

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 18, 2016 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS POTENTIAL & CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - October 4, 2016 Meeting
3. PRESENTATION: Steve Goodsell, HDR Group re: I84 Construction
4. OLD BUSINESS
 - a) Delaware Plaza Traffic Signal
 - b) Other
5. NEW BUSINESS
 - a) Atlantic Ambulance Corp.
 - b) Corporation Certificate of Incumbency form
 - c) Joli Taryla re: Chickens in NC Zoning District
 - d) Other
6. CORRESPONDENCE
 - a) Pike County Scenic Rural Character Preservation Program
 - b) Acts 14/67/68 Notification - Milford Water Authority
 - c) Kirk Mackey, Pike County Public Library
 - d) Pike County Conservation District
 - e) Cornelis Wit, Buist Road LP
 - f) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 115,301.42 General Fund
\$ 5,086.69 Rec Fund
\$ 160,572.00 Liquid Fuels Fund
\$ 680.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 993,459.12
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Mike Scovit, Atlantic Ambulance; Barry Albertson, Regional EMS; Steve Goodsell, HDR Engineering; Joli & Nick Taryla; Tom Stevenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss matters of potential and current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 4, 2016 Minutes as presented.
- ITEM NO. 3: PRESENTATION**
Next phase of I84 construction by Steve Goodsell and PennDOT Steve Goodsell of HDH Engineering presented information on the scope of the next phase of construction on I84, which will run from mile marker 40 to mile marker 46. As with previous sections, they will be conducting full pavement replacement, widening shoulders, and will be replacing four bridges. It will also entail single-lane traffic east and west as has been being done for the current and previous sections. The project is currently at the preliminary design stage; construction should start in the spring of 2018 and last two years. Chairman Mincer requested: 1. they meet with the fire departments to coordinate emergency procedures; 2. requested they consider replacing the tunnel under that section of I84 on Tunnel Road to allow for adequate access by fire and ems vehicles and standard road maintenance vehicles; and 3. hopes that PennDOT will reconsider its position on an emergency access ramp in the area of Raymondskill and Frenchtown Roads. Mr. Goodsell stated that at this time only the wing-walls on Tunnel Road are included in the project, but they will look into the matter. Mr. Goodsell also responded to questions from the public.
- ITEM NO. 4: OLD BUSINESS**
A) Delaware Plaza Traffic Signal The Board received an email from Project Engineer Joe Hudak relaying PennDOT's request for approval of the street signs to be included with the intersection improvements. The sign will read "Log Tavern" and "PA 739"; it was noted that "Road" or "Route" cannot be included. Fine tuning of the Developer's Agreement is ongoing. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the street sign wording of "Log Tavern" and "PA 739" as provided by PennDOT.
- ITEM NO. 4(B):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) Atlantic Ambulance Corp. Mike Scovit of Atlantic Ambulance and Barry Albertson of Regional EMS were present to answer any questions on a letter just received by the Board from the Director of Atlantic Ambulance that effective January 9, 2017, Atlantic will be transitioning its Pennsylvania based services, staff, equipment and supplies to Regional EMS & Critical Care Inc. Atlantic will continue to provide guidance to Regional for a three-year transitioning period. The level of service currently received will remain the same, with one 24-hour vehicle based in Milford, and one 12-hour vehicle based in Lords Valley..
- ITEM NO. 5(B):**
Certificate of Incumbency Form The Board received a Memo from the Planning Commission recommending the Township adopt a policy to require corporate (including LLCs, etc.) applicants to submit a completed Certificate of Incumbency form certifying the person signing on their behalf is authorized to do so. It was noted that the only draft form attached was for corporations; this item was tabled to allow for receipt of a draft form for LLCs.

**ITEM NO. 5(C):
Joli Taryla Zoning Amendment Request**

Joli Taryla was present to request that the Board consider allowing "backyard chickens" in the NC zoning district. She provided sample ordinances from other Pennsylvania second class townships and information from the Penn State Extension on backyard chickens. Her intent is to allow families to be able to produce their own fresh eggs. In response to questions from the Board, she stated that roosters are not necessary for the production of eggs; six hens produce approximately two dozen eggs per week, a sufficient amount for an average household; an annual permit would allow the Township to eliminate those who do not comply. The Board referred the matter to the Planning Commission to evaluate the pros and cons and to offer a recommendation.

**ITEM NO. 5(D):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 6: CORRESPONDENCE
A) Pike County Scenic Rural Character
Preservation Board**

The Board was in receipt of a letter informing that the Pike County SRCP Board will be offering mini-grants for Park, Recreation, Greenways & Trails development and River Access improvements funded through the Act 13 Marcellus Legacy Fund. Matching grants of up to \$25,000 are available. The Board directed the Secretary to see if trail construction at either the park or Bridge Preserve would qualify.

**ITEM NO. 6(B):
Acts 14/67/68 Notification - Milford
Water Authority**

The Board received notification that the Milford Water Authority is applying to renew its Water Allocation Permit to maintain the current withdrawal of up to 500,000 gallons per day for their public water supply. Dingman is receiving notice as they serve some residents of Dingman Township. The Board had no objections.

**ITEM NO. 6(C):
Kirk Mackey, Pike County Library**

The Board was in receipt of a letter inviting the Supervisors to participate in a Task Force to brainstorm ways for the Library to increase funding via grants, donations and public funding. The Board directed the Secretary to respond that they are interested and to keep us posted as to upcoming meetings.

**ITEM NO. 6(D):
Pike County Conservation District**

The Board received notice that the Conservation District is receiving applications for funding under the Dirt, Gravel, and Low-Volume Road Maintenance Program. The Township does not have any unpaved roads to apply for.

**ITEM NO. 6(E):
Cornelis Wit, Buist Road LP**

The Board received a letter from Cornelis Wit, owner of property on Route 6/184 (zoned RC) and an abutting property on Buist Road (the previously approved residential subdivision Estates at Eagle Ridge zoned NC) requesting the Buist Road parcel to be changed to "a general commercial" zone to allow for a more comprehensive prime commercial project; the Board presumes he is interested in that being the RC zone. A letter from Dave Chant was also included supporting the requested change. The Board referred the request to the Planning Commission for evaluation.

**ITEM NO. 6(F):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported that they have had 541 EMS and 324 Fire dispatches year-to-date. They visited local daycare centers for Fire Prevention Week.

DTVFD Chief Mark O'Brien reported that they had 63 EMS and 24 Fire dispatches in September. Year-to-date there have been 636 EMS and 270 Fire. They provided Fire Prevention presentations at the Ding-Del Elementary School and local Preschools. He requested authorization to participate in two "Trunk or Treats" (Gold Key Lake and Sunrise Lake); and also to participate in the voluntary Fire Fighter Recognition Program with the Commonwealth which recognizes those that attain certain levels of training certification. MOTION was made by Kerry Welsh, seconded by Dennis Brink,

and unanimously carried to authorize the Dingman Twp. Volunteer Fire Dept. to participate in the PA Fire Fighter Certification Program, and to attend the Trunk or Treat evens at Gold Key and Sunrise on October 29, 2016.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 26-October 9, 2016 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing noteworthy to report at this time.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 18, 2016 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the bill payment checks following the meeting.

**ITEM NO. 11:
PUBLIC COMMENT**

There were no comments from the public or press.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the October 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer