

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**APRIL 18, 2017 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - April 4, 2017 Meeting
3. PUBLIC HEARINGS
  - a) Zoning Ordinance Amendment (No. 04-2017)
4. OLD BUSINESS
  - a) Road Materials Bid Tabulation/Award
  - b) Zimnik Fire Loss - Request for Release of Funds
  - c) Other
5. NEW BUSINESS
  - a) Township Historian - Letter of Interest
  - b) Line Painting Quotes
  - c) Proposed 2017 Paving Project
  - d) Parks & Recreation Commission
  - e) Other
6. CORRESPONDENCE
  - a) William Hessling, Delaware Valley School District
  - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 66,975.08 General Fund  
\$ 1,094.00 Rec Fund
  - b) General Fund Balance: \$ 567,712.80
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the April 4, 2017 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Zoning Amendment (#04-2017)** A duly advertised public hearing was held to receive comments and consider for adoption an amendment to the Zoning Ordinance modifying regulations for signs, Recreational Vehicles, Communication Towers, and permit applications. Ray Fitzgerald, Lake Adventure Manager was present to request the Board consider allowing screened porches to be winterized to keep the weather out. Solicitor Klemeyer stated that the ordinance deals with construction, and allowing screened porches to be winterized would be a policy that could be developed. The Board was agreeable to developing a policy; they requested Ray come back with a proposal to include the type of material(s) that can be used, when they can be used (time-frame), etc. There were no other public comments. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 04-2017, amendment to the zoning ordinance.
- ITEM NO. 4: OLD BUSINESS**  
**A) Road Materials Bid Results** Karen Kleist informed the Board that three bids were received, and all three need to be disqualified: one did not sign the bid bond, one did not include page 2 of the bid form/contract, and one added contingencies to their bids. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to reject the Road Materials bids received and re-bid.
- ITEM NO. 4(B):**  
**Zimnik Fire Loss Release Request** The Board was in receipt of a request from Mrs. Zimnik for a release from the Fire Loss Escrow. Since they have a mortgage, the insurance proceeds were released to the bank, who is holding 1/3 until a CO is issued. They have passed the sheetrock inspection and have only the finals left. Karen Kleist stated there is \$5,066.36 in the escrow account, which is normally held until CO to cover well and septic remediation at the least. The Zimnik are on central water and sewer. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to release the \$5,066.36 remaining in the Zimnik Fire Loss Escrow.
- ITEM NO. 4(C):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Township Historian: Letter of Interest** The Board was in receipt of a letter from Log Tavern Road resident James McLain expressing interest in filling the position of Township Historian. Karen Kleist informed the Board that she had contacted James and Bill Leiser to see if they had any interest in the position left vacant after the passing of Sandy Leiser, and they did not. Following additional discussion, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to appoint James McLain as Dingman Township Historian.
- ITEM NO. 5(B):**  
**Line Painting Quotes** Roadmaster Jim Snyder obtained and the Board reviewed three quotes for line painting services: Alpha Space Control \$13,071.12; DBI Services \$13,746.96; and Guidemark \$21,785.20. Jim Snyder stated that DBI has been the most responsive regarding scheduling in the past and getting the roads done on time. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to accept the quote from DBI Services and to have the line painting completed by June 30th.

- ITEM NO. 5(C):  
Proposed 2017 Paving Project**
- The Board reviewed the proposed specifications for resurfacing the back half of Springbrook Road, to include a leveling course, wearing course, and line painting, for an estimated \$179,025. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize advertising for bids for resurfacing portion of Springbrook Road.
- ITEM NO. 5(D):  
Parks & Recreation Commission**
- The Board was in receipt of a request from the Parks & Recreation Commission to hold a Sportsman's Show in the Park on August 19, 2017. Some of the proposed events would include bicycle demo, archery shooting game, taxidermy display, casting demonstration. Estimated expenses (so far) are less than \$100. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the concept with the details to be worked out with the Board of Supervisors and Solicitor.
- ITEM NO. 5(E):  
Other New Business**
- There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE  
A) William Hessling, DVSD**
- The Board was in receipt of a letter from School Board Secretary William Hessling informing that they intend to submit a grant application to PaDCED for the construction of new tennis courts at the Ding-Del campus, and to resurface the courts at the high school. The application requires a statement from the local municipalities that the project is consistent with local land use development ordinances, and also requesting a letter of support. The Board approved of the concept and directed the Secretary to send a letter supporting same.
- ITEM NO. 6(B):  
Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**
- There were no reports at this time.
- ITEM NO. 8:  
ROADMASTER REPORT**
- MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 27-April 9, 2017 Roadmaster Report as submitted and presented by Jim Snyder.
- ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood reported on the following:
- Maple Park Garden Apartments exceeded their sewage permit (DEP permit) limitations in February; it was subsequently corrected.
  - Har Haven received building permits for the renovation of the motel rooms on April 11th.
  - PaDEP announced they intend to have a draft of the Chapters 71a, 72a & 73a before the Sewage Advisory Committee on Sept.13, 2017, with the final rulemaking approved by Sept. 2019.
- ITEM NO. 10:  
TREASURER'S REPORT**
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the April 18, 2017 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 12: ADJOURNMENT**
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the April 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer