

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**AUGUST 18, 2020 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: July 21, 2020 Meeting
3. COVID-19 RELATED BUSINESS
  - a) County Covid-19 Grant Application
  - b) Miscellaneous
4. OLD BUSINESS
  - a) Garage Project
  - b) Chris Wood re: Har Haven
  - c) Other
5. NEW BUSINESS
  - a) DWGNRA – Traffic/Parking Issues
  - b) Pension Plan Audit
  - c) Other New Business
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Dierksen Lot Improvement
  - b) Black Bear Run – Subdivision & Sewage Planning Module
7. CORRESPONDENCE
  - a) FEMA re: Floodplain Study Notice
  - b) Acts 67/68/127 Notification – I84 Section 494 Rehab
  - c) Parks & Recreation Commission
  - d) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills:     \$ 42,209.12 General Fund  
                                      \$     818.82 Recreation Fund
  - b) General Fund Balance: \$ 1,211,767.18
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Ryan Lee, NE Design Associates; and Frank Smith. Present remotely: Mark O'Brien, DTVFD.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the July 21, 2020 Minutes as presented.
- ITEM NO. 3: COVID-19 RELATED BUSINESS**
- A) County COVID Grant Application: The Board reviewed the draft grant request and authorized Karen to submit it..
- B) Miscellaneous: There was no other COVID-19 related business.
- ITEM NO. 4: OLD BUSINESS**
- A) Maintenance Garage Project**
- Ryan Lee was present to review the final draft of the plans for the replacement of the 4-bay portion of the Maintenance Garage. Karen Kleist stated that she scanned the Bid Manual and only needs to work on inserting the appropriate dates. The Board stated they prefer the bids to be opened by the engineer and staff and reviewed prior to their meeting. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the plans for bidding subject to Solicitor review of any substantive changes to the Bid Manual.
- ITEM NO. 4(B): Chris Wood re: Har Haven**
- Chris Wood informed the Board that after reviewing the historic use and occupancy of Mt Haven, the terms of the Temporary Certificate of Use, and the documented usage since May 7, 2019, he has determined that a regular Certificate of Use can be issued to Har Haven LLC. This determination is effective August 18, 2020; any party aggrieved by the issuance of the Certificate may, within 30 days of this announcement, appeal the issuance to the Zoning Hearing Board. A copy of the written determination will be posted on the Township website.
- Solicitor Klemeyer suggested that, due to the degree of public interest in this property and its use, that the Township publish a legal notice of the announcement, and that the 30-day appeal limitation begin on the day of the first publication, Supervisor Brink agreed. Supervisors Mincer and Nikes have a stated conflict and abstained from offering an opinion,
- ITEM NO. 4(C): Other Old Business**
- There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
- A) DWGNRA Traffic & Parking Issues**
- Supervisor Nikles feels that a letter should be sent to the Park Superintendent asking how they intend to handle the insufficient amount of parking at Raymondskill Falls, Cliff Park/Hackers Falls, the McDade Trail, etc. Also, are there plans to clean up those trails and facilities that have been closed since the March 2018 storm. The Board agreed, and thought it might be better if she attended a meeting.
- ITEM NO. 5(B): Pension Plan Audit**
- Karen Kleist informed the Board that the Auditor General's Office recently did a Pension audit. The only finding was the lack of timeliness by PMRS in reporting financial data to it's members.
- ITEM NO. 5(C): Other New Business**
- There was no Other New Business at this time.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Dierksen Lot Improvement: Karen Kleist reported that the septic tanks have been filled and the maps can now be signed. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Dierksen Lot Improvement combining lots 306 & 307 of

PMWL, to be known as Lot 307A.

B) Black Bear Run Sewage Planning Module & Final Subdivision: The Board reviewed the proposed two-lot subdivision located on Log Tavern Road and Planning Module for same. Each lot will be over 300 acres each. A small portion of one lot is in Delaware Township; Delaware has already reviewed and signed the maps. Also reviewed were proposed deeds, letters of adequacy by the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Black Bear Run Sewage Planning Module and Final Subdivision plans.

**ITEM NO. 7: CORRESPONDENCE**  
**A) FEMA Floodplain Study Notice**

The Board received notification from FEMA that they are initiating updates to the FIRM maps in the near future. Chris Wood stated that the new models are much more accurate. From the workshop he attended, there will not be much change.

**ITEM NO. 7(B):**  
**Acts 67/68 Notification – 184 Rehab**

The Board reviewed the notice informing that a DEP permits are being sought for the 184 Section 494 Rehab Project (this section includes the area of Tunnel Road). Karen noted that a portion of the area is in the Sawkill Creek Stormwater Management area.

**ITEM NO. 7(C):**  
**Parks & Recreation Commission**

The Board was in receipt of a Memo from the Rec Board requesting approval to have a bonfire at Scarecrows event, guidance on Covid-19 restrictions impacts on events and field/facility use, and requesting permission to re-open discussion about improving mountain bike trails at the Bridge Preserve. The Board is agreeable to a bonfire as long as it is done safely and the fire department will be there. Permission was given to contact the mountain bike club to renew discussions. As for Covid-19, information on restrictions is available; check with Karen.

**ITEM NO. 7(D):**  
**Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 8:**  
**EMERGENCY SERVICES REPORTS**

Mark O'Brien informed the Board that only one EMS company has gotten back to him regarding staffing. It is from the Philadelphia area and they are looking at approximately \$40 per person.

**ITEM NO. 9:**  
**ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the July 27-August 9, 2020 Roadmaster Report as submitted.

**ITEM NO. 10:**  
**SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he is very busy with permits.

**ITEM NO. 11:**  
**TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the August 18, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

No public comment was received.

**ITEM NO. 13: ADJOURNMENT**

There being n further business, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adjourn the August 18<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

