

It being the date of the Organization Meeting of the Dingman Township Board of Supervisors, County of Pike, Commonwealth of Pennsylvania, for the year of 2015, the following members met at 5:00 pm, at the Dingman Township Municipal Building: Supervisor Dennis L. Brink, Supervisor Kerry W. Welsh, Supervisor Thomas E. Mincer, Secretary/Treasurer Karen Kleist, and members of the public and press.

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried that due to the fact that the Organization Meeting for 2015 is held FIVE (5) DAYS into the New Year, **all positions are declared valid and retroactive to January 1, 2015.**

**BOARD OF SUPERVISORS:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that Dennis Brink be **CHAIRMAN PRO-TEM**. Dennis Brink made a motion nominating Thomas Mincer as **CHAIRMAN** of the Board of Supervisors. MOTION was seconded by Kerry Welsh, and unanimously carried. There being only one nominee, a ballot was cast and **Thomas Mincer** was declared elected **CHAIRMAN** for the Year 2015.

Thomas Mincer made a MOTION to nominate Dennis Brink for **VICE-CHAIRMAN**. Kerry Welsh seconded, motion carried. There being only one nominee, a ballot was cast and **Dennis Brink** was declared elected **VICE-CHAIRMAN** for the Year 2015.

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that the Board of Supervisors **REGULAR MEETINGS** be held in the TOWNSHIP BUILDING on the **FIRST AND THIRD TUESDAYS of EACH MONTH** at 7:30 P.M. **except that the first November meeting shall be on Wednesday the 4<sup>th</sup>** for the year 2015.

**SECRETARY / TREASURER:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **KAREN KLEIST** as **Secretary/Treasurer** for the Year of 2015, at a salary to be set following Executive Session; and that the **Treasurer's Bond** be set at **two million five hundred thousand dollars (\$2,500,000.00)** for the Year 2015.

**ACCOUNTANT:**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to re-appoint **Kirk, Summa & Company** as the Certified Public Accountant to conduct the FY 2014 Audit at the rate set forth in the Letter of Engagement previously received and approved under Resolution No. 2015-01.

**DEPOSITORIES:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that **NBT Bank, Wayne Bank, and ESSA Bank** be approved security as the Depositor for all Township funds with the understanding that anytime throughout the year that another depositor yields higher rates, the Township may include the Institution as depositor for the Township funds.

**MOTION** was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to set the salaries of all employees following Executive Session.

**TOWNSHIP SOLICITOR:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that **JOHN H. KLEMEYER, Esq.** be appointed as **Township Solicitor** for the Year 2015, at the rate of \$150.00 per hour for MEETING TIME, LITIGATION, and all other work; and that reimbursement for travel time will be made only in matters of litigation; and that **ANTHONY MAGNOTTA, Esq.** be appointed as the **Alternate Township Solicitor** for the Year 2015, at the rate of \$125.00 per hour for MEETING TIME and all other work; and that reimbursement for travel time will be made only in matters of litigation.

**TOWNSHIP ENGINEERS:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that the firm of **MCGOEY, HAUSER & EDSALL** be appointed as primary **Township Engineers** for the year 2015, at the rates set forth in their proposal dated September 22, 2014; and that **KILEY ASSOCIATES, LLC** be appointed as **Alternate Township Engineers** for the year 2015, at the rates set forth in their proposal dated December 4, 2014

**RECREATION and PLANNING CONSULTANTS**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to appoint **THOMAS MCLANE & ASSOCIATES** as Township **Recreation/Parks Consultant**, and to appoint **THOMAS SHEPSTONE** as Township **Planning Consultant**, at their prevailing rates.

**NEWSPAPERS / MEDIA:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that the **PIKE COUNTY DISPATCH AND THE PIKE-WAYNE NEWS EAGLE** be the OFFICIAL NEWSPAPERS for advertising and news media for the Township for the Year 2015; to renew the subscriptions to the TOWNSHIP NEWS, for the year 2015 as follows: Board of Supervisors, Township Secretary, Planning Commission Chairman, Auditor Chairman, Zoning Hearing Board Chairman, Sewage Enforcement Officer, and Roadmaster; and to subscribe to the Pike County Dispatch for the year 2015.

**MILEAGE REIMBURSEMENT RATE**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to set the rate of reimbursement for mileage at \$0.55 cents per mile for the Year 2015. Eligible mileage reimbursements include, but are not limited to travel to/from meetings for appointed Board members serving on a volunteer basis, travel to/from authorized seminars/workshops, and in conducting Township related business.

**ROADMASTER / ROAD DEPARTMENT:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that **DONNY JAMES SNYDER** be appointed **Township Roadmaster** and as Dingman Township **Representative to the Pike County Road Task Force** for the year 2015; to appoint **DALE SNYDER** and **JOSH WOLAK** as **Road Department Employees**; and that all **On-Call Snow Plow Operators** wages for the year 2015 be set as follows: Non-CDL operators \$13.00 per hour and CDL Operators \$14.00 per hour.

**MOTION** was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to grant the **Roadmaster** the authority to declare "CMV-Only" Emergencies when absolutely necessary to allow CMV drivers to exceed the otherwise-applicable driving time limits while responding to the declared emergency.

**BUILDING & WELL CODES ENFORCEMENT OFFICER**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to appoint **CODE INSPECTIONS, INC.** as **Building Code Official**, at the existing contracted rates.

**SEWAGE, ZONING, & CODE ENFORCEMENT OFFICER:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **CHRIS WOOD** as **Sewage, Zoning, Well, and General Codes Enforcement Officer**, and other duties that may be assigned by the Board of Supervisors and/or the Township Secretary, for the Year 2015, for a 40 workweek, plus mileage reimbursement not to exceed \$6,750 annually. It was noted that any overtime hours must be pre-authorized by the Board of Supervisors, through the Township Secretary.

**ALTERNATE CODE OFFICERS:**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to **JUSTIN STRIHARSKY** as **Alternate Sewage Enforcement Officer** for the year 2015, working on an as-needed basis at the rate of \$15.00 per hour plus mileage; and to authorize the Board of Supervisors to appoint an **Alternate Well Officer** and an **Alternate Zoning Officer** to work on an as-needed basis, as may become available during the year.

**SECRETARIAL STAFF**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **JULIE FORBES, SUSAN MIKULAK, and BONNIE MULLINS** as **Office Secretarial Staff** for the Year 2015. It was noted that any overtime hours must be pre-authorized by the Board of Supervisors, through the Township Secretary.

**PARKS CONSTRUCTION INSPECTION/COORDINATOR**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to re-appoint **DENNIS L. BRINK** as Construction Inspection/Coordinator for the Township parks for the year 2015, at a salary to be set by the Board of Auditors, and to commend Mr. Brink for a job well done. Dennis Brink abstained.

**CIVIL DEFENSE & EMERGENCY MANAGEMENT:**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to appoint **WILLIAM MIKULAK** as **Civil Defense & Emergency Management Coordinator** for the Year 2015 and to commend Mr. Mikulak for a job well done.

**VACANCY BOARD:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **TERESA CRERAND** to the **Vacancy Board** for the Year 2015.

**PLANNING COMMISSION:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to make the following re-appointments to the **Planning Commission: ED NIKLES JR., Term to expire 12/31/18;** and **BONNIE MULLINS** as **Staff Secretary** to the **Planning Commission** for the year 2015.

**PARKS & RECREATION COMMISSION**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to make the following reappointments to the **Parks & Recreation Commission** for one-year terms to expire on December 31, 2015: **GEORGE KLEIST, ANTHONY CONTINO, TONY SCIANO, SHARON SCHROEDER,** and **MATT SICKLER;** and to appoint **JULIE FORBES** as **Staff Secretary** to the **Parks & Recreation Commission.**

**ZONING HEARING BOARD:**

MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to make the following appointments to the Zoning Hearing Board: **STEVE CONNOLLY, term to expire 12/31/17;** to appoint **BONNIE MULLINS,** as **Staff Secretary** to the **Zoning Hearing Board** for the year of 2015; and to appoint **JASON OHLIGER, Esq.** as **Solicitor** and **ANTHONY MAGNOTTA, Esq.** as **Alternate Solicitor** to the **Zoning Hearing Board,** at the rates of \$125.00 per hour for the Year 2015.

**DINGMAN TOWNSHIP BUILDING APPEALS BOARD:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to re-appoint **DONALD STAMBAUGH** to the **Building Appeals Board** for a term to expire **12/31/19,** and **WILLIAM WILSON** as **ALTERNATE MEMBER** for a term to expire **12/31/19;** to appoint **SUSAN MIKULAK** as the **Staff Secretary** to the **Building Appeals Board** for the year of 2015; and to appoint **DOUGLAS JACOBS, Esq.** as **Solicitor,** and **ANTHONY MAGNOTTA, Esq.** as **Alternate Solicitor** to the **Building Appeals Board** at the rates of \$125.00 per hour for the Year 2015.

**NON-UNIFORM PENSION PLAN:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint **Pennsylvania Municipal Retirement System** as Pension Advisor for the year 2015; to adopt **Resolution 2015-02** waiving the two (2) PERCENT EMPLOYEE CONTRIBUTION TO THE 2014 PENSION FUND; and that the sum of **forty-three thousand eight hundred and ninety dollars (\$43,890.00)** be paid to Dingman Township Employees Pension Fund as the Township's contribution for the year 2015.

**LEGAL HOLIDAYS:**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried that the LEGAL HOLIDAYS shall be designated as follows for the Year of 2015:

New Year's Day	January 1, 2015
President's Day	Monday, February 16, 2015
Good Friday	Friday, April 3, 2015
Memorial Day	Monday, May 25, 2015

Independence Day	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Columbus Day	Monday, October 12, 2015
Veteran's Day	Wednesday, November 11, 2015
Thanksgiving Holiday	Thursday, November 26, 2015 Friday, November 27, 2015
Christmas	Thursday, December 24, 2015 Friday, December 25, 2015
New Years Day 2016	Friday, January 1, 2016

**PUBLIC COMMENT PERIOD**

No public comment was received.

**EXECUTIVE SESSION**

The Board recessed to Executive Session at this time to discuss personnel matters.

**SALARIES**

Upon reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to provide a 1.7% COLA increase to all full-time, non-probationary employees and to set the wage for Dan Hrobak when called in to do mechanical work at \$20/hour for the year 2015.

There being no further business MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adjourn the 2015 Organizational Meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer