

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
SEPTEMBER 15, 2015 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - tabled
3. OLD BUSINESS
 - a) Other
4. NEW BUSINESS
 - a) Felix Pagan, Lake Adventure
 - b) Pension Plan 2016 MMO
 - c) Other
5. CORRESPONDENCE
 - a) Robert Mollica
 - b) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Eagle's Glenn/Padula Land Development
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 37,593.80 General Fund
\$ 1,566.62 Rec Fund
\$ 218.97 Bridge Preserve Fund
 - b) General Fund Balance: \$ 890,209.19
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; Mark O'Brien, DTVFD Chief; Al Valente, DTVFD President; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** Karen Kleist explained that the September 1, 2015 Minutes are not yet complete. This item was tabled to the next meeting.
- ITEM NO. 3: OLD BUSINESS**
A) Other Old Business Chairman Mincer reminded those in attendance that Scarecrows in the Park is on September 26th. There will be vendors, food and attractions.
- ITEM NO. 4: NEW BUSINESS**
A) Felix Pagan, Lake Adventure Mr. Pagan had requested to be put on the Agenda, but was not present. Karen Kleist informed the Board that he was seeking approval to strip his 8' wide RV down to the frame and construct a 12' structure on that frame. Several problems with such an activity were noted, including: being on wheels, it is exempt from the building code, so no safety inspections could/would be conducted; RVs are inspected during commercial manufacturing; it would essentially be a cabin on wheels; only recreational vehicles are permitted in Lake Adventure, and this would not be an RV. It was determined that the activity Mr. Pagan described would not be allowed by the Township. The Board suggested Chris Wood see if the Lake Adventure board would like to have a joint meeting to discuss how best to deal with the current trends in modifying recreational vehicles.
- ITEM NO. 4(B): Pension Plan 2016 MMO** Karen Kleist presented the Pension Plan Minimum Municipal Worksheet used to calculate the Township's 2016 minimum payment into the pension plan. Applying projected wages to the formula provided by PMRS, the Township's 2016 MMO is \$41,866. This amount does not reflect any state aid that will be received. MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and carried to approve the 2016 Pension MMO as presented.
- ITEM NO. 4(C): Other New Business** Chairman Mincer reported that he received a call from Jim DePetris, the developer with an option on the property across Rt. 739 from the bank. Apparently the proposed supermarket development in Delaware Township has received a commitment from Weis Markets. Since the area cannot support two supermarkets, DePetris will not be pursuing that avenue, but is looking into alternative uses for the site, such as medical facilities.
- ITEM NO. 5: CORRESPONDENCE**
A) Robert Mollica The Board was in receipt of a letter from Mr. Mollica objecting to the cost of a recent permit to add a set of steps to his deck. He suggested that the Township was utilizing these fees as a revenue source. Chairman Mincer directed the secretary to send a response clarifying that the Township does not make money on permit fees; we have a small administrative fee in addition to the actual cost we are billed by the Third-Party Agency.
- ITEM NO. 5(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted that Safe Haven's "Colorfest" event will be held at the Township Park on October 3rd.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
A) Eagle's Glenn/Padula Land Development: Karen Kleist reported that there have been discussions at the Planning Commission as to whether this submission could be a Final Plan as opposed to a Preliminary Plan. The shared driveway was installed prior to the submission being made, so if everything passes inspection, there will be no required improvements. Mike Weeks, John Klemeyer and the Planning Commission agree that if no significant modifications are needed, it is okay for it to

be a Final Plan submission. The Board agreed and felt it should be up to the applicant if they want to take the risk that everything will pass inspection.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Mark O'Brien reported that there were 32 fire and 65 EMS dispatches in August. They have 4 new members taking EMT training and 3 taking firefighter training; 9 members are going for National Certifications.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the August 31 to September 13, 2015 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing noteworthy to report.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 15, 2015 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

No public comment was received. Clarifications from the press were addressed.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to adjourn the September 15th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer