

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
SEPTEMBER 5, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS A PERSONNEL MATTER.**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - August 15, 2017 Meeting
3. OLD BUSINESS
 - a) Bid Opening/Award - Treated Salt
 - b) Other
4. NEW BUSINESS
 - a) Zoning Amendment - Camp regulations
 - b) Budget Workshop Schedule
 - c) 2017 Pike County Township Officials Convention
 - d) Disabled Veterans Property Tax Exemption - Joseph Aun
 - e) Pension - 2018 Minimum Municipal Obligation (MMO)
 - f) Other
5. CORRESPONDENCE
 - a) Appletree Resource Group re: Sunrise Section 9 Sewage
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 170,602.91 992.06 General Fund
\$ 1,056.46 Rec Fund
 - b) General Fund Balance: \$ 1,058,041.94
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. There will be an Executive Session immediately following the Public Comment Period to discuss a personnel matter.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the August 15, 2017 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Bid Open/Award: Treated Salt Two bids for 300 tons of Treated Sodium Chloride; the envelope from Compass Materials only included a "No Bid" letter. Cargill submitted a bid in the amount of \$75.97/ton. Following discussion with the Roadmaster, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to award the contract for 300 tons of treated sodium chloride to Cargill Salt in the amount of \$75.97 per ton.
- ITEM NO. 3(B):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Proposed Zoning Amendment
Camp regulations The Board reviewed the proposed regulations for camps and daycamps. Solicitor Klemeyer explained that there currently are no provisions for (new) camps; the existing camps have been there long before the Township had zoning. The proposed ordinance amendment has been forwarded to the Township and County Planning Commissions for review, and has been advertised for Public Hearing on September 19, 2017.
- ITEM NO. 4(B):**
Budget Workshop Schedule The Board approved the budget workshop schedule as follows: October 3 & 17 and November 7 & 21 at 6:00 pm and following the regular meeting on those dates, and on October 24th at 7:00 pm.
- ITEM NO. 4(C):**
2017 Pike County Township Officials
Convention The Annual Pike County Township Officials Convention will be held on October 6 at the Lackawaxen Inn. The Board authorized Karen and Jim to attend, and also any Planning Commission or Zoning Hearing Board member that wishes to go.
- ITEM NO. 4(D):**
Disabled Veteran Tax Exemption The Board received notification that the Department of Veterans Affairs has determined Joseph Aun eligible for real estate tax exemption effective August 7, 2017. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approved the disabled veteran property tax exemption for Joseph Aun, effective August 7, 2017.
- ITEM NO. 4(E):**
Pension - 2018 Minimum Municipal
Obligation (MMO) Karen Kleist presented the completed MMO Worksheet to the Board, which applies a formula determined by PMRS to projected 2017 annual wages. The Township's 2018 MMO is \$44,876.00. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the 2018 Pension MMO of \$44,876.
- ITEM NO. 4(F):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Appletree Resource Group The Board was in receipt of a letter from the management company for Sunrise Lake Section 9 Water & Sewer Association requesting an extension of time from the timeline set by the Board for completion of testing, etc. due to the testing schedule with PaDEP continuing into mid September. Chris Wood recommended extending the due date to October 20, 2017 for completion of testing and

submission of a Sewage Planning Module. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to extend the deadline to October 20, 2017.

**ITEM NO. 5(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and commented on the following:

- Congratulations to Robert Riccio on attaining Eagle Scout;

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

There were no reports at this time.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the August 14-27, 2017 Roadmaster Report as submitted and presented. Supervisor Brink asked Jim to find out who mows along the state roads so we can look into having ours done at the same time.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood informed the Board that he received an application for a new well on a property that is currently serviced by a shared well. If this will be the second well (if shared well will remain in service also) on the property, is the Board ok with it? The Board was fine with it.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 5, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

Upon reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to advertise the Township's intent to adopt a mileage reimbursement Policy for active volunteers with the Dingman and Milford Fire/Ambulance departments.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the September 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer