

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 1, 2016 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - October 18, 2016 Meeting
3. OLD BUSINESS
 - a) Public Hearing - Parks & Recreation Ordinance Amendment
 - b) Appointment(s) to fill Vacancies on Parks & Rec Commission
 - c) Certificates of Incumbency Form - Policy to Require
 - d) Pike County Hazard Mitigation Plan Update
 - e) Delaware Plaza Traffic Signal
 - f) Other
4. NEW BUSINESS
 - a) Good Shepherd Child Care - Request to Release Bond
 - b) DTVFD 2017 Fundraising Events Schedule
 - c) Pension Plan Audit - FY 2012-2015
 - d) Other
5. CORRESPONDENCE
 - a) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 40,127.54 General Fund
\$ 491.15 Rec Fund \$
 - b) General Fund Balance: \$ 944,535.06
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; Chris Weed for Solicitor Klemeyer; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 18, 2016 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Public Hearing - Parks & Recreation Ordinance Amendment A duly advertised public hearing was held to consider adoption of Ordinance No. 03-2016, expanding the membership of the Parks & Recreation Commission from 5 to 7 members. No public comment was received. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Ordinance No. 03-2016.
- ITEM NO. 3(B): Appointment to Recreation Commission** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to ratify the appointment of Michael LaPadula to the Parks & Recreation Commission following the expansion of the membership of the Commission.

The Board also reviewed a letter of interest from Patrick Mullins for appointment to the Commission. The Board requested an interview be scheduled with Mr. Mullins for a time after the budget workshops have been concluded.
- ITEM NO. 3(C): Certificates of Incumbency Forms** This item was tabled from the last meeting to allow for the drafting/review of the LLC form. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Corporate Certificate of Incumbency and the LLC Certificate of Incumbency forms for use when companies are permit applicants or property owners in order to assure that the individual signing on behalf of the company is authorized to do so.
- ITEM NO. 3(D): Pike Co. Hazard Mitigation Plan Update** The Board received notification that the next meeting on the Plan Update is on November 4th at 11 am. Bill Mikulak will be attending for the Township.
- ITEM NO. 3(E): Delaware Plaza Traffic Signal** Nothing new has been received at this time.
- ITEM NO. 3(F): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Good Shepherd Childcare Center Bon Release Request Karen Kleist informed the Board that GSCC has requested the release of their Improvement Guarantee Bond as the on-site parking area has been completed. While the materials specified in the approved plans were changed without prior review or approval, GSCC's engineer has submitted signed and sealed specifications that the new material will accommodate the required parking area. The Township Engineer has accepted said certification. One other item that came up during the inspection was that one of the required buffer trees has died. GSCC has stated that they will have the tree replaced in the spring; the Township Engineer commented that the Board may wish to retain part of the bond to cover the replacement. The Board did not feel that was necessary. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to release the cash bond being held as guarantee for required improvements under Good Shepherd Childcare Center's Land Development approvals.
- ITEM NO. 4(B): DTVFD 2017 Fundraising Schedule** The Board was in receipt of the Dingman Township Volunteer Fire Department's 2017 schedule of fundraising events, including monthly breakfasts, a Beefsteak Dinner, Pasta Night and Flea Market.

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Dingman Fire Dept. 2017 Fundraiser Schedule as submitted.

**ITEM NO. 4(C):
Pension Plan Audit - FY2012-2015**

The Board was in receipt of the recent audit of the Township's Pension Plan by the Auditor General's office. There were no findings or advisories.

**ITEM NO. 4(D):
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE
A) Miscellaneous Correspondence**

Chairman Mincer noted a memo from the Rec Board that the Haunted Trail in the Park was a huge success.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

EMA Coordinator Bill Mikulak asked the Board if the Park road could be utilized for overflow parking on election night if needed. The Board approved.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 10-23, 2016 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood requested an Executive Session to discuss a couple of matters of litigation. The Board agreed and added an Executive Session to the Agenda following the Public Comment Period.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 1, 2016 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the public or press.

EXECUTIVE SESSION:

The Board recessed to Executive Session at this time.

ITEM NO. 11: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the November 1st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer