

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
MARCH 21, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - March 7, 2017 Meeting
3. PUBLIC HEARING
 - a) Zoning Ord. Amendment #03-2017 re: Lot Coverage
4. OLD BUSINESS
 - a) Ordinance No. 02-2017: Keeping of Certain Animals
 - b) Request for Baseball Field Alteration
 - c) Delaware Plaza Traffic Signal - Developers Agreement
 - d) Other
5. NEW BUSINESS
 - a) Catrina Colvin-Stilts, Pike Co. Light & Power
 - b) 2016 Audit
 - c) Proposed Zoning Ordinance Amendment
 - d) Other
6. CORRESPONDENCE
 - a) Chester Sitgreaves re: hazardous trees on Rt. 739
 - b) Michael Mrozinski re: PennDOT 12 Year Plan
 - c) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 26,258.69 General Fund
\$ 2,416.07 Preserve Fund
 - b) General Fund Balance: \$ 661,408.70
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Tom Stevenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 7, 2017 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**
A) Zoning Amendment re: lot coverage A duly advertised public hearing was held to consider for adoption an amendment to the Zoning Ordinance changing the maximum lot coverage in the R1 and CP zones from 10,000 s.f. to 10,000 s.f. or 20%, whichever is greater; and in the rest of the zones from 50% to 10,000 s.f. or 50%, whichever is greater. No public comment was received. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Ordinance No. 03-2017, amendment to the Zoning Ordinance.
- ITEM NO. 4: OLD BUSINESS**
A) Ordinance No. 02-2017 - Keeping of Certain Animals The public hearing on this amendment to Ordinance #41 was held on February 7, 2017, at which time no public comment was received. The Ordinance regulates how chickens are kept, in those zones where they are (and have been) permitted on properties 5-10 acres or larger. No public comment was received. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 02-2017, Keeping of Certain Animals.
- ITEM NO. 4(B): Baseball Field Alteration Request** The Board received suggestions from Tom McLane on the request from Pike Elite Baseball to convert Field #1 to a 50/70 infield. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the request of Pike Elite Baseball to convert Field 1 to a 50/70 infield as proposed and incorporating the recommendations of Tom McLane.
- ITEM NO. 4(C): Delaware Plaza Traffic Signal** The Board was in receipt of a revised proposed Developer's Agreement. Solicitor Klemeyer noted that the plan revisions dates cited with the correct revision date once they have been approved. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the latest draft of the Developer's Agreement subject to the traffic signal plans being reviewed and approved by the Township Engineer.
- ITEM NO. 4(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) Catrina Colvin Stilts, Pike County Power and Light Catrina Colvin-Stilts and Steven Grandinali of Pike County Power & Light were present to introduce themselves to the Board. Mr. Grandinali is the new General Manager following Corning Natural Gas' purchase of PCPL from Orange and Rockland. OSR will continue to provide the workforce until September, when all operations will then be under Corning Natural Gas.
- ITEM NO. 5(B): 2016 Audit** The Board reviewed the 2016 Audit completed by Kirk, Summa and Company, CPA. There were no findings or recommendations. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to accept the 2016 Audit as prepared.
- ITEM NO. 5(C): Proposed Zoning Ordinance Amendment** The Board reviewed the proposed zoning amendment prepared by the Planning Commission in conjunction with the Township Zoning Officer, Solicitor, Planner and Engineer providing regulations for Distributed Antenna Systems (cell antennas), and revising regulations regarding signage, Recreation Vehicles, and permit applications. All items were previously recommended by the Zoning

Officer and forwarded to the Planning Commission by the Board of Supervisors. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to advertise the proposed amendment for public hearing.

**ITEM NO. 5(D):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 6: CORRESPONDENCE
A) Chester Sitgreaves**

The Board was in receipt of a letter from Chester Sitgreaves relaying his concern over numerous dead (standing) trees along Rt. 739 between Sunrise Lake and Log Tavern Road. PennDOT informed him that they are not in the right-of-way and directed him to the Township. Karen Kleist reported that she asked EMA Coordinator Bill Mikulak to take a look at the trees. Bill reported that Mr. Sitgreaves concern is warranted and that many of the trees are very close to the edge of the road. Chairman Mincer stated that there are a lot of them past Sunrise Lake up to the Blooming Grove line also. The Secretary was directed to send a letter to PennDOT clarifying the right-of-way and requesting they take another look at the tree locations.

**ITEM NO. 6(B):
Michael Mrozinski: PennDOT 12 Year Plan**

The Board received notice from County Planner Mike Mrozinski that the update to the PennDOT 12 Year Plan is underway and providing a link to add/comment on projects. Jim Snyder was requested to add any needed projects to the list.

**ITEM NO. 6(C):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported they year-to-date they have had 112 EMS and 94 Fire dispatches. They will be placing ads for a member recruitment drive; training is ongoing.

Bill Mikulak reported that at the last Pike County Hazard Mitigation Plan Update meeting he was told that Dingman needed to have at least one mitigation project listed. There is a meeting scheduled for us to meet with the consultant regarding this on March 31st. They specifically requested that a Supervisor also attend. Dennis Brink will be attending.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the February 28 to March 12, 2017 Roadmaster Report as submitted and presented by Jim Snyder.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported on the following:

- He received a Conditional Use permit application from Calvary Church to locate in Milford Professional Park. It is a conditional use because churches were not one of the uses approved at the original permit issuance for the Professional Park.
- Chris submitted a Memo to the Board that since the building code jurisdiction stops within 3 feet of the structure, and SEO's are not (generally) certified as electrical inspectors (under the UCC), they cannot inspect the sewage pump wiring. He would like to add a warning sticker to the sewage permits issued warning that owners are advised to secure the services of a private electrical inspector for the electrical components of the sewage system. The Board agreed.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 21, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11:
PUBLIC COMMENT**

Joli Trayla asked the Board if they would reconsider and adopt the ordinance prepared allowing chickens to be kept on parcels one acre or larger in the NC District. She apologized for missing the public hearing at the last meeting, but she did not see the announcement. She stated that she thought it was unfair that one person speaking against the ordinance would prevent it from being adopted. She presented information to refute the comments made about feces polluting wells. Chairman Mincer stated that the Board has had concerns with allowing chickens on small (on acre) lots. He informed Ms. Trayla that it was not because one person attended that was opposed to the ordinance that caused a lack of a motion to adopt it - it was the pictures of her chicken coop he submitted that made the Board aware of just how it can really impact neighbors' property. Supervisor Brink added that seeing the pictures made the Board realize that they would need to include regulations on the construction of the coops to make sure they look presentable; and for the fencing also. In doing so the regulations would turn into such a thick volume, it would make permitting arduous.

There were several other members of the public in attendance with an interest in this subject. Following discussions among those present, the Board maintained that they feel one acre is just too small for keeping chickens. Should Ms. Trayla come up with a solution that she feels may work and is fairly simple, she should submit it to the Board for consideration.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session to discuss potential litigation at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the March 21st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer