

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 6, 2015 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE  
PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: December 16, 2014 Meeting
3. OLD BUSINESS
  - a) Proposed revision to "Time Extension" policy
  - b) Other
4. NEW BUSINESS
  - a) PSATS Convention April 19-22, 2015
  - b) Other
5. CORRESPONDENCE
  - a) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Cilurso Lot Improvement
  - b) Dingman Associates LLC Conditional Use - Time Extension
  - c) McLain Final Subdivision
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT (2)
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
  - a) Payment of Bills: \$ 50,242.16 General Fund  
\$ 300.00 Bridge Preserve Fund
  - b) General Fund Balance: \$ 522,339.94
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; DTVFD Chief Mark O'Brien and President Al Valente; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session following the Public Comment Period to discuss current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the December 16, 2014 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Proposed revision to "Time Extension" Policy** The Board discussed the Planning Commission's request from a few months ago to require all applicants requiring an extension of time to agree to an open-ended extension to alleviate the need to track expiration dates and avoid the potential of deemed approvals. The Board reviewed the form drafted by Solicitor Klemeyer for applicants to complete that would waive time limitations placed upon the Township. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt the discussed change in Township Policy and require open-ended time extensions when applicants need more than the initial mandated time period.
- ITEM NO. 3(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) PSATS Convention April 19-22** The Board named Dennis Brink as the voting delegate at the annual PSATS Convention.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted the new line officers for DTVFD: Chief - Mark O'Brien, 1<sup>st</sup> Assist. Chief - Michael LaPadula, 2<sup>nd</sup> Assist. Chief - Jordan Wisniewski, and Captain - Christopher Yadanza.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Cilurso Lot Improvement: The Board reviewed the proposed Crescent Lake lot improvement and documentation including deeds, letters of adequacy from the Township Engineer and County Planning Commission, and a recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Cilurso Lot Improvement combining lots 4 & 5, Section E of Crescent Lake, to be known as Lot 5A.
  - B) Dingman Associates LLC: The Board was in receipt of a request for a time extension for the Conditional Use application from the applicant's attorney and a recommendation from the Planning Commission for approval of a 60-day time extension. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to grant a 60-day time extension, effective from the current expiration date.
  - C) McLain Final Subdivision: The Board reviewed the final two-lot subdivision plans and documentation including a recommendation from the Planning Commission for approval subject to Sewage Planning Module approval, Township Engineer review of the latest revised drawing dated 11/1/14, and that the maps be held by the Township until a Certificate of Occupancy on the structure conversion is issued within twelve months. Engineer Mike Weeks review was received and found the maps adequate. Following discussion, MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to approve the McLain Final

Subdivision subject to PaDEP approval of the Sewage Planning Module, and to hold the maps until after issuance of building and sewage permits for the conversion of the storage building to a residence.

**ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**

DTVFD outgoing Chief Bill Mikulak presented the 2014 year end report. There were 785 EMS and 444 Fire dispatches in 2014.

**ITEM NO. 8:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the December 8-21, 2014 and the December 22, 2014 - January 4, 2015 Roadmaster Reports as submitted.

**ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that there were no discharge exceedances in Lake Adventure's November report; average vehicle discharge was 500 gpd.

**ITEM NO. 10:  
TREASURER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the January 6, 2015 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 12: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 13: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the January 6<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer