

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 5, 2017 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO REVIEW EMPLOYMENT APPLICATIONS (ROAD DEPT)**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - November 21, 2017 Meeting
3. OLD BUSINESS
 - a) Sunrise Lake Section 9 Sewage System Replacement
 - b) Public Hearing - Zoning Ordinance Amendment - Screen Room Winterization
 - c) Firefighter/EMS Reimbursement Policy
 - d) Park Trail Project: Change Order #1
 - e) Letters of Interest - Supervisor vacancy
 - f) Other
4. NEW BUSINESS
 - a) Other
5. CORRESPONDENCE
 - a) Milford Water Authority
 - b) Delaware Valley School Board
 - c) Code Inspections, Inc.
 - d) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Jane Both Estate Lot Improvement
 - b) Lambert Lot Improvement
 - c) Van Slyke Lot Improvement
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 32,694.08 General Fund
\$ 783.83 Park/Rec Fund
 - b) General Fund Balance: \$ 775,883.47
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; EMA Coordinator Bill Mikulak; DTVFD Chief Mark O'Brien; representatives of Sunrise Lake Section 9 Water & Sewer Assoc. Jim Ott and Joe Valentine; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session following Public Comment period to review employment applications for the Road Department vacancy.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and carried to approve the November 21, 2017 Minutes as presented. Supervisor Brink abstained as he was not present at that meeting.
- ITEM NO. 3: OLD BUSINESS**
A) Sunrise Lake Section 9 Sewage System Replacement
- Jim Ott of Appletree Resource Group, manager of the Sunrise Section 9 Sewer Association, and their contracted Soils Scientist Joe Valentine were present to discuss the status of the replacement of the community sewage system serving Section 9 of Sunrise Lake. A Sewage Planning Module had been due to be submitted to the Township a few weeks ago, but was not. Mr. Ott stated that the hydrogeologic study that DEP required showed the potential for nutrients to potentially affect a down-grade well and the lake - even though the systems that have been there for 30 years have not done so. They have had to back-track and are looking into alternatives to address the results of the Hydro study. In response to a letter from Chris Wood, they are working on addressing winterization of the holding tank; and are also considering putting the Site A mounds back on-line (they did not fail, but were taken off-line voluntarily).
- Chairman Mincer stated that the Township was concerned (1) with how long the process is taking, and (2) the lack of communication to the Township regarding various aspects of the project. It seems information is only forthcoming following inquiries from the Township, and the responses are usually vague at best. Mr. Ott assured the Board that they are not dragging their feet. They have an agreement with the Ramagosas to purchase the property that was tested for the replacement system, and all was going well until the results of the Hydro study.
- Chairman Mincer stated that they want to be kept up to date on everything and expect Appletree to keep pushing forward as quickly as possible. Chris Wood asked when they would be addressing the winterization of the holding tank. Mr. Ott stated that they will take care of the issues beginning later this week.
- ITEM NO. 3(B): Public Hearing - Zoning Amendment re: Screen Room Winterization**
- Karen Kleist reported that Lake Adventure requested one change to the Program agreement - allowing for those panels that physically cannot be mounted on the exterior to be mounted inside. The change was made and returned to Lake Adventure to be signed, but has not yet been received back. The Board tabled this item until the next meeting.
- ITEM NO. 3(C): Firefighter/EMS Reimbursement Policy**
- The Secretary was asked to get the Policy in final format for action at the next meeting.
- ITEM NO. 3(D): Park Trail Project Change Order #1**
- Karen Kleist informed the Board that there are now two Change Orders that need approval: #1 removes the signage and reno mattresses from the contract resulting in a reduction of \$2,400. #2 is for 356 yds of additional mulch purchased and installed at the contract rate of \$60/yard. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve Change Orders #1 and #2 for the Park Trail Project.
- ITEM NO. 3(E): Letters of Interest- Supervisor Vacancy**
- The Board requested the Secretary to put a notice on the website soliciting letters of interest from those interested in filling Kerry Welsh's term, and to set up a special meeting where applicants can be interviewed.

- ITEM NO. 3(F):**
Other Old Business
- There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Other New Business
- There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Milford Water Authority
- The Board was in receipt of a letter from the Milford Water Authority requesting to review the Sawkill Creek Stormwater Management Plan updated 11 years ago and submit recommendations, if needed, to ensure adequate protection of the source waters of their water supply. They will move as quickly as possible, and anticipate being complete in 2-3 months. The Board had no objections.
- ITEM NO. 5(B):**
Delaware Valley School Board
- The Board was in receipt of a letter informing that the School Board have revoked the LERTA agreement with the Township. The Supervisors expressed extreme disappointment that the School Board never contacted the Township regarding concerns about the LERTA program prior to taking action.
- ITEM NO. 5(C):**
Code Inspections, Inc.
- The Board was in receipt of notification that Fred Nemac will be retiring at the end of the year; Joe Cutri has been assigned as the Township's Building Code Official.
- ITEM NO. 5(D):**
Miscellaneous Correspondence
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:**
SUBDIVISIONS / LAND DEVELOPMENTS
- A) Jane Both Estate Lot Improvement: The Board reviewed the proposed Lot Improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Jane Both Estate lot improvement combining lots 9 & 11, Block 27, Section 3 of Gold Key Lake, to be known as Lot 9A.
- B) Lambert Lot Improvement: The Board reviewed the proposed Lot Improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Mikal & Angela Lambert Lot improvement combining lots 26 & 27, Block 2, Section 5 of Sunrise Lake, to be known as lot 26A.
- C) Van Slyke Lot Improvement: The Board reviewed the proposed Lot Improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Indra Van Slyke Irrevocable Trust lot improvement combining lots 1 & 2 on Mushroom Court, to be known as Lot 1R.
- ITEM NO. 7:**
EMERGENCY SERVICES REPORTS
- DTVFD Chief Mark O'Brien reported that they had 28 Fire and 90 EMS dispatches in November. Breakfast with Santa was again a huge success.
- ITEM NO. 8:**
ROADMASTER REPORT
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 20-December 3, 2017 Roadmaster Report as submitted.
- ITEM NO. 9:**
SEWAGE / ZONING OFFICER REPORT
- Chris Wood reported that:
- the Freer variance request (front yard setbacks) was approved by the Zoning Hearing Board.
 - He attended a SAC workshop last week and a meeting today, DEP wants to not allow the renewal of permits that were issued with only a 10" limiting zone; they want 12".

- He is reviewing a recent Act that will require major changes to our Fireworks Ordinance.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the December 5, 2017 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

Mike LaPadula raised complaints regarding PennDOT's winter maintenance policy - i.e. up to 5" snow on roads being acceptable; their level of service is horrible. He raised his issues with the County Commissioners and the Road Task Force but received no satisfaction. Chairman Mincer stated that he has written letters in the past to everyone from the County Manager to the Governor. The last time, the District Manager forwarded a brochure that was basically a "survival guide" of what to pack in your car in preparation for getting stuck on the roads. Unfortunately the level of funding goes by lane mile, irregardless of terrain (mountainous versus level). It is probably time to send another letter.

Ester Wojak questioned in wood burning stoves get inspected; there are a lot of them, and some do not appear safe. Chairman Mincer stated that woodstoves are inspected by the Building Code official when they are installed. She also asked if we could revive the Junk Car Ordinance. Chairman Mincer stated that we (townships) are not permitted to enforce it per the State. However, Gold Key as a private community can.

Pat Aldridge questioned the status of the bridge replacement on Log Tavern Road. Chairman Mincer stated it should be completed within two weeks.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the December 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer