at the sites on weekends. Suggestions offered by the Board included no parking signs and adding/expanding parking along the length of the McDade trail.
- When asked about Childs Park and other areas still closed from the March 2018 storm, Ms. Jacobs stated that Childs Park has had some active construction, but it will be a few years before it will be ready to reopen.
- ITEM NO. 4(B): PMWL School Bus Stop Project Update**
- Karen Kleist informed the Board that she had been informed by PWL-POA President Joann Sigl that the POA would like to bond the needed corrections so that as the corrections are completed the bus stop can be used prior to getting an as-built plan and going through the formal Final Land Development approval process. An updated Developers Bond Agreement executed by the POA and approved by Alternate Solicitor Magnotta was received. Ms. Sigl was present and stated that the bond has been applied for. The previous paving contractor agreed to remove the blacktop at no cost, and this work has started. They will be going through the bidding process for new paving while the stone base issues are corrected. The Supervisors indicated that they support the initiative to relocate the school bus stop to a safer location. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to sign the Bond Agreement and hold it until the bond is received.
- ITEM NO. 4(C): Other Old Business**
- There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
- A) **Emily Woodmansee – Bridge Preserve & Park Requests**
- Emily Woodmansee, a nature-based educator, was present to discuss the applications she submitted to hold nature classes at the trail in the Park weekly during October. She is also requesting a one-time nature hike at the Preserve on October 24th. The Board explained that commercial businesses cannot utilize the parks to extend their business. The only way it can be done is if she does not charge for her services; similar to the Hike & Yoga program permitted at the Preserve where donations are collected for maintenance of the facilities. Ms. Woodmansee said the event at the Preserve she could do for no charge, but the nature "classes" she wanted to do at the Park she would need to charge for. Supervisor Brink mentioned that the Township might wish to contract

with her in setting up a Township sponsored event. The Board will have the Recreation Commission contact her to discuss. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the request of Emily Woodmansee to hold a nature walk at the Preserve on September 24, 2020 provided attendees are not charged.

**ITEM NO. 5(B):
Treated Sodium Chloride Request to Bid**

Roadmaster Jim Snyder would like authorization to request bids for 300 tons of treated sodium chloride. Supervisor Brink stated that the magnesium chloride in the product is extremely corrosive to vehicles. Several mechanics have told him it is much worse than regular road salt. The Board requested Jim research the product (safety data sheets) and magnesium chloride and provide the information for the next meeting. Following additional discussion, MOTION was made by Thomas Mincer, seconded by Ed Nikles, and unanimously carried to be able to authorize bidding after reviewing the materials.

**ITEM NO. 5(C):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 6: CORRESPONDENCE
A) Habitat for Humanity of Pike County**

The Board was in receipt of a letter requesting the Board provide a letter of support for their application of \$175,000 to the Local Share Account. The funds will be used to supplement the 2018 grant of \$98,582 to construct a warehouse to store supplies and donations. The 2018 grant turned out to fall far short of the amount of funds needed. The Board agreed to send a letter of support.

**ITEM NO. 6(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
SUBDIVISIONS / LAND DEVELOPMENTS**

Mill Creek Woods - Annexation: The Board reviewed the map annexing an adjoining parcel of land that is accessed through Mill Creek Woods into the subdivision, to be known as Lot II. The plan was reviewed and approved by the Township Engineer and Alternate Solicitor.; the Planning Commission recommended approval. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the map annexing Lot II as part of Mill Creek Woods.

**ITEM NO. 8:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that he has heard from another company regarding EMT staffing. They are also interested in providing total coverage (including a vehicle) of one BLS unit 24/7 for \$700,000; any insurance monies received will be deducted from the cost. The Department is visiting other departments that have implemented paid EMTs to see how they are doing it.

**ITEM NO. 9:
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the August 24-September 6, 2020 Roadmaster Report as submitted.

**ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT**

Chris reported that 185 Dingman Township vehicles plus 75 from other areas of the County attended the Electronics Recycling event at the Park on September 12th.

**ITEM NO. 11:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the September 15 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 12: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 13 EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 14: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the September 15th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer