

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JUNE 18, 2019 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: May 21, 2019 Meeting
 June 4, 2019 Meeting
3. PUBLIC HEARINGS
 - a) PMWL Salt Shed Conditional Use & Preliminary Land Development
 - b) Sewage Ordinance Amendment - Ordinance No. 02-2019
4. OLD BUSINESS
 - a) Steve Grandinali, PCPL Update
 - b) Delaware Football League Storage Unit
 - c) Preserve at Milford Hills
 - d) Sunrise Lake Section 9
 - e) Bridge Preserve Pavilion Reservation Policy
 - f) Park Pavilion Draft Bid documents
 - g) Other
5. NEW BUSINESS
 - a) Appointment of Alternate Township Engineer
 - b) Bridge Preserve Mowing Quotes
 - c) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Bradatsch Lot Improvement
 - b) Lambert Lot Improvement
 - c) O'Grady Lot Improvement
 - d) Sheare Lot Improvement
7. CORRESPONDENCE
 - a) Mirabito Holdings - Request for Liquor License Transfer
 - b) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 46,935.53 General Fund
 \$ 2,140.01 Rec Fund
 - b) General Fund Balance: \$ 1,238,779.70
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Mark O'Brien & Joe DiMaio, DTVFD; Eric Passaro, Milford Fire Dept.; Lauren Margiore; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the May 21, 2019 Minutes as submitted. MOTION was made by Ed Nikles, seconded by Thomas Mincer, and carried to approve the June 4, 2019 Minutes as submitted; Supervisor Brink abstained as he was not at the meeting.
- ITEM NO. 3: PUBLIC HEARINGS**
A) PMWL Salt Shed Conditional Use & Preliminary Land Development Chairman Mincer announced that the Hearing is being continued to the next meeting as the Township Alternate Solicitor was not able to make it. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to continue the Hearing on the PMWL Salt Shed to July 2, 2019 meeting.
- ITEM NO. 3(B): Sewage Ordinance Amendment Ordinance No. 02-2019** A duly advertised public hearing was held to consider the adoption of an amendment to the Sewage Ordinance dealing primarily with regulations concerning holding tanks. No public comment was received. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 02-2019, amendment to the Sewage Ordinance.
- ITEM NO. 4: OLD BUSINESS**
A) Steve Grandinali, PCPL Update Steve Grandinali of Pike County Power & Light was present to give the Board an update. They are now fully staffed with agreements in place for crews during emergencies/disasters. The entire system was inspected via drones and poles were inspected; 100 poles have been replaced so far, and tree trimming is complete.
- ITEM NO. 4(B): Delaware Football League storage unit** Anthony Gentile of DFL submitted a detailed location sketch for the requested 40' storage container. They are proposing to place it center field along the back fence - it will be 17' from the side-line. He stated that it can be delivered via a dually with a fifth-wheel hitch. It was decided it would be painted black with the DFL logo in red and white. The Board approved the overall concept; the field must be completely dry (no rain for a couple days) before they drive on the field.
- ITEM NO. 4(C): Preserve at Milford Hills** Karen Kleist informed the Board that they received the original signed Agreement, but not the Escrow check or bond company info that is needed.
- ITEM NO. 4(D): Sunrise Lake Section 9** The revised sewage planning module was due today. Chris Wood reported that he received a call from the consultant that there was a mix up; he offered to drive it down for tonight's meeting, but Chris said to send it overnight.
- ITEM NO. 4(E): Bridge Preserve Pavilion Policy** This item was tabled from the last meeting to allow Supervisor Brink to participate. It was determined to request the Parks & Recreation Commission to come up with a policy for the pavilion at the Preserve and also the new one being built at the Park.
- ITEM NO. 4(F): Park Pavilion Draft Bid Documents** The Board reviewed the draft site plan; Solicitor Klemeyer reviewed the draft Bid Document and found all in order. McLane is still waiting for the sealed plans that will be included in the documents. In response to questions from the Secretary, the Board decided to put electrical outlets on all 8 posts, include wiring to allow for lighting at a later date; and to decide on gutters, trees and bbq grills later on.

**ITEM NO. 4(G):
Other Old Business**

There was no Other Old Business at this time.

**ITEM NO. 5: NEW BUSINESS
A) Alternate Township Engineer
Appointment**

Karen Kleist informed the Board that we will have need for an Alternate Township Engineer shortly; the firm that was being considered provided an updated Fee Schedule, with is very similar to the Primary Engineers. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint Boucher & James as Alternate Township Engineers at the rates in accordance with the 2019 schedule submitted.

**ITEM NO. 5(B):
Bridge Preserve Mowing Quotes**

The Board reviewed the quotes received from Brick House Gardens, Dickson Landscaping, and May Brothers. All pricing was very competitive. Following discussion, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to approve the selection of a company outside a meeting following receipt of a certificate of insurance.

**ITEM NO. 5(C):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 6:
SUBDIVISIONS / LAND DEVELOPMENTS**

A) Bradatsch Lot Improvement: The Board reviewed the proposed Fisher Lane lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Bradatsch Lot Improvement combining Parcel A (TM#125.00-01-11) & Parcel B (TM# 125.00-01-25.002) at 130 Fisher Lane, to be known as Lot AR.

B) Lambert Lot Improvement: The Board reviewed the proposed Sunrise Lake lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Lambert Lot Improvement, combining lots 37 & 26A, Block2, Section 5 of Sunrise Lake, to be known as Lot 26B.

C) O'Grady Lot Improvement: The Board reviewed the proposed Sunrise Lake lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the O'Grady Lot Improvement, combining lots 20 & 21, Block 8, Section 5 of Sunrise Lake, to be known as Lot 20A.

D) Sheare Lot Improvement: The Board reviewed the proposed Sawkill Road lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Sheare Lot Improvement combining Lots 13.1 & 14 at 282 Sawkill Road, to be known as Lot 14R.

**ITEM NO. 7: CORRESPONDENCE
A) Mirabito Holdings**

The Board received a request from Mirabito Holdings to transfer a liquor license from Shohola Township to their Convenience store located at 304 Route 6. A public Hearing needs to be held. Karen Kleist has been in touch with the Alternate Solicitor as John Klemeyer represents the seller.

**ITEM NO. 7(b):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 8:
EMERGENCY SERVICES REPORTS**

Eric Passro from Milford Fire Dept. did not have a formal monthly report due to computer issues. They have three members completing Essentials and two members completing EMT certification .

DTVFD Chief Mark O'Brien reported that they had 21 Fire and 105 EMS calls during May. Only 46 of the EMS calls were within the Township. There are still some spaces available at the Flea Market fundraiser on July 27th.

**ITEM NO. 9:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the June 3-16, 2019 Roadmaster Report as presented by Jim Snyder.

**ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood informed the Board that the two-year evaluation on the Lake Adventure screen room winterization program is now due. The Board directed him to have them come in to go over how the program is doing.

**ITEM NO. 11:
TREASURER'S REPORT &
SECRETARY'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the June 18, 2019 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

Karen Kleist reported that the new Park well underwent the DEP required 6-hour test; unfortunately the water level in the old well dropped 1.5' during the test creating the question of whether the new well is tapping the same vein as the old one. Water test results are not back yet.

ITEM NO. 12: PUBLIC COMMENT

Michael LaPadula stated that something needs to be done about the ambulance situation. As was said during the meeting, three years ago a need for more volunteers was noted; now it is worse, but nothing has been accomplished. Chairman Mincer suggested maybe having a workshop at the firehouse with surrounding ambulance corps and our legislatures so we can drive home the direness of the situation.

A member of the public asked the board about the process for cutting some land off one parcel and attaching it to his. He thought it should be a lot improvement. It was explained that moving lot lines is a subdivision; removing a dividing line between adjoining parcels is a lot improvement.

Lauren Marjore of Sunrise Lake was present to observe local government for a college class.

ITEM NO. 13: ADJOURNMENT

There being no further business, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the June 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer