

DINGMAN TOWNSHIP BOARD OF SUPERVISORS

JANUARY 18, 2018 MEETING

AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS PERSONNEL MATTERS**

NOTE: Due to inclement weather, the previously advertised January 16, 2018 meeting was postponed until this evening, January 18, 2018.

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - December 19, 2017 Regular Meeting
January 2, 2018 Organization Meeting
January 2, 2018 Regular Meeting
3. OLD BUSINESS
 - a) Firefighter/EMS Reimbursement Policy
 - b) Annual Report - Planning Commission
 - c) Other
4. NEW BUSINESS
 - a) David Duke re: missing concrete slips
 - b) Board Resignations/Appointments
 - c) Park & Recreation Commission - 2018 Events & Request
 - d) Other
5. CORRESPONDENCE
 - a) FEMA re: updates to FIRM maps
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 53,326.75 General Fund
\$ 1,287.73 Rec Fund
 - b) General Fund Balance: \$ 665,280.59
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Jeff Christensen, Milford Fire Dep.; and members of the public and press. Chairman Mincer was absent due to a family emergency.
- ITEM NO. 1: CALL TO ORDER** Vice Chairman Brink called the meeting to order at 7:05 pm opening with the Pledge of Allegiance. He announced that tonight's meeting is a postponement of the January 16th meeting due to inclement weather. he also announced that there would be an Executive Session immediately following the Public Comment Period to discuss Personnel matters.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the January 2, 2018 Organization Meeting and January 2, 2018 Regular meeting, and to table approval of the December 19, 2017 Minutes until the next meeting.
- ITEM NO. 3: OLD BUSINESS**
A) Firefighter/EMS Reimbursement Policy The Board reviewed the final draft of the Policy to reimburse volunteers of the Dingman and Milford Fire Departments for mileage and clothing expenses, up to \$250 annually. No public comment was received. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve and adopt the Firefighter/EMS Reimbursement Policy final draft as submitted.
- ITEM NO. 3(B): Planning Commission Annual Report** The Board reviewed the 2017 Annual Report of the Planning Commission. 25 projects were reviewed. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Planning Commission Annual Report for 2017 as submitted.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
AD David Duke- missing concrete slips The Board received a request from David Duke requesting a waiver for some of the concrete slips from the construction of his new home. They have not been able to locate the slips for the garage foundation wall - all other slips have been located and submitted. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to allow the Certificate of Occupancy to be issued on the David Duke house permit without copies of the garage foundation wall concrete slips being submitted.
- ITEM NO. 4(B): Board Resignations/Appointments** The Board accepted the following resignations: Dennis Brink accepted the resignation of Edward Nikles from the Planning Commission and Building Appeals Board due to his appointment as Supervisor, and accepted the resignation of George Kleist from the Parks & Recreation Commission. The Board made the following appointments: MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint Glen DeLeeuw to fill the term of George Kleist on the Parks & Recreation Commission, to expire 12/31/19; MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to appoint Theo Balu to fill the unexpired term of Ed Nikles on the Planning Commission, to expire on 12/31/18; and MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to appoint Scott Fahley to the vacancy on the Zoning Hearing Board, term to expire on 12/31/20.
- ITEM NO. 4(C): Parks & Recreation Commission 2018 Events; and Request** The Board was in receipt of the Commission's schedule of events for 2018: Spring in the Park - May 19; Cruz'n the park - June 10; Outdoor Movie - July 13; Sportsman Show or Music Fest - August 4; Scarecrows in the Park - Sept. 22; and Haunted Halloween Trail - Oct. 20. Additional Movie Nights may be added as volunteers are available. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the Parks & Recreation Commission's 2018 Events as submitted.
- The Commission also requested permission to provide free popcorn and cotton candy at all of their

events, and to purchase a banner stating "donated by Dingman Township". MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the above requests.

**ITEM NO. 4(D):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE
A) FEMA re: FIRM maps**

The Board received notice that FEMA is working on updating to the Flood maps and informing of the data models being used in the risk assessment. Chris Wood did not see any surveying to be done in Dingman Township.

**ITEM NO. 5(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted that legislation was finally passed to allow commercial vehicles up to 4 axels from local businesses to obtain permits to travel on Rt. 209.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

Jeff Christiansen of Milford Fire Department submitted an updated roster of Department Officers, the 2017 Annual Report, and the current report. In 2017 the Department responded to 513 EMS calls and 327 Fire calls. Year-to-date there have been 33 EMS and 36 Fire dispatches.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the January 1-14, 2018 Roadmaster Report as presented and submitted by Jim Snyder.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood presented his report which included: Census 2020 - requested paper maps to review for accuracy; was informed by Lake Adventure that there are 28 properties they suspect are being used as primary residences (LACA has sent notices).

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the January 18, 2018 Treasurer's Report, Bill Payment List and General Fund balance and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

No comments were received from the public or press.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the January 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer