

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 4, 2016 MEETING
AGENDA

**THERE WAS AN EXECUTIVE SESSION IMMEDIATELY PRECEDING THE MEETING TO CONDUCT
INTERVIEWS FOR THE RECREATION COMMISSION VACANCY**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS POTENTIAL & CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - September 20, 2016 Meeting
3. OLD BUSINESS
 - a) Delaware Plaza Traffic Signal
 - b) Parks & Recreation Commission Vacancy
 - c) Billboard Lease - Chant Real Estate
 - d) Other
4. NEW BUSINESS
 - a) Prundl Fire Loss Escrow - Final Release
 - b) Computer Server Quote
 - c) Other
5. CORRESPONDENCE
 - a) Haunted Trails event committee
 - b) Habitat for Humanity
 - c) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 57,267.64 General Fund
\$ 1,172.36 Rec Fund
 - b) General Fund Balance: \$ 1,059,531.66
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there was an Executive Session immediately preceding the meeting to conduct an interview for the Park & Recreation Commission vacancy. There will also be an Executive Session immediately following the Public Comment Period to discuss potential and current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 20, 2016 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Delaware Plaza Traffic Signal Solicitor Klemeyer reported that he has been working with the developer's attorney on revisions to the proposed Developer's Agreement. No revised intersection plans have been received. This item is tabled until the next meeting to allow for receipt of documents.
- ITEM NO. 3(B): Parks & Recreation Commission Vacancy** The Board has questions for Solicitor Klemeyer; this item was added to the Executive Session later in the meeting.
- ITEM NO. 3(C): Billboard Lease – Chant Realtors** Karen Kleist reported that she received the signed Billboard Lease with Chant Realtors for the existing sign at the intersection of Rt 6 & Twin Lakes Road. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Billboard Lease agreement with Chant Realtors for their preexisting sign on the Bridge Preserve property.
- ITEM NO. 3(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Prundl Fire Loss Escrow Karen Kleist informed the Board that the Prundl's are not rebuilding; demolition and well abandonment have all been complete and a final certificate issued. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize a final release from the Prundl Fire Loss Escrow in the amount of \$35,421.85 plus accrued interest.
- ITEM NO. 4(B): Computer Server Quote** Karen Kleist informed the Board that she was planning to obtain a quote for a new server for next year's budget, but our IT consultant recommended upgrading sooner rather than later. The hard drives are near capacity, and a crash would leave us down for a few days. The quote from Dell to replace the existing Dell server with substantially more storage is \$3,450, and Larry Aceves' fee for setup/data transfer, etc. is \$1,200. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the purchase of the new Dell Server as quoted and installation by Larry Aceves as quoted.
- ITEM NO. 4(C): Other New Business** Chairman Mincer announced that the Rec Board is hosting a Haunted Trail at the Park on October 22nd from 6-9 pm. There will be a spooky maze, haywagon ride, and more.
- ITEM NO. 5: CORRESPONDENCE**
A) Haunted Trails Event Committee The Board was in receipt of a Memo from Julie Forbes and the Committee working on the Haunted Trail event asking if they could set up burning barrels along the path from the Concession building to the open play area for subdued lighting. They would burn firewood and the barrels would be set far enough off the path to keep them away from people. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the above request provided the Fire Department has no concerns.

- ITEM NO. 5(B):
Habitat for Humanity** The Board was in receipt of a letter from Habitat regarding the following: The are holding their annual Volunteer Brunch on October 2nd; the dedication for their 24th house in Sunrise Lake on October 15th.
- ITEM NO. 5(C):
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and discussed HB1155 which would require Agendas to be posted at least 24 hours in advance and prohibit taking action on any item not included at the time of posting unless de minimis in nature and does not involve expenditure of funds or entering into a contract. Karen Kleist commented that it is common to add items to the Agenda up to the day of the meeting to efficiently address on-going projects, bills that need to be paid, etc. In addition, regarding posting on the website, schedules and workloads may dictate an earlier posting or in the case of an unplanned absence, the inability to post.
- ITEM NO. 6:
EMERGENCY SERVICES REPORTS** There were no reports at this time.
- ITEM NO. 7:
ROADMASTER REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 12-25, 2016 Roadmaster Report as presented by Jim Snyder.
- ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT** Chris Wood had nothing of note to report.
- ITEM NO. 9:
TREASURER'S REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 4, 2016 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 10: PUBLIC COMMENT:** There were no comments from the public or press.
- ITEM NO. 11: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.
- Upon reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to appoint Kathy Wickey to fill the vacancy on the Parks & Recreation Commission; to advertise an amendment to the Ordinance expanding the Commission from 5 to 7 members; and to appoint Mike LaPadula once the ordinance amendment is adopted.
- ITEM NO. 12: ADJOURNMENT** There being no further business, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the October 4th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer