

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 16, 2019 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS POTENTIAL LITIGATION /CODE VIOLATIONS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: July 2, 2019 Meeting
3. PRESENTATION: Jack Boyle, Penn State Extension Office
4. PUBLIC HEARINGS
 - a) New Jersey Y Camps Conditional Use - continuance requested
5. OLD BUSINESS
 - a) Har Haven SALDO Waiver Hearing date correction
 - b) Sunrise Lake Section 9 Water/Sewer
 - c) Preserve at Milford Hills
 - d) Bridge Preserve Pavilion Reservation Policy
 - e) Park Pavilion Project - Installation Quote
 - f) Johnson Covenant for accessory building with restroom
 - g) Other
6. NEW BUSINESS
 - a) Maintenance Garage Project - NE Design Associates proposal
 - b) Other
7. CORRESPONDENCE
 - a) Todd Stires, PaDEP re: sewage complaint
 - b) PennDOT Connects: upcoming road projects
 - c) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING/CODES ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 18,048.05 General Fund
 \$ 8,129.13 Rec Fund
 \$ 885.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 1,205,686.52
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the July 2, 2019 Minutes s presented.
- ITEM NO. 3: PRESENTATION** Jack Boyle of the Penn State Cooperative Extension Office in Pike County gave an overview of the educational programs the Extension Office has available. There is 4-H, clubs, Master Gardeners, water quality, economic development and more.
- ITEM NO. 4: PUBLIC HEARINGS**
A) NJ Y Camps Conditional Use The Board received a request from the applicant's engineer to continue the hearing to the Board's second November meeting. The hearings for this application have been being continued since July 2018. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to continue the New Jersey Y camp Hearing to November 19, 2019, ant to inform the applicant that no further continuances absent emergency circumstances.
- ITEM NO. 5: OLD BUSINESS**
A) Har Haven SALDO Waiver Karen Kleist informed the Board that she noticed the date selected at the last meeting, August 19, was one of the dates that Attorney Waldron was not available. Following discussion, MOTION was made by Denis Brink, seconded by Ed Nikles, and carried to change the date of the Har Haven SALDO Waiver Hearing to August 20, 2019 at 6:00 pm. Thomas Mincer abstained from all discussion; Ed Nikles voted as it is a purely administrative issue.
- ITEM NO. 5(B): Sunrise Lake Section 9 Water/Sewer** Chris Wood reported that he has not received the correct module, but they did test pits on Friday for the remaining tract, which is required for the module. Perc tests are supposed to be done soon.
- ITEM NO. 5(C): Preserve at Milford Hills** Karen Kleist reported that the signed agreement was sent out on July 3, 2019 via email and regular mail. No response has been received. MOTION was made by Denis Brink, seconded by Ed Nikles, and unanimously carried to advise the developer that if we do not receive the bond or bond company information at least one week prior to the Board's next meeting, representatives will be expected at the next meeting to discuss the issue.
- ITEM NO. 5(D): Bridge Preserve Pavilion Policy** The Board was in receipt of suggestions to include in a pavilion reservation policy, but recommended the Township Solicitor should draw up the policy. The Secretary was asked to obtain copies of local policies to see how other Townships handle reserving facilities other than fields.
- ITEM NO. 5(E): Park Pavilion- Installation Quote** The Board reviewed an updated quote on the Park pavilion that includes installation under Costars. The total cost is \$115,562.00 - \$54,812 for the pavilion and \$60,750 for site work and installation. This price is below our estimated budget; McLane's office also provided the site plans and reviewed the quote. Solicitor Klemeyer has some issues with the contract language that will need to be worked out. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the quote from George Ely Associates in the amount of \$115,562 subject to the Township Solicitor's approval of the Terms and Conditions.
- ITEM NO. 5(F): Johnson Covenant for accessory structure with restroom** The Board reviewed the covenant for the Johnson detached garage with a half bath. Solicitor Klemeyer found all in order. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve and execute the Johnson covenant.

ITEM NO. 5(G):**Other Old Business**

There was no Other Old Business at this time.

ITEM NO. 6: NEW BUSINESS**A) Maintenance Garage Project**

Karen Kleist informed the Board that NE Design Associates has reduced their cost to \$20,000. Solicitor Klemeyer has concerns to the contract language - particularly Item #5 Limits of Liability. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the professional services contract with NE Design Associates in the amount of \$20,000 subject to the language being revised to the Township Solicitor's satisfaction.

ITEM NO. 6(B):**Other New Business**

There was no Other New Business at this time.

ITEM NO. 7: CORRESPONDENCE**A) Todd Stires, PaDEP**

The Board was in receipt of a letter from Todd Stires forwarding a complaint he received alleging contamination flowing into Sunrise Lake, white and yellow foam on the lake, and high amounts of e-coli in their well in the area of Sections 9 & 12. The Board also reviewed Chris Wood's investigation report which found nothing. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to authorize Chris Wood to respond with his findings to PaDEP on behalf of the Board.

ITEM NO. 7(B):**PennDOT Connects**

The Board reviewed notice of various upcoming PennDOT projects: paving of Route 6 from Brooks Cabin Rd and Savatine Road (let date 7/25/19); paving of SR2001 from Silver Lake Rd to Raymondskill Rd (let date 7/11/19); and a culvert bridge replacement on Rt. 6 by Pedersens Pond (let date 10/1/23).

ITEM NO. 7(C):**Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

ITEM NO. 8:**EMERGENCY SERVICES REPORTS**

DTVFD Chief reported there were 29 Fire and 96 EMS (24 in Delaware, 7 in Shohola) in June,

Discussion ensued regarding Commonwealth Health ceasing negotiations with the area Townships. Mark stated that he has put a couple feelers out and may have a hospital-based service interested.

MFD Chief Jeff Christiansen notified the Secretary that he would not be able to make it tonight.

ITEM NO. 9:**ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Thomas Mincer, and unanimously carried to approve the July 1-14, 2019 Roadmaster Report as presented by Jim Snyder.

ITEM NO. 10:**SEWAGE / ZONING OFFICER REPORT**

Chris Wood asked the Board if they would set the bond for all commercial fireworks displays at \$50,000, the minimum required by the updated state fireworks law. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to set the bond for all commercial fireworks display permits at \$50,000.

ITEM NO. 11:**TREASURER'S/SECRETARY'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the July 16, 2019 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

Karen Kleist informed the Board that the Library would like to install a "free library" (looks like a box on a post) at the municipal office. The box is being funded by Centa Quinn. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Pike County Public Library installing a Free Library in the parking lot of the Municipal Office.

ITEM NO. 12: PUBLIC COMMENT

John Pfuhler asked if the conditional use approval for Har Haven was still limited to the motel and restaurant. Chris Wood stated that he has initiated enforcement action and has no further comments.

Mr. Pfuhler stated that the six weeks of girls cam is running now - has the boys camp been cancelled? He was informed that the Township does not have that information; he would have to ask Har Haven.

**ITEM NO. 13:
EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

ITEM NO. 14: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the July 16th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer