

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**AUGUST 21, 2018 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - July 3, 2018 & July 17, 2018 Meetings
3. PUBLIC HEARINGS
  - a) New Jersey Y Camps Conditional Use - continuance requested
4. OLD BUSINESS
  - a) Short-term Campsites
  - b) Other
5. NEW BUSINESS
  - a) Christina Byrne, Safe Haven of Pike County
  - b) Pike County Association of Township Officials Convention
  - c) Welsh Fire Escrow - Partial Release
  - d) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) DEPG Associates - Sewage Planning Module & Preliminary Subdivision
7. CORRESPONDENCE
  - a) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 35,516.10 General Fund  
\$ 560.80 Rec Fund  
\$ 70.00 Bridge Preserve Fund
  - b) General Fund Balance: \$ 1,174,501.28
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Edward D. Nikles, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Mark D'Brien, DTVFD Chief; Jeff Christiansen, MVFD; Christina Byrne, Safe Haven of Pike County; representatives of DEPG Dingman Associates; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:00 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the July 3, 2018 and July 17, 2018 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) New Jersey Y Camps Conditional Use** The Board was in receipt of a request from the applicant's engineer for a hearing continuance to the Board's second October meeting. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to continue the Public Hearing to October 16, 2018.
- ITEM NO. 4: OLD BUSINESS**  
**A) Short-term Campsites** The Board was in receipt of an amendment to "Campground" in the zoning ordinance drafted by Solicitor Klemeyer and Chris Wood that will prohibit the renting of "campsites" when not in an approved campground. The Planning Commission recommended supports adopting the proposed amendment. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to advertise the proposed amendment for adoption.
- ITEM NO. 4(B):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Christina Byrne, Safe Haven** Christina Byrne, Executive Director of Safe Haven of Pike County provided an overview of the services Safe Haven provides – from programs for victims of abuse/violence, educational programs, and Children's Advocacy Center. She offered to provide educational programming at Township events.
- ITEM NO. 5(B):**  
**Pike Co. Assoc. of Township Officials** The annual convention will be held on October 5, 2018 at the Best Western Inn in Matamoras. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to authorize Township employees and board members to attend the convention.
- ITEM NO. 5(C):**  
**Welsh Fire Loss Escrow Partial Release** The Board was in receipt of a request for a release from the Welsh Fire Loss Escrow. The Welsh's provided a quote for removing block foundation and grading, condemning the well, and filling septic tanks/removing field in the amount of \$5,000; they are requesting the balance over \$5,000 be released. After discussing the scope of work remaining, the Board determined that retaining \$10,000 would be more accurate. MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to release \$21,489.16 from the Welsh Fire Loss Escrow.
- ITEM NO. 5(D):**  
**Other New Business** There was no Other New Business at this time.
- ITEM NO. 6:**  
**SUBDIVISIONS / LAND DEVELOPMENTS** DEPG Associates – Sewage Planning Module & Preliminary Subdivision: The Board reviewed the planning module and two-lot preliminary subdivision for a 270 acre parcel owned by Hunt Horizons LLC. Including letter of adequacy from the Township Engineer, comment (minor) from the County Planning Commission, and a recommendation from the Planning Commission for approval. Also received was the HOP letter specified during the previously approved SALDO Waiver. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve Resolution No. PM02-2018, approving the DEPG Sewage Planning Module for forwarding to PaDEP. MOTION was made by Ed Nikles, seconded by Dennis Brink, and unanimously carried to approve the DEPG Associates Preliminary Subdivision.

**ITEM NO. 7: CORRESPONDENCE**  
**A) Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted the next Emergency Services Joint Meeting is on September 6<sup>th</sup> at 6 pm at the Westfall Municipal Building.

**ITEM NO. 8:**  
**EMERGENCY SERVICES REPORTS**

Jeff Christiansen from Milford Fire Dept. reported that they have had 328 Fire dispatches (118 in Dingman) and 422 EMS dispatches (162 in Dingman) this year to date. They purchased 2 handheld thermal imaging cameras and two SCBA masks with integrated cameras through the state fire grant.

DTVFD Chief Mark O'Brien reported that they had 31 fire dispatches and 113 EMS dispatches in July. Five members received Forest Fire Firefighters certification.

**ITEM NO. 9:**  
**ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the July 30 to August 12, 2018 Roadmaster Report as submitted and summarized by Jim Snyder. Jim was requested to start crack sealing the roads as soon as possible.

**ITEM NO. 10:**  
**SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that the Hearing before the Zoning Hearing Board for Har Haven's Appeal will be at 7:00 pm on September 27, 2018 at the Dingman Twp Firehall on Log Tavern Road.

**ITEM NO. 11: TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to approve the August 21, 2018 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 13: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 14: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Ed Nikles, and unanimously carried to adjourn the August 21<sup>st</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer