

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JANUARY 20, 2015 MEETING
AGENDA

**THERE WAS AN EXECUTIVE SESSION IMMEDIATELY PRECEDING THE
MEETING TO DISCUSS PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 6, 2015 Meeting
January 5, 2015 Organizational Meeting
3. OLD BUSINESS
 - a) Ord. No. 01-2015 PSATS UC Group Trust Agreement (revised)
 - b) Ord. No. 02-2015 PSATS Health Ins. Cooperative Trust Agreement (revised)
 - c) Ord. No. 03-2015 Elected Supervisors Salary
 - d) Correction: Dingman Associates LLP Time Extension
 - e) Correction: Deputy Tax Collector Appointment form
 - f) Other
4. NEW BUSINESS
 - a) Planning Commission Annual Report
 - b) Proposed Amendment - Parks & Playgrounds Rules
 - c) Good Shepherd Child Care Center
 - d) Attorney Eric Hamill re: Padula
 - e) Other
5. CORRESPONDENCE
 - a) Mike Mrozinski, Pike County Planning Office
 - b) Palmira Miller, Pa. Environmental Council
 - c) Dingman Twp. Parks & Recreation Commission
 - d) Storb Environmental - Downstream Notification
 - e) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 28,051.29 General Fund
 - b) General Fund Balance: \$ 509,106.82
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Mr. & Mrs. Padula; Attorney Eric Hamill; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. he announced that there was an Executive Session immediately preceding the meeting to discuss personnel matters.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 6, 2015 regular meeting Minutes and the January 5, 2015 Organization Meeting Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Ordinance No. 01-2015 PSATS UC Group Trust Agreement A duly advertised hearing was held on the proposed ordinance adopting the updated PSATS UC Group Trust Agreement. There was no public comment. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Ordinance No. 01-2015.
- ITEM NO. 3(B): Ordinance No. 02-2015 PSATS Health Insurance Cooperative Trust Agreement** A duly advertised hearing was held on the proposed ordinance adopting the updated PSATS Health Insurance Cooperative Trust Agreement. There was no public comment. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 02-2015.
- ITEM NO. 3(C): Ordinance No. 03-2105 Elected Supervisors Salary** A duly advertised hearing was held to consider adoption of the ordinance increasing the maximum annual salary of Supervisors from \$2,500 to \$3,250. The increase will become effective as each Supervisor is (re)elected. There was no public comment. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adopt Ordinance No. 03-2015.
- ITEM NO. 3(D): Correction to Dingman Associates LLP Time Extension.** Karen Kleist informed the Board that the 60-day time extension on the conditional use application approved at the last meeting should have been for 30-days as requested by the applicant. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to correct the time extension on the conditional use application of Dingman Associates from 60 days to 30 days.
- ITEM NO. 3(E): Correction: Updated Deputy Tax Collector Appointment Form** Karen Kleist provided the Board with a copy of the revised form the county is requiring to be completed and signed concerning Deputy Tax Collectors. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to execute the new form approving the appointment of William Leiser as deputy tax collector under the same conditions as previously established.
- ITEM NO. 3(F): Other Old Business** Karen Kleist informed the Board that the PSATS Convention falls during the second April meeting and asked if the meeting could be changed to the following week. MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to change the second April meeting to April 28, 2015 to allow for attendance at the PSATS Convention.
- ITEM NO. 4: NEW BUSINESS**
A) Planning Commission Annual Report MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to accept the 2014 Annual Report of the Dingman Township Planning Commission as submitted.
- ITEM NO. 4(B): Proposed Amendment - Park & Playgrounds Rules Ordinance** Solicitor Klemeyer explained that a recent statute prohibits local government from regulating the possession of firearms. He prepared a draft amendment to bring the Parks & Playgrounds Rules Ordinance into compliance with recently amended PA Uniform Firearms Act. The amendment removes the ban on carrying firearms, but retains the ban on discharging them on Township property. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to advertise the proposed amendment for public hearing and adoption.

- ITEM NO. 4(C):
Good Shepherd Child Care Center**
- Attorney Hamill was present to request the Board consider amending the zoning ordinance to allow Daycare Facilities in the CP Zone. Good Shepherd Child Care Center is considering relocating to the Muir House. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to forward this request to the Planning Commission for review and comment.
- ITEM NO. 4(D):
Padula residence, Allen Greening Road**
- Attorney Hamill and the Padula's were present to request a temporary Certificate of Occupancy be issued. Attorney Hamill explained that they were not able to bring utilities in through the existing right-of-way and so secured a different one and also constructed a shared driveway (currently serving two properties - Padula and Eagle's Glen Inc.) Attorney Klemeyer stated that this activity requires SALDO approval, and as such the CO has been withheld. Following discussion, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to issue a Temporary Certificate of Occupancy on the Padula residence until June 1, 2015 while they go through the SALDO process for approval of the shared driveway and utility right-of-way.
- ITEM NO. 4(E):
Other New Business**
- Attorney Klemeyer requested an Executive Session at the end of the meeting to discuss two legal issues.
- ITEM NO. 5: CORRESPONDENCE
A) Mike Mrozinski, PC Planning Office**
- The Board received notification that there will be a meeting at 10 am on January 29, 2015 at the Library to discuss the Mott Street bridge replacement project. Funding to install a pedestrian-only bridge was secured.
- ITEM NO. 5(B):
Palmira Miller, PA Environmental Council**
- The Board was in receipt of an email informing that funds are available for illegal dump clean up in Pike County. It was determined that there are none in Dingman that we are aware of.
- ITEM NO. 5(C):
Parks & Recreation Commission**
- The Board was in receipt of a Memo from the Recreation Commission that they will be holding the "Scarecrows in the Park" event on September 26th, and is thinking of one or two summer events.
- ITEM NO. 5(D):
Storb Environmental**
- The Board received a "Downstream Notification" for Pocono Oil and Heat (ongoing storage facility) on Route 6/402. There were no comments.
- ITEM NO. 5(E):
Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:
EMERGENCY SERVICES REPORTS**
- There were no reports at this time.
- ITEM NO. 7:
ROADMASTER REPORT**
- MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the January 5-18, 2015 Roadmaster Report as submitted and presented by Jim Snyder.
- ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**
- Chris Wood submitted the annual report of sewage permits issued in 2014. There were 16 new system permits issued and 41 repair permits.
- ITEM NO. 9:
TREASURER'S REPORT**
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 20, 2015 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 10: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 11: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.

Upon reconvening the regular meeting, the Board discussed the appointment of an Alternate Codes Officer. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to appoint Dave Manter as Alternate Sewage, Zoning, and Well Enforcement Officer to work on an as-needed basis as determined by Chris Wood and/or Karen Kleist, at the rate of \$15.00 per hour plus mileage reimbursement from the Township Office to job sites.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adjourn the January 20th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer