

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 15, 2020 MEETING
AGENDA

THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS MATTERS OF POTENTIAL LITIGATION

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: December 1, 2020
3. COVID-19 RELATED BUSINESS
 - a) Updated Continuity of Operations Plan & Miscellaneous
4. OLD BUSINESS
 - a) 2021 Tax Levy – Resolution No. 2020-06
 - b) 2021 Budget – Resolution No. 2020-07
 - c) Garage Project Bid Award
 - d) I84 Rehabilitation – Tunnel Road plans
 - e) Other
5. NEW BUSINESS
 - a) January Meeting Dates
 - b) Personnel Policy Update – Resolution No. 2020-08
 - c) Other New Business
6. CORRESPONDENCE
 - a) Jerry Weinstock re Political Signs
 - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 60,043.11 General Fund
 - b) General Fund Balance: \$ 1,254,035.82
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; and Chris Wood, Sewage/Zoning Enforcement Officer. Present remotely: John H. Klemeyer, Solicitor; DTVFD Chief Mark O'Brien; and a member of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the December 15, 2020 Minutes as presented.
- ITEM NO. 3:
COVID-19 RELATED BUSINESS** The Board approved the updated Continuity of Operations Plan. Due to the spike in covid-19 transmissions and the Governor's recent increased restrictions, the procedures have rolled back to having drop boxes in the vestibule and not allowing any public into the building. All meetings will be held via Zoom.
- ITEM NO. 4 OLD BUSINESS
A) 2020 Tax Levy – Res. No. 2020-06** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Resolution No. 2020-06, establishing the tax levy for 2021 at 6.5 mils General Purposes, 1.25 mils Fire Tax, and .5 mil EMS Tax.
- ITEM NO. 4(B):
2020 Budget – Res. No. 2020-07** Karen Kleist informed the Board there was one minor (\$300) correction made on the Final Budget. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adopt Resolution No. 2020-07, 2021 Budget.
- ITEM NO. 4(C):
Garage Project Bid Award** After further investigating the matter of the lowest responsible bidder, it was found that a portion of the information that the Board relied upon was found to be inaccurate or was refuted by persons with more direct knowledge. Although the remainder of the information appears to have been accurate, it is not sufficient to support not awarding the contract to the low bidder. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to rescind the previous motion awarding the contract to Grimm Construction, and further MOTION to award the contract to Mar-Paul Construction as the low bidder.
- ITEM NO. 4(D):
184 Rehabilitation – Tunnel Road Plans** The Board reviewed the plans for the new higher and wider tunnel to replace the current one on Tunnel Road.
- ITEM NO. 4(E):
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS
A) January Meeting Dates** The Organizational Meeting must be on January 4th; last year was at 10 am. Following discussion, the time for this year is to be determined and will be included in the advertisement. The regular January meetings will be on January 5th and 19th at 7:00 pm.
- ITEM NO. 5(B):
Personnel Policy Update** The Personnel Policy has been updated by the recommendation of Solicitor Klemeyer to clarify the Township's policy concerning leaves. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt the updated Personnel Policy under Resolution No. 2020-08.
- ITEM NO. 5(C):
Other New Business** There was no Other New Business at this time,
- ITEM NO. 6: CORRESPONDENCE
A) Jerry Weinstock** The Board was in receipt of a letter complaining that he feels the Zoning Officer is not enforcing the Ordinance provisions regarding placement and removal of political signs. Solicitor Klemeyer provided a draft Ordinance amendment for discussion. It was determined that it needs some tweaking. The Board also asked John to respond to Mr. Weinstock informing him that we are

reviewing and working on changes to the requirements.

**ITEM NO. 6(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that the staffing company is working out well. In 11 days there were 34 dispatches, 16 of which were in the Township. On Sunday the Department will be escorting Santa around the Township.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the November 30-December 14, 2020 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood noted that he is still busy – the number of permits to date have surpassed the total for the entire year 2019.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the December 15, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11 PUBLIC COMMENT

No public comment was received.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

After reconvening the regular meeting, the Board discussed hiring Dominic Pietrodangelo, interviewed prior to the meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to hire Dominic Pietrodangelo as On-Call CDL Snow Plow Operator at the Township's usual rate. There being no further business, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the December 15th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer