

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**SEPTEMBER 20, 2016 MEETING**  
**AGENDA**

**THERE WAS AN EXECUTIVE SESSION IMMEDIATELY PRECEDING THE MEETING TO CONDUCT  
INTERVIEWS FOR THE RECREATION COMMISSION VACANCY**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD  
TO DISCUSS POTENTIAL & CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - September 6, 2016 Meeting
3. OLD BUSINESS
  - a) Delaware Plaza Traffic Signal
  - b) Treated Salt Bid Opening/Award
  - c) Other
4. NEW BUSINESS
  - a) 2017 Budget Workshop Schedule (Proposed)
  - b) 2017 Pension Plan Minimum Municipal Obligation
  - c) Pike County Hazard Mitigation Plan Update
  - d) Other
5. CORRESPONDENCE
  - a) Florence Covell: DEP GP-2 (Dock) Permit application
  - b) Pike County Assessment Office: Appeal Hearings
  - c) Pike County Tax Administration: Additional Assessment
  - d) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
  - a) Payment of Bills: \$ 30,626.59 General Fund  
\$ 1,036.02 Rec Fund
  - b) General Fund Balance: \$ 1,004,077.44
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Tom Stevenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the September 6, 2016 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Delaware Plaza Traffic Signal** Nothing new has been received on this item, and it was tabled until the next meeting.
- ITEM NO 3(B):  
Treated Salt Bid Opening/Award** One bid was received - Cargill Salt at \$88.39/ton. Karen Kleist informed the Board that she has not yet received the actual proof of publication. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to award the bid for 300 tons of treated sodium chloride to Cargill Salt, pending receipt of the proof of publication of the legal notice.
- ITEM NO. 3(C):  
Other Old Business** Chairman Mincer reminded everyone that Scarecrows in the Park is this Saturday.
- ITEM NO. 4: NEW BUSINESS**  
**A) 2017 Budget Workshop Schedule** The Board approved advertising the Budget Workshops as follows: starting at 6 pm prior to the regular meetings on October 4 & 18 and November 1 & 15; following the regular October and November meetings; and on October 25 at 7 pm .
- ITEM NO. 4(B):  
2017 Pension Plan MM0** Karen Kleist presented the Minimum Municipal Obligation worksheet calculating the Township's 2017 contribution to the Pension Plan. Wages of plan participants were projected to the end of the year and applied to the formula provided by PMRS. The amount after waiving the employee 2% contribution is \$43,112. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the 2017 Pension MM0 in the amount of \$43,112.00.
- ITEM NO. 4(C):  
Pike Co. Hazard Mitigation Plan Update** The Board was in receipt of a letter from Mike Mrozinski informing that the County has started working on updating the Hazard Mitigation Plan in order to remain eligible for future FEMA mitigation grant funding. There is a mandatory meeting on September 30th at 10 am in the Pike County Training Facility. The Secretary was directed to see if Bill Mikulak can attend; Supervisor Brink will also attend.
- ITEM NO. 4(D):  
Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Florence Covell: Notice of DEP GP-2  
Application for dock** The Board received notification that Ms. Covell of Spruce Lake Drive has applied to PaDEP to obtain a permit to install a dock. This may also require a Floodplain and a building permit; Chris Wood will contact he about the Township permits.
- ITEM NO. 5(B):  
Pike County Assessment Office** The Board received notice of Assessment Appeal Hearings that have been scheduled. The Board noted that Good Shepherd Childcare is applying for 100% exemption from property taxes. The Board determined that the Solicitor and Secretary should attend the hearing on October 11th to object to property tax exemption for GSCC.
- ITEM NO. 5(C):  
Pike County Tax Administration** The Board received notice that an additional assessment has been applied to a property that was removed from the County Repository. There was no objection.

- ITEM NO. 5(D):  
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:  
EMERGENCY SERVICES REPORTS** Tom Stevenson from Milford Fire Dept. reported that they have had 495 EMS and 298 Fire calls this year-to-date. They are looking at ordering a new ambulance by the end of the year.
- ITEM NO. 7:  
ROADMASTER REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the August 29-September 11, 2016 Roadmaster Report as presented by Jim Snyder. Jim requested authorization to rent the boom mower for an additional day in order to finish up. The Board approved the request.
- ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT** Chris Wood informed the Board that the Zoning Hearing Board will be hold a hearing on the Variance request of Jim McLain for construct a porch.
- ITEM NO. 9:  
TREASURER'S REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 20, 2016 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- Karen Kleist requested authorization to attend the (free) Right to Know Law workshop being sponsored by Pike County COG on October 14th at the Pike County Training Center. She also suggested we may want to see if John Klemeyer can attend. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize Karen Kleist and John Klemeyer to attend the Right to Know Law Workshop on October 11, 2016 at the Pike County Training Center.
- ITEM NO. 10: PUBLIC COMMENT** There were no comments from the public or press.
- ITEM NO. 11: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.
- ITEM NO. 12: ADJOURNMENT** There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the September 20th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer