

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 4, 2015 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - October 20, 2015
3. OLD BUSINESS
 - a) Bridge Preserve - Stracka Construction Final Payment Request and Change Orders approvals
 - b) Cpl. Dickson Memorial Garden - Update
 - c) Other
4. NEW BUSINESS
 - a) New Copy Machine/Lease
 - b) Grey Towers Heritage Assoc. Annual 8K Run/Walk
 - c) Other
5. CORRESPONDENCE
 - a) National Parks Conservation Association
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 66,390.91 General Fund
\$ 196.69 Rec Fund
 - b) General Fund Balance: \$ 727,083.36
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 20, 2015 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Bridge Preserve Change Orders and Final Payment Request The Board reviewed the Change Orders/Contract Modifications Summary and the Request for Final Payment submitted by Stracka Construction, and reviewed and approved by Tom McLane Associates. Karen Kleist stated the net change is an additional cost of \$21,427.00; the largest (and also unforeseen) increase of \$18,000 was for additional stormwater controls, the need for which became necessary after the several heavy rainstorms this year. The Final Payment includes the change orders and the release of previous retainages held, for a total of \$143,191.81. There are three minor items to be completed - silt sock removal, adding some rip-rap along washout along maintenance road, and touch up of one swale. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Final Payment of \$143,191.81 and the Change Orders submitted, and to hold the check until completion of the minor punch items.
- ITEM NO. 3(B):**
Cpl. Dickson Memorial Garden Update The Board received an update from Master Gardener Robert Weintraub who forwarded a rendering of the garden and the estimated budget. Contributions are still needed.
- ITEM NO. 3(C):**
Other New Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) New Copy Machine/Lease Karen Kleist informed the Board that the lease on the copy machine is up in December. She presented a quote for leasing a newer version of the same model with two additional paper trays; the cost is \$9/month less than the existing lease. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the lease from Topp Business Solutions as presented and to authorize Karen Kleist to sign the paperwork.
- ITEM NO. 4(B):**
Grey Towers Heritage Association Annual 8k Run/Walk The Board was in receipt of a request from the Grey Towers Heritage Association to hold their annual 8k Run/Walk on April 23, 2016 over the same route as previous years; a certificate of insurance was included. The Board had no objection.
- ITEM NO. 4(C):**
Other New Business Reminder - there is no Parking on Township Roads between 6:00 pm and 6:00 am from November 1st to April 1st. Also, pushing or plowing snow onto public roads is forbidden and may lead to fines.
- ITEM NO. 5: CORRESPONDENCE**
A) National Parks Conservation Assoc The Board received notification that National Geographic and local groups are launching a Geotourism Project for the upper and middle Delaware River area. Nominations are being sought to create an interactive MapGuide titled "Scenic, Wild Delaware River". The intent is to highlight the natural and cultural attractions and promote tourism.
- ITEM NO. 5(B):**
Miscellaneous Correspondence The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:**
EMERGENCY SERVICES REPORTS There were no Reports at this time.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 12-25, 2015 Roadmaster Report as submitted and reviewed.

Jim Snyder requested authorization to rent a crack sealing machine from Sealmaster for a week. Cost is \$1800 plus \$1700 per pallet of seal material. The machine will allow the work to be done quicker. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the lease of a CrackPro heated hose crack sealing machine for 5 days in the amount of \$1,800 plus up to \$3,400 (\$1,700/pallet) of material.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood presented his report, which contained:

- He attended DEP training on the Revised Coliform Rule as it pertains to public water systems (our Park is one). More and expanded testing will be required next year.
- Received an application from Good Shepherd Childcare Center for a Variance to the Ordinance provisions and the previously granted Variance/Special Exception permit. They are requesting the parking requirements be reduced to that of ITE standards (16 instead of the 23 required by the Ordinance). It was also noted that there are only 13 parking places on-site instead of the 15 shown (and approvals based upon) due to a mapping error. They are also requesting the buffer plantings be rescinded to allow for the creating of two more parking spaces.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 4, 2015 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 11: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the November 4th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer