

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 6, 2020 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: September 1, 2020 Meeting
3. COVID-19 RELATED BUSINESS
 - a) Miscellaneous
4. OLD BUSINESS
 - a) Treated Sodium Chloride – Authorization to Request Bids
 - b) PMWL School Bus Stop Project Update
 - c) Garage Project – Authorization to Advertise General Obligation Loan
 - d) Other
5. NEW BUSINESS
 - a) Route 739 (Delaware Twp) road work/closure
 - b) Other New Business
6. CORRESPONDENCE
 - a) Scott Fahley, Zoning Hearing Board resignation
 - b) Pike County Economic Development Authority Vacancy
 - c) Pike County Road Task Force – Alternate Member Requested
 - d) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 41,566.81 General Fund
 \$ 127.59 Recreation Fund
 - b) General Fund Balance: \$ 1,299,737.91
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; and Shane Williams. Present remotely: DTVFD Chief Mark O'Brien; Dakota Hendricks; and Cory Conant.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the September 1, 2020 Minutes as presented.
- ITEM NO. 3: COVID-19 RELATED BUSINESS** Governor Wolf is instituting new gathering limits effective October 9th. The new limits are based on a percentage of occupancy limits. This will reduce our meeting room total capacity to 10.
- ITEM NO. 4: OLD BUSINESS**
A) Treated Sodium Chloride Discussion on the high level of corrosiveness of magnesium chloride which is in the Clearlane product took place. There was no decision on whether or not to bid this product this year.
- ITEM NO. 4(B): PMWL School Bus Stop Project** Karen Kleist reported that she has received the Certificate of Insurance, but the bond is still pending.
- ITEM NO. 4(C): Garage Project: Authorization to Advertise General Obligation Loan Ordinance** Karen Kleist stated the formal commitment letter is in the works, but it will be a \$400,000 load at 3.23% with a 10 year term/15 year amortization. The initial ad is stating that the Township intends to adopt an ordinance authorizing the borrowing; actual terms of the loan can vary at adoption of the ordinance. Chairman Mincer requested Karen find out what the rate for a 15 year fixed rate would be. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to advertise the Ordinance authorizing a \$400,000 general obligation loan.
- ITEM NO. 4(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) Rt. 739 Road Work/Closure From October 5-10 there will be intermittent single lane closures on Rt. 739 in the area of Akenac Park. There will be a complete closure with detour from 5pm Sunday 10/11 to 6am Tuesday 10/13.
- ITEM NO. 5(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**
A) Zoning Hearing Board Resignation The Board was in receipt of a letter from Scott Fahley informing that he is resigning from his position on the Zoning Hearing Board effective October 1, 2020 as he is moving out of the Township. The Board thanked him for his service and requested a notice of the vacancy be posted on the website.
- ITEM NO. 6(B): Pike County Economic Development Authority Vacancy** The Board was in receipt of a letter from Pike county EDA informing that there is a vacancy on their Board for an elected municipal official member.
- ITEM NO. 6(C): Pike County Road Task Force** The Board was requested to nominate a voting member to fill the term of Jim Snyder and an Alternate member. The Board tabled this matter for a future meeting. Chairman Mincer requested an Executive Session to discuss personnel matters.
- ITEM NO. 6(D): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted that DEPG Dingman Associates are interested in renewing the Irrevocable Letter of Credit as guarantee for installing the highway access to Lot 2A of their property located at the Rt. 739/Log Tavern Road intersection.

- ITEM NO. 7:
EMERGENCY SERVICES REPORTS**
- The current LOC expires November 30th. DTVFD Chief Mark O'Brien reported they had 35 Fire and 53 EMS dispatches in September. Four members passed their open water dive certification. There was one potential covid-19 transport that wound up testing negative.
- Karen Kleist received a text update from Milford Fire Chief Jeff Christiansen. Year to date there were 259 fire calls with an 84% response rate and 440 EMS calls with a 88% response rate. The Board requested to know how many EMS responses were volunteers and how many were the paid staff.
- ITEM NO. 8:
ROADMASTER REPORTS**
- MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the September 7-20, 2020 and September 21-October 1, 2020 Roadmaster Reports as submitted. Shane Williams submitted preliminary quotes for a new truck for the Board to review.
- ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood reported that 260 vehicles came through the Electronics Recycling event and 24.4 tons of material were collected. He was able to get in one round of the water testing now that things are starting to normalize with Covid-19. At the hearing on September 22nd for the Gowan Appeal/Variance Request, the Zoning Hearing Board denied the appeal but granted the variance to extend the deck into the side yard setback.
- ITEM NO. 10:
TREASURER'S REPORT
SECRETARY'S REPORT**
- MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the October 6, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- Karen received a proposal from Oswald Plumbing and Heating to install a new heating coil separate from the air handler so the entire A/C unit does not need to be replaced. The cost is \$3,250. The Board approved the quote. In response to an inquiry from the public regarding traffic control at the general election, Karen contacted the Board of Elections who said they would look into having volunteer fire police on standby if needed.
- ITEM NO. 11: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 12: EXECUTIVE SESSION**
- The Board recessed to Executive Session to discuss personnel matters at this time.
- ITEM NO. 13: ADJOURNMENT**
- There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the October 6th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer