

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JUNE 6, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING
THE PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - May 23, 2017 Meeting
3. PUBLIC HEARINGS
 - a) Small Properties/Calvary Church Conditional Use Hearing
4. OLD BUSINESS
 - a) Trail Projects - Authorization to Bid
 - b) Other
5. NEW BUSINESS
 - a) Proposed Paving Project - Weber Road
 - b) Proposed Guide Rail upgrades
 - c) Other
6. CORRESPONDENCE
 - a) Pike County Human Development Office - 2017 CDBG Program
 - b) PaDCNR - Five Mile Meadow Road closure
 - c) Request for Refund of Taxes: David Gravel
 - d) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Raymondskill Creek Estates Prelim. Subdivision - Minor Modification
 - b) Sanko Lot Improvement
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 18,391.55 General Fund
\$ 566.86 Rec Fund
\$100,000.00 Liquid Fuels Fund
 - b) General Fund Balance: \$ 1,238,143.34
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the May 23, 2017 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**
A) Small Properties/Calvary Church Conditional Use Hearing The Board was in receipt of a Waiver of Time Limitations and a recommendation from the Planning Commission that it be approved. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Waiver of Time Limitations for the Small Properties/Calvary Church application and to continue the Hearing to the next meeting, June 20, 2017.
- ITEM NO. 4: OLD BUSINESS**
A) Trail Projects - Authorization to Bid The Board reviewed the proposed Invitation for Bids, updated cost estimates, and site plans for the trail projects at the Park and the Bridge Preserve. Karen Kleist informed them that the updated cost estimates were the result of site inspections. The Frank Trail at the Preserve estimated cost was reduced and is now well below the Prevailing Wage threshold; the Park trail estimated cost increased, and will remain a prevailing wage project. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize advertising for bids for the two trail projects.
- ITEM NO. 4(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) Proposed Paving Project - Weber Rd Jim Snyder presented an estimate for the paving of Weber Road from SR2001 to the Township line in the amount of \$86,141. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to advertise for bids for the paving of Weber Road.
- ITEM NO. 5(B): Proposed Guide Rail upgrades** The Board reviewed a quote from Chemung Supply for repairs/upgrades to sections of guide rails on Conashaugh, Husson and Nelson Roads in the amount of \$2,849.00. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the guide rail work as per the Quote from Chemung Supply dated May 25, 2017.
- ITEM NO. 5(C): Other New Business** Chairman Mincer suggested that the Parks & Recreation Commission Ordinance be amended to return to 5 Board Members, and to add the provision for two Alternate Board Members, in order to facilitate the Board being able to more easily attain a meeting quorum. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to advertise for the ordinance amendments outlined above.
- ITEM NO. 6: CORRESPONDENCE**
A) Pike Co. Human Development The Board received notice from Pike County Human Development that they are seeking projects for consideration under the County's 2017 CDBG Program. Dingman Township does not meet the Low to Moderate Income requirements to be eligible.
- ITEM NO. 6(B): PaDCNR - 5 Mile Meadow Rd Closure** The Board received notice that Five Mile Meadow Road will be closed beginning July 17th through October for culvert pipe replacements.
- ITEM NO. 6(C): Request for Refund of Taxes** A Request for Refund of Current Taxes was received from David Gravel who received Disabled Veteran property tax exemption effective March 1, 2017. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to issue a prorated tax refund to Mr. Gravel.

**ITEM NO. 6(D):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
SUBDIVISIONS / LAND DEVELOPMENTS**

A) Raymondskill Creek Estates: The Board received a recommendation from the Planning Commission and Township Engineer that the modification to the roadway geometry previously approved in the Preliminary Subdivision plans be incorporated into the final subdivision plan. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to incorporate the roadway geometry modifications dated March 22, 2017 into the Final Subdivision plans.

B) Sanko Lot Improvement: The Board reviewed the proposed Lot Improvement plans and documentation including deeds, letters of adequacy from the Township Engineer and County Planning Commission, and a recommendation for approval from the Planning Commission. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Sanko Lot Improvement combining lots 27 & 28, Section 9 of Sunrise Lake, to be known as Lot 28R.

**ITEM NO. 8:
EMERGENCY SERVICES REPORTS**

There were no Reports at this time.

**ITEM NO. 9:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the May 22-June 4, 2017 Roadmaster Report as submitted and presented by Jim Snyder.

**ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing noteworthy to report.

**ITEM NO. 11:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the June 6, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the bill payment checks following the meeting.

ITEM NO. 12: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 13: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 14: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the June 2nd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer