

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**APRIL 28, 2015 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES - April 7, 2015
3. OLD BUSINESS
  - a) Log Tavern Road Bridge Replacement
  - b) Other
4. NEW BUSINESS
  - a) Proposed Road Materials Bid
  - b) Hiring of Park employee
  - c) Park Use - Pike County 4-H
  - d) House Bill 782
  - e) FY2013 Liquid Fuels Audit
  - f) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Dittmar Lot Improvement
6. CORRESPONDENCE
  - a) Sue Bannon
  - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
  - a) Payment of Bills: \$ 66,524.15 General Fund  
\$ 6,069.06 Rec Fund
  - b) General Fund Balance: \$ 572,297.28
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Mark O'Brien & Al Valente, Dingman Vol. Fire Dept.; Tom Stevenson, Milford Fire Dept; and members of the public and press. Supervisor Welsh was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the April 7, 2015 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Log Tavern Road bridge replacement** Karen Kleist informed the Board that she was contacted by the contractor and informed that the bridge will remain open to traffic during replacement.
- ITEM NO. 3(B):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Proposed Road Materials Bid** Jim Snyder submitted a list of materials/quantities he would like to bid out for 2015. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to authorize the advertising for road materials as requested.
- ITEM NO. 4(B):**  
**Hiring of park employee** Following interviews held during an Executive Session for that purpose on April 13, 2015, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to hire Ernest Kuchta as part-time season park maintenance employee, working approximately 22 hours per week at \$11/hour, effective April 16, 2015; and to promote Paul Bork to Lead park maintenance employee working approximately 28 hours per week at \$12.46/hour, effective April 16, 2015.
- ITEM NO. 4(C):**  
**Park Use - Pike County 4-H** The Board was in receipt of a request from the Pike County 4-H to hold a Water Bottle Launch project at the Park on July 16, 2015 from 9am to 12:30pm (rain date July 17). Details of the activities and a sample Certificate of Insurance were provided. The Parks and Recreation Commission recommended approval. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the request of the Pike County 4-H to hold the Water Bottle Rocket Launch as outlined at the Park on July 16 with a raid date of July 17, 2015.
- ITEM NO. 4(D):**  
**House Bill 782** Karen Kleist provided the Board with a copy of HB782 which resurrects the issue of requiring municipalities that hire third-party agencies to enforce the Uniform Construction Code to hire two or more agencies that property owners can choose from. While this Bill is not as bad as its predecessors, it will still pose logistical difficulties rather than address the root of the problem - holding agencies that are abusing their powers accountable. PSATS requested a representative of the Township to testify with them before the House Committee on May 7th; Supervisor Mincer agreed to assist.
- ITEM NO. 4(E):**  
**FY2013 Liquid Fuels Audit** The Board was in receipt of the FY2013 Liquid Fuels Audit by the PA Auditor General; there were no findings.
- ITEM NO. 4(F):**  
**Other New Business** Karen Kleist informed the Board that Habitat for Humanity has submitted a Lot Improvement Subdivision and is wondering if the fees can be waived. The Board agreed to waive all fees for this submission provided the engineer review fees are not extraordinary.
- Karen also requested authorization to purchase 10 picnic tables for the Park as only 4 of the old free tables are left. Lowe's has kits for \$108 plus \$10 assembly charge (which they might discount) and free delivery. Authorization to purchase 10 picnic tables was provided by the Board.

**ITEM NO. 5:  
SUBDIVISIONS / LAND DEVELOPMENTS**

A) Dittmar Lot Improvement: The Board reviewed the proposed Sunrise Lake Lot Improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Township Engineer, and letter from the Planning Commission recommending approval. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the Dittmar Lot Improvement combining lots 18 & 19, Bloc 8, Section 3 of Sunrise Lakes, to be known as Lot 18A.

**ITEM NO. 6: CORRESPONDENCE  
A) Sue Bannon**

The Board was in receipt of a letter from Sue Bannon requesting permission to bring their seeing-eye dog in training into the Township Park, as part of the training in exposing the dog to family activities. The dog will be kept on a leash and will be wearing a vest or bandana identifying her as a working dog. The Board unanimously approved the request.

**ITEM NO. 6(B):  
Miscellaneous Correspondence**

The Board noted the pending legislation intending to reduce the term of elected Supervisors from 6 years to 2 years. The Board requested the Secretary to write to our representatives requesting they oppose said legislation.

**ITEM NO. 7:  
EMERGENCY SERVICES**

Tom Stevenson of Milford Fire Dept. reported that Year-to-4/21/15 there were 150 EMS calls and 118 Fire calls. They have 4 new members undergoing training.

DTVFD Chief Mark O'Brien reported that in March there were 35 fire dispatches (17 in Dingman) and 63 EMS dispatches (37 in Dingman). They have received the new truck and have been installing all the necessary equipment.

EMA Coordinator Bill Mikulak reported that Bob Ramagosa has changed the lock on the gate on Turf Road, which runs between Gold Key Lake and Sunrise Lake. He claims it is a private road. Bill's concern is that there is only one entrance/exit to Gold Key, and in an emergency or disaster, the use of Turf Road for evacuation may be necessary. Following discussion, the Board requested the Secretary send a letter to Bob Ramagosa requesting that a key to the lock be provided to the Dingman Fire Department for use in emergencies/disasters.

**ITEM NO. 8:  
ROADMASTER REPORT**

Jim Snyder reviewed the reports. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the March 30-April 12, 2015 and the April 13-26, 2015 Roadmaster Reports and submitted and reviewed.

Jim reported that he obtained three quotes for line painting: \$15,357.50 from Midlantic Marking; \$15,390.12 from Alpha Space Control; and \$18,815.56 from DBI. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to award the contract for line painting to Midlantic Marking as the low quote.

Jim informed the Board that he plans to change out the culvert pipes on the front half of Springbrook Road this year. There are 13 pipes totaling 620 feet. He obtained pricing from four distributors; the lowest price was from Bonham Road Supply in the amount of \$9.30/foot. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to authorize the purchase of 620 feet of culvert pipe from Bonham Road Supply at \$9.30/foot.

**ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood submitted his report which contained: Lake Adventure February Sewage Discharge Monitoring Report (1751 gpd/occupied vehicle); Maple Park February Sewage Discharge Monitoring Report (some parameter violations; discharges into mound); the Zoning Hearing Board Hearing on Good Shepherd Child Care's application is scheduled for June 9, 2015 at 5pm.

The Board discussed Chris's Memo regarding a log home in Gold Key that has been under construction (with permits) since the 1990's. The lowest row of logs is deteriorating and the decks are tilted, warped out of level and contain no handrails. The Secretary was directed to send a letter to the owner informing that the structure has been neglected and needs to be repaired to

prevent further deterioration; failure to do so will result in an inspection by the Building code official which could result in violations and/or citations.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the April 28, 2015 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11: PUBLIC COMMENT**

There were questions from the press on HB782 (UCC amendment).

**ITEM NO. 12: ADJOURNMENT**

There being no further business, MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to adjourn the April 28th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer