

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Karen Kleist, Secretary/Treasurer. Present remotely: Edward D. Nikles, Supervisor; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Mark O'Brien, OTVFD; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the March 3, 2020 Minutes as presented.
- ITEM NO. 3: COVID19 RELATED BUSINESS**
- A) Act 15: The Board reviewed Act 15 which provides Property Tax relief whereby taxing districts can extend the deadlines for discount and face periods, extending the review periods for permits and submissions, and adding provisions for remote meetings during the COVID-19 Emergency Declaration.
- B) Letter from Pike County Solicitor: The Board was in receipt of a letter from the County Solicitor to the municipalities asking them to indicate if they intend to extend the property tax discount date to August 31 and the face period to December 31st. The County intends to work with each district.
- C) Resolution No. 2020-04: Following discussion, MOTION was made by ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Resolution No. 2020-04 extending the discount and face periods, subject to the County adopting the same.
- D) Other: Governor Wolf extended the Stay at Home Order to May 8, 2020; construction activities may resume May 8 with strict guidelines; John Klemeyer drafted a letter to be sent to pending and new SALDO applicants in accordance with Act 15.
- ITEM NO. 4: NEW BUSINESS**
- A) Line Painting Quotes** Jim Snyder received five quotes for line painting ranging from \$15,174.72 to \$59,796.00. Jim reported the low bidder did work in the Township previously as a sub for a paving contractor. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to award the line painting to the low quote, M. Mayo Striping subject to them confirming the paint having glass beads.
- ITEM NO. 4(B): FY2019 Audit** The Board received the completed 2019 Audit and Auditors Report. There were no findings or recommendations. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to accept the FY2019 Audit as completed by the Township CPA.
- ITEM NO. 4(C): Phone System Proposal** Karen Kleist reported that they have been having intermittent problems with the phones cutting out – sometimes for an hour or several hours. She presented a proposal from NexLine for a Voice over Internet system. There would be a monthly charge of \$220 for two years which includes rental of the phones. After keeping two BRC internet phone lines for the fax and security system and cancelling the rest, the net cost increase will be approximately \$25 month. The Board tabled this item to do more research.
- ITEM NO. 4(D): 2020 Census Response Rate** Karen Kleist reported that Dingman Township's response rate is 44.5%, and encouraged everyone to complete their Census by going to 2020census.gov or calling 844-330-2020,
- ITEM NO. 4(E): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
- A) George Kleist re: Parks & Rec** George Kleist requested to be appointed as a regular member of the Parks & Recreation Commission (he is currently an Alternate). MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint George Kleist to the Parks & Recreation Commission.

- ITEM NO. 5(B):
Pike County Community Planning** The Board was in receipt of a letter informing that they intend to apply for a grant from PaDCNR to assist in updating the County Open Space Plan.
- ITEM NO. 5(C):
Miscellaneous Correspondence** There was no Miscellaneous Correspondence at this time.
- ITEM NO. 6:
EMERGENCY SERVICES REPORTS** DTVFD Chief Mark O'Brien reported that there were 35 Fire and 101 EMS (56 in Dingman) calls in March. Seven of the incidents were COVID-19 related. All fundraising and hall rentals have been cancelled until further notice resulting in a loss of income. Supervisor Brink asked if they could let the Board know the approximate amount of the loss. Chairman Mincer extended the Board's appreciation and thanks to all our emergency responders.
- There was no report from Milford Fire Dept. at this time.
- ITEM NO. 7:
ROADMASTER REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the April 6-17, 2020 Roadmaster Report as submitted.
- ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT** Chris Wood requested time in Executive Session to discuss a couple matters.
- ITEM NO. 9:
TREASURER'S REPORT** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the April 21, 2020 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 10: PUBLIC COMMENT** There were no comments from the public or press.
- ITEM NO. 11: EXECUTIVE SESSION** The Board recessed to Executive Session at this time to discuss potential COVID-19 Employee Policy updated and code violations.
- ITEM NO. 12: ADJOURNMENT** There being no further business after reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adjourn the April 21st meeting.

Respectfully submitted,



Karen Kleist, Secretary/Treasurer