

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 3, 2018 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC
COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - June 5, 2018 Minutes
3. OLD BUSINESS
 - a) Appletree Resource Group - Sunrise Section 9
 - b) Other
4. NEW BUSINESS
 - a) Herman Fire Loss - Partial Release
 - b) DTVFD - Request to attend Pt. Jervis Fireman's Parade
 - c) Tunnel Road Guiderail Quote
 - d) Other
5. CORRESPONDENCE
 - a) Office of Emergency Management
 - b) Jeanne Zingaro
 - c) Pike County Tax Administration - two items
 - d) Robert Ruiz, Pike County Human Development
 - e) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 20,811.36 General Fund
\$ 619.66 Rec Fund
\$ 263,017.39 Liquid Fuels Fund
\$ 25,505.59 Fire Tax Fund
 - b) General Fund Balance: \$ 1,166,806.81
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Ott, Appletree Resource Group; Jeanne Zingaro; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to approve the June 5, 2018 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Appletree Resource Group re: Sunrise Lake Section 9 Jim Ott from Appletree Resource Group provided an update of the progress on the Sewage Planning Module for the replacement of the community mounds for Section 9. He stated all the surveying is done; they have gone to bid twice for well #1 and only received one bid. After the wells are in, they need approximately 6 weeks to complete the modeling, and to see if they will need to obtain approval from DRBC. He estimates that the Sewage Planning Module should be ready to submit in about 9 weeks; if they don't resolve the well issue first, the Module can be submitted earlier.
- The Soils Scientist working on the project arrived near the end of the meeting and submitted a copy of the module to Chris Wood.
- ITEM NO. 3(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Herman Fire Loss Partial Release The Board was in request of a partial release of the Fire Loss Escrow from Mr. Herman to pay the demolition costs. Karen Kleist reported that the Insurance Company erred and did not account for the Escrow; the only funds they had to transfer to the Township was the amount of the demolition cost - \$15,900. The property still has the foundation, well and septic as the owner is rebuilding. The disposal slips submitted totaled \$6,875.95; if that amount is released the Escrow balance will be \$9,024.40. Following discussion, MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to release \$6,875.95 to the demolition contractor from the Herman Fire Loss Escrow as requested by Mr. Herman.
- ITEM NO. 4(B): DTVFD Request to attend Parade** The Board was in receipt of a request from DTVFD Chief Mark O'Brien for authorization to attend the Fireman's Parade in Port Jervis on July 14th. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to authorize the Dingman Twp. Volunteer Fire Dept. attend the Port Jervis Parade on July 14, 2018.
- ITEM NO. 4(C): Tunnel Road Guiderail Quote** Roadmaster Jim Snyder requested approval of the quote from Chemung Supply in the amount of \$4,120.25 to install two 100' sections of guiderail on Tunnel Road. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the Tunnel Road guiderail quote provided by Chemung Supply.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Office of Emergency Management The Board was in receipt of a letter from the Pike County Office of Emergency Management informing of the following meetings: Presenting the findings of the Emergency Medical Services study on July 10th at 7pm; and a meeting to discuss the responses received from the utility companies to issues raised at the after-action meeting on July 13th at 10 am. Tom and Ed will attend the first meeting and Dennis will attend the second.
- ITEM NO. 5(B): Jeanne Zingaro** The Board was in receipt of a letter from resident Jeanne Zingaro expressing interest in serving on the Planning Commission. Ms. Zingaro was present. After discussion with Ms. Zingaro, MOTION was

made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to appoint Jeanne Zingaro as an Alternate Member on the Planning Commission.

**ITEM NO. 5(C):
Pike County Tax Administration**

The Board was in receipt of two items: A request for additional assessment for a lot purchased from the Pike County Repository by Alex Pico; and a listing of properties that were exposed to Judicial Sale in April and need the 2018 taxes exonerated. The Board had no objection to either.

**ITEM NO. 5(D):
Robert Ruiz, Pike County Human
Development**

The Board was in receipt of notice that the county is accepting funding requests for its 2018 Community Development Block Grant program. Unfortunately, Dingman Township does not meet the low-mod income limits.

**ITEM NO. 5(E):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

There were no reports at this time.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the June 18-July 1, 2018 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported on HB2222, HB2462 and HB1237.

Mt. Haven – Chris provided his Certificate of Use Determination for Har Haven. He has found that they are not currently operating as a Resort in a manner consistent with the previous use and a Certificate of Use cannot be issued. Notice was provided to Har Haven on July 2, 2018. The Board of Supervisors and public are being informed for the first time just now. Har Haven has the ability to apply for another Temporary Certificate of Use when they have demonstrated compliance with the necessary County and State laws. Har Haven and any aggrieved parties have the ability to appeal this determination. Supervisor Mincer recused himself due to a conflict.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the July 3, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were several questions regarding Har Haven, but the Board has not had opportunity to fully read, digest nor discuss Chris Wood's report, and therefore questions could not be answered at this time.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the July 3rd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer