

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 21, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - February 7, 2017 Meeting
3. OLD BUSINESS
 - a) Zoning Amendment re: lot coverage
 - b) Delaware Plaza Traffic Signal
 - c) Other
4. NEW BUSINESS
 - a) Pike County SRCP Grant applications
 - b) 2017-18 State Salt Contract Participation
 - c) Disabled Veterans Tax Exemption - Pauline Conroy
 - d) Other
5. CORRESPONDENCE
 - a) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 31,768.05 General Fund
 - b) General Fund Balance: \$ 714,153.86
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Tom Stevenson, Milford Fire Dept.; and members of the public and press. Supervisor Kerry W. Welsh was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the February 7, 2017 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Zoning Amendment re: lot coverage The Board reviewed lot coverage scenarios of how 10%, 20%, and 25% coverage would apply to a 1 acre lot, a 4.34 acre lot, and a 10 acre lot. It was decided to redraft the amendment to change the maximum lot coverage in the Rland CP zones to 10,000 sf or 20%, whichever is greater. Chris suggested that the other zones also be changed to include "10,000 sf or" as suggested by the Township Planner. The Board agreed. The Board directed the Secretary to make the changes and re-advertise.
- ITEM NO. 3(B): Delaware Plaza traffic signal** Attorney Klemeyer reported that he was contacted by Attorney Stieh regarding changes the primary tenant's attorney is requesting being made to the draft Developers Agreement. While most were inconsequential, there is one item he needs feedback from the Board on - when, in relation to the building CO, should the traffic light have to be complete. Following discussion, it was agreed that the developer should have his PennDOT permit in-hand when construction starts on the buildings, and the signal should be completed and operational at the time the buildings receive a certificate of occupancy. The developer should also have to plan around the fact that blacktop plants are closed for a few months during the winter. The Board requested Solicitor Klemeyer speak with the Delaware Township solicitor to find out how the Delaware Supervisors plan to handle timing for HDP improvements as they are the body with jurisdiction over the building.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Pike Co. SRCP Grant Applications Karen Kleist presented the completed grant applications - one for installing Frank Trail at the Preserve, and one for installing a trail at the Park - to the Board for approval. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to execute and submit the two SRCP grant applications as presented.
- ITEM NO. 4(B): 2017-18 State Salt Contract** Roadmaster Jim Snyder is requesting authorization to participate in the 2017/18 State Salt contract in the amount of 600 tons of salt. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to participate in the 2017/18 State Salt Contract in the amount of 600 tons.
- ITEM NO. 4(C): Disabled Veterans Tax Exemption** The Board was in receipt of certification from the Department of Veterans Affairs that Pauline Conroy has been deemed eligible for the exemption of real property taxes. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to approve the property tax exemption for Pauline Conroy, effective with the 2017 taxes.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Miscellaneous Correspondence The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported that there have been 75 EMS and 61 Fire dispatches year-to-date. They are in need of more EMTs and will be advertising.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the January 30-February 12, 2017 Roadmaster Report as submitted and presented. Jim Snyder requested and authorization was provided for Jim to attend the PSATS Convention on April 23-24, 2017.

**ITEM NO. 8:
SEAGE / ZONING OFFICER REPORT**

Chris Wood had nothing noteworthy to report.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the February 21, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

Reporter Ken Baumel had questions about Delaware Plaza.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session to discuss potential litigation at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adjourn the February 21st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer