

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JUNE 19, 2018 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - To be Tabled
3. OLD BUSINESS
 - a) Resolution #2018-08 MRM Workers Comp. Pooled Trust
 - b) Parks & Recreation Commission appointment
 - c) Other
4. NEW BUSINESS
 - a) Authorization to bid - Treated Sodium Chloride
 - b) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Deer Lot Improvement
6. CORRESPONDENCE
 - a) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 37,435.56 General Fund
\$ 2,179.39 Rec Fund
\$ 310.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 1,202,461.16
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jeff Christiansen, Milford Fire Dept.; and members of the public and press. Supervisor Edward D. Nikles was not present.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 8:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** Approval of the previous meeting's Minutes was tabled.
- ITEM NO. 3: OLD BUSINESS**
A) Resolution #2018-08 – MRM Workers Compensation Pooled Trust The Board reviewed the duly advertised Resolution authorizing participation in the Municipal Risk Management (MRM) Workers Compensation Pooled Trust. The Resolution is needed in order to switch the Township and Ambulance workers comp coverage in accordance with the quote previously received. Karen Kleist requested that she be authorized to sign the application and associated paperwork to facilitate the switch. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adopt Resolution No. 2018-08 and to authorize Karen Kleist to execute the MRM paperwork on behalf of the Township.
- ITEM NO. 3(B): Parks & Recreation Commission Appointment** The Board was in receipt of a recommendation from the Parks & Recreation Commission to appoint Mitchell Hyams to the vacancy on the Commission. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to appoint Mitchell Hyams to fill the unexpired term of Glen DeLeeuw.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Authorization to Bid – Treated Sodium Chloride The Board reviewed the proposed legal notice seeking bids for 300 tons of treated salt that was requested by Roadmaster Jim Snyder. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to authorize the bid request for treated sodium chloride.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: SUBDIVISIONS / LAND DEVELOPMENTS**
A) Deer Lot Improvement: The Board reviewed the proposed lot improvement located on Gavoille Road and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the Lot Improvement of Gregg Deer, combining tax map parcels #137.00-01-21 and 137.00-01-29, to be known as Lot 21-A.
- ITEM NO. 6: CORRESPONDENCE**
A) Miscellaneous Correspondence The Board reviewed various Miscellaneous Correspondence and noted an email from Anthony Contino that family obligations dictate that he must step down from the Parks & Recreation Commission. The Board requested the Secretary to confirm the resignation.
- ITEM NO. 7: EMERGENCY SERVICES REPORTS** Jeff Christiansen from the Milford Fire Department reported that they have had 272 Fire and 288 EMS calls year-to-dated. They are now narcon certified and a supply will be on the ambulance shortly.
- ITEM NO. 8: ROADMASTER REPORT** MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to approve the June 4-18, 2018 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that the electronics collected at Cleanup Day filled a 30-yard roll-off container.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the June 19, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time to discuss matters of potential litigation.

ITEM NO. 13: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adjourn the June 19th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer