

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JANUARY 2, 2018 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - December 19, 2017 Special Meeting
December 19, 2017 Regular Meeting - tabled
3. OLD BUSINESS
 - a) Public Hearing - Zoning Ordinance Amendment - Screen Room Winterization
 - b) HB-1620 - Wireless Broadband
 - c) Other
4. NEW BUSINESS
 - a) Park Trail Project: Payment #4 & Partial Retainage Release
 - b) Other
5. CORRESPONDENCE
 - a) Act 14 Notification on behalf of UGI Utilities
 - b) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Boe Final Land Development
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 28,560.38 General Fund
\$ 7,540.92 Rec Fund
 - b) General Fund Balance: \$ 706,383.84
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; Mark O'Brien, DTVFD Chief; and members of the public.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Thomas Mincer, and carried to approve the December 19, 2017 Special Meeting Minutes. Ed Nikles abstained as it was prior to his appointment.
- ITEM NO. 3: OLD BUSINESS**
A) Public Hearing: Zoning Amendment re Screen Room Winterization Karen Kleist spoke to the Lake Adventure office - their next Board meeting is January 19th, where they intend to sign the Agreement for this program (they will not be implementing the program this winter). We will have the signed agreement back for our February 6th meeting. The Board tabled this item to the February 6, 2018 meeting.
- ITEM NO. 3(B): HB-1620 - Wireless Broadband** Karen Kleist presented a Resolution prepared by PSATS in opposition of HB-1620. Since PSATS' Resolution touches on the same concerns we have, it may be more practical to adopt the Resolution and forward it along with the review prepared by Chris Wood to Rep. Peifer, Senator Baker and also the House Committee currently reviewing the bill. The Board agreed. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adopt Resolution No. 2018-03 in opposition to HB-1620.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Park Trail Project Payment Request The Board reviewed Payment Request #4 (final) for the Park Trail. The Contractor is also requesting release of the retainage being held. Dennis Brink stated that due to the weather, a final walk-through was not possible. He suggested keeping \$1,500 of the retainage until after the walk-through. MOTION was made by Dennis Brink, seconded by Edward Nikles, and unanimously carried to approve payment #4 in the amount of \$4,400.00 as well as releasing \$3,038 of retained funds for a total payment of \$7,438.00.
- ITEM NO. 5: CORRESPONDENCE**
A) Act 14 Notice - UGI Utilities The Board received notice that UGI will be applying for a DEP permit to replace approximately 120 feet of 2" gas line across the Sawkill Creek at Wykoff Lane. The Board had no comment.
- ITEM NO. 5(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted that the US Bill extending local commercial vehicles on Route 209 has been passed. It is limited to vehicles up to 4 axles and permits must be obtained.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
A) Boe Final Land Development: The Board reviewed the proposed Boe (Beaver Lake Lodge) final land development and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. The project proposes to add an additional dwelling unit to the property. There are currently three other habitable structures - one dwelling and two buildings with sleeping quarters only (no kitchens). A note was added to the plan those "bedroom only" structures cannot be used as residences; this will maintain the number of dwellings at two and eliminates the need to upgrade the interior driveways to "streets" under the SALDO. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and carried to approve the Boe Final Land Development submission. Ed Nikles abstained as he reviewed it at Planning Commission chairman.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 30 Fire and 104 EMS dispatches in December. In 2017 there were a total of 337 Fire and 996 EMS dispatches.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Edward Nikles, and unanimously carried to approve the December 18-31, 2017 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he has been working on year-end paperwork.

**ITEM NO. 10:
TREASURER REPORT**

MOTION was made by Dennis Brink, seconded by Edward Nikles, and unanimously carried to approve the January 2, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

No comments were received.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session to discuss personnel matters.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Edward Nikles, and unanimously carried to adjourn the January 2nd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer