

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
AUGUST 18, 2015 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - August 4, 2015
3. OLD BUSINESS
 - a) Paving Projects Bid Awards
 - b) Park Master Plan/NPDES Renewal
 - c) Other
4. NEW BUSINESS
 - a) 2016 Gypsy Moth Program
 - b) NEPA Long Range Transportation Plan
 - c) Other
5. CORRESPONDENCE
 - a) NJ Y Camp Act 14/67/67 Notice
 - b) Christine Kerstetter re: CDBG Funding
 - c) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Eagle's Glenn/Padula Land Development
 - b) Ascari Lot Improvement
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 33,708.54 General Fund
\$ 6,897.68 Rec Fund
 - b) General Fund Balance: \$ 995,141.56
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss matters of potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the August 4, 2015 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Paving Projects Bid Awards The Board reviewed the Bid Tabulation (attached) from the duly advertised bid opening at 2:00 pm today. Solicitor Klemeyer also reviewed the bid bonds and found all in order. Bids received were: Cobb Road - Wayco \$133,348.64, Hanson Aggregates \$154,986.00, and E.R. Linde \$158,950.00; Tunnel Road - Wayco \$52,104.38, Hanson Aggregates \$65,555.00 and E.R. Linde \$61,306.00; and Fisher Lane - Asphalt Paving Systems \$42,758.40. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to award the contracts to the low bidder for each project.
- ITEM NO. 3(B):**
Park NPDES Renewal/Master Site Plan The Board reviewed the map and recommendations received from Tom McLane regarding relocating the proposed third baseball field to either by the existing two or incorporating it into the proposed soccer field. A future pavilion and additional parking areas were also added. It was determined to keep all three locations (the original and two relocation options) for the future proposed baseball field to be incorporated into the NPDES permit renewal. Tom McLane will be meeting with the Conservation District and DEP on August 28th to start the renewal process.
- ITEM NO. 3(C):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) 2016 Gypsy Moth Program The Board was in receipt of a letter from the Pike County Commissioners informing that they are accepting applications for a **possible** gypsy moth suppression program in 2016. Due to time constraints, the areas must be surveyed this fall and eligible areas determined to if funding is made available the program is ready to go. They also noted that if municipalities wish to contribute to reduce the cost to their property owners, they must provide a letter of commitment specifying the amount of funds by September 16th. The Board is willing to provide funds, but without knowing the cost it is impossible to determine an amount at this time. Karen noted that she has worked with the Conservation District in past years to commit verbally as they were finalizing the bills. Hopefully the same thing can be done this time.
- ITEM NO. 4(B):**
NEPA Long Range Transportation Plan The Board received information from Mike Mrozinski of the County Planning Office regarding nominating projects for PennDOT's Long Range Transportation Plan. The Board determined the following projects: Sawkill Road - reclamation; Raymondskill Road - resurfacing/reclamation; Springbrook Road bridge - replacement.
- ITEM NO. 4(C):**
Other New Business Karen Kleist requested authorization to send Bonnie Mullins and Sue Mikulak to an informal workshop on Permit Manager to be held during the COG meeting at 1:30 on Sept. 8th at the Westfall Twp. building. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize attendance as requested.
- Karen informed the Board that the Township's Fall Cleanup Day will be held on October 3rd from 8 am to 2 pm.

- ITEM NO. 5: CORESPONDENCE**
A) NJ Y Camp Act 14/67/68 Notice
- The Board received notification from the Y Camp's engineer that they are filing for an NPDES permit for the construction of additional buildings at the camp. This is part of the project to obtain permits for new cabins, etc. they are hoping to construct during the next few years and which they have been discussing with the Township. The Board had no comments.
- ITEM NO. 5(B):**
Pike County CDBG Grant Program
- The Board received notification from Christine Kerstetter that the County is looking for project requests. Unfortunately, Dingman Township has never met the income requirements to qualify.
- ITEM NO. 5(C):**
Miscellaneous Correspondence
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:**
SUBDIVISIONS / LAND DEVELOPMENTS
- A) Eagle's Glenn/Padula Land Development: The Board was in receipt of a Memo from the Planning Commission recommending approval of the applicant's request for a time extension and executed Waiver of Time Limitations. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to grant an open-ended time extension as requested.
- In a related matter, Karen Kleist reminded the Board that the Temporary Certification of Occupancy granted to the Padula's in January to allow for the shared driveway approval expires on August 31, 2015. the Planning Commission has been waiting for revised plans since July 8th. Following discussion, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to issue a final extension to the Padula's Temporary C.O. until September 30, 2015; this will be the last time it will be extended.
- B) Ascari Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Venorma Ascari Lot Improvement combining lots 77 & 78, Block 9, Section 2 of Sunrise Lake, to be known as lot 78A.
- ITEM NO. 7:**
EMERGENCY SERVICES REPORTS
- There were no reports at this time.
- ITEM NO. 8:**
ROADMASTER REPORT
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the August 3-16, 2015 Roadmaster Report as submitted and reviewed by Jim Snyder.
- ITEM NO. 9:**
SEWAGE / ZONING OFFICER REPORT
- Chris Wood noted that the last day to register existing Transient Residential Uses is August 25, 2015.
- ITEM NO. 10:**
TREASURER'S REPORT
- MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the August 18, 2015 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the bill payment checks following the meeting.
- ITEM NO. 11: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 12: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.
- ITEM NO. 13: ADJOURNMENT**
- There being no further business upon reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adjourn the August 18th meeting.

DINGMAN TOWNSHIP
AUGUST 18, 2015 PAVING BIDS

PROJECT	Wayco	Asphalt Paving Systems	Hanson Aggregates	E.R. Linde
Cobb Road	\$ 133,348.64	\$	\$ 154,986.00	\$ 158,950.00
Tunnel Road	\$ 52,104.38	\$	\$ 65,555.00	\$ 61,306.00
Fisher Lane	\$	\$ 42,758.40	\$	\$

ESTIMATES: Cobb \$134,351 / Tunnel \$52,842 / Fisher \$40,275

Funds available: \$270,000

Total of 3 low bids \$228,211

Respectfully submitted,

Karen Kleist, Secretary/Treasurer