

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
APRIL 5, 2016 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD
TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - March 15, 2016 Meeting
3. PUBLIC HEARING
 - a) Falling Creek Investments Conditional Use
4. OLD BUSINESS
 - a) Township Audit Report - FY2015
 - b) Ordinance #02-2016 Planning Commission Membership
 - c) Other
5. NEW BUSINESS
 - a) 2016 Proposed Paving Project - Springbrook Road (front half)
 - b) 2016 Road Materials for bidding
 - c) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Falling Creek Preliminary Land Devel. Waiver of Time Limitations
 - b) Good Shepherd Child Care Center - Developers Agreement revision
 - c) Wetzel Lot Improvement
7. CORRESPONDENCE
 - a) Nancy Grotevant, Pike County Extension Office
 - b) Parks and Recreation Commission
 - c) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER'S REPORT / SECRETARY'S REPORT
 - a) Payment of Bills: \$ 99,323.28 General Fund
\$ 6,461.39 Rec Fund
\$ 1,015.95 Bridge Preserve Fund
 - b) General Fund Balance: \$ 445,958.46
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

***** **REMINDER - NEXT MEETING IS APRIL 26th** *****

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Mark O'Brien and Joe DeMao of Dingman Fire Dept; Attorney Marshall Anders for Falling Creek Investments; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 opening with the Pledge of Allegiance. He announced that the Township Spring Cleanup Day is on May 7th from 8 am to 2 pm, and on June 12th is Cruise in the Park, a car show with live music at the Township Park on Log Tavern Road.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 15, 2016 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARING**
A) Falling Creek Investments This hearing had been advertised for March 1, 2016, at which time it was continued to this evening. Marshall Anders, attorney for the applicant, informed the Board that he just learned that their engineer was unable to attend, and he requested the Hearing be continued. Following discussion, the Board agreed to continue the Hearing to April 26, 2016 at 7:30 pm.
- ITEM NO. 4: OLD BUSINESS**
A) Township FY2015 Audit Report The Board was in receipt of the Audit performed by the Township CPA; there were no findings. Karen Kleist reported that the Concise Financial Statement is being advertised as required.
- ITEM NO. 4(B):**
Ordinance No. 02-2016 A duly advertised Public Hearing to consider for adoption and ordinance amending Ordinance No. 9 (establishment of the Township Planning Commission) and the Subdivision & Land Development Ordinance by allowing the appointment of Alternate Planning Commission members in accordance with the Pa. Municipalities Planning Code. There was no public comment. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 02-2016.
- ITEM NO. 4(C):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) 2016 Proposed Paving Project Jim Snyder has requested approval to go to bid on the paving of the front portion (to the bridge) of Springbrook Road at an estimated cost of \$195,000. Karen Kleist added that the County would like to include their portion and she is waiting to get the measurements and tonnage from them to add to our specs. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize advertising for bids for the paving of Springbrook Road as outlined.
- ITEM NO. 5(B):**
2016 Road Materials The Board was in receipt of a Memo from Jim Snyder with a list of road materials he would like to bid out. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to advertise for bids for the road materials as requested.
- ITEM NO. 5(C):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 6:**
SUBDIVISIONS / LAND DEVELOPMENTS A) Falling Creek Investments - Waiver of Time Limitations. The Board was in receipt of a request from the developer and a recommendation for approval, of a request for a waiver of the time limitations associated with their project. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the request of Falling Creek Investments to waive the time limitations associated with their project.

- B) Good Shepherd Childcare Center: The Board was in receipt of a letter from the applicants' attorney dated April 4, 2016 informing that all items on the plan are now completed and requesting release of the cash bond and a full Certificate of Occupancy. Following discussion, the Board decided to continue the meeting to April 12, 2016 at 6:30 so that the following items could be completed: in lieu of as-built plans at this time, a letter from the applicant's engineer certifying that all work has been completed in accordance with the approved plans; inspections by the Township engineer and code officer; to have Solicitor Klemeyer prepare and the applicant review a Developer's Agreement acceptable to the Township.
- C) Wetzel Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Wetzel Lot Improvement combining lots 20A, 21 & 21B, Block I, Section 4 of Sunrise Lake, to be known as Lot 21R.

ITEM NO. 7: CORRESPONDENCE

A) Nancy Grotevant, PC Extension Office

The Board received notification that the Penn State Extension is looking for volunteer advisory board members.

ITEM NO. 7(B):

Park & Recreation Commission

The Board received a Memo from the Rec Board requesting they ask if the Dingman Fire Department could post the Park events on their electronic sign. DTFVD President Joe DeMao was present and said that they could (it was clarified that it was for Township sponsored events).

Dennis Brink asked the other Board members for approval to purchase a truck body or storage container and a golf cart for maintenance use at the Bridge Preserve. Estimated cost for the golf cart is \$3,500; the Board felt a steel storage container would be better than a truck body. It was decided to finalize the purchases when the meeting continues on April 12th.

ITEM NO. 7(C):

Miscellaneous Correspondence

The Board reviewed various Miscellaneous Correspondence and had no comments.

ITEM NO. 8:

EMERGENCY SERVICES REPORTS

DTVFD Chief Mark O'Brien reported that there were 79 fire call and 191 EMS calls year-to-date. 11 members have attained National certifications.

ITEM NO. 9:

ROADMASTER REPORT

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 14-27, 2016 Roadmaster Report as submitted.

ITEM NO. 10:

SEWAGE / ZONING OFFICER REPORT

Chris Wood submitted his report, which included: At the SAC meeting he attended, DEP announced that they intend to reintroduce the proposed Chapters 71a, 72a, and 73a; SB1114 would allow the use of alternate systems for planning module purposes.

ITEM NO. 11:

TREASURER'S REPORT

Karen Kleist informed the Board of an old Fire Loss Escrow where some funds were being held for filling septic tanks and removal of a slab. Notice has been provided to the owner to complete the work, but he has not. Karen requested authorization to obtain quotes to have the work done. The Board agreed and requested we get 3 quotes.

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the April 5, 2016 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 12: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 13: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 14: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to continue the meeting to 6:30 pm on April 12, 2016 to discuss Good Shepherd Childcare Center and the proposed storage container and golf/utility cart for the Bridge Preserve.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer